

# **Wayne Mobley**

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**Phone:** 252-739-0179

Highly qualified, dedicated and results-oriented Forklift Driver/Material Handler with years of proven success in handling various materials in warehouse and business settings. Adept at adhering to safety regulations to ensure the safety of both the materials being handled and the employees. Handling of heavy, dangerous, confidential, and fragile objects. Excellent communication and adaptability skills in a challenging environment. Seeking to

capitalize on my exceptional ability to plan, operate, multitask, organize, coordinate, and implement practices and procedures to make significant improvements in processes that will lead to the successful achievement of organizational objectives.

#### **CORE COMPETENCIES**

- Forklift Operation
- Inventory Control
- Risk Management
- Production Procedures
- Outstanding Customer Service
- Quality Standard Calibration
- Policies Implementation
- Adaptability/Flexibility
- Industrial Safety Training
- Manual Equipment
- Critical Thinking & Analytical Skills
- Strong Leadership Skills
- Excellent Time Management
- Exceptional Attention to Details
- Oral & Written Communication

### **EXPERIENCE**

Forklift Driver | Temposonics, Cary NC

Responsibilities and Key Achievements:

Jan 2017 - Present

- Responsible for domestic and international packing of linear position sensors and liquid level transmitters.
- Using Visual Basic to code a relational database in Microsoft Access.
- Customizing the shipping label to make it stand out from the rest.
- Using a digital record keeping system for the lead, supervisor, and manager roles.

## **Heavy Duty Forklift Driver (Hyster 190) | Boise Cascade in Roxboro NC**

Jul 2016 - Nov 2016

#### Responsibilities and Key Achievements:

- Maintained records, manages supplies, and distributes equipment and materials.
- Counted and documented all receipts and issues of stock in a timely manner.
- Operated a forklift to move material through the facility.
- Inspected product load for accuracy and safely move it around the warehouse or facility to ensure timely and complete delivery.

## Material Handler | Micro-Tech Staffing Agency; Client: K-Flex

Jun 2015- Apr 2016

#### Responsibilities and Key Achievements:

- Assigned, changed, and delivered locations using the supply automated tracking system.
- Processed asset turn-in inventories and ensured timely corrections of discrepancies.
- Unloaded and visually inspected rotated and marked stock in accordance with standardized operating instructions.
- Gathered reports concentrating on base leveling as well as base closure flags using the standard base supply system.

#### **EDUCATION**

Bachelor of Science in Information Technology with the concentration in Software Analysis and

Development | Graduate of American Intercontinental University Aug 2022

Associate of Business Administration | Graduate of American Intercontinental University Jun 2021

High School Diploma Cisco Certified Network Associate 2-year Course | Graduate of Warren County High School

Jun 2007