MCC AI Integration & Cloud Transformation Suite — Statement of Work (SOW)

Prepared by: Moe Community Cloud (MCC)

1. Client Information

Client Name: _____ Contact: _____ Date: _____

2. Project Overview

Brief description of the project, objectives, and MCC playbooks involved.

3. Scope of Work

Detail the modules, integrations, and services in scope. Reference Appendix A (Integration Checklist).

4. Deliverables

List expected deliverables (training modules, integrations, dashboards, case studies, ROI analysis).

5. Roles & Responsibilities

Define MCC vs Client responsibilities, ownership of systems, and sign-off requirements.

6. Timeline & Milestones

Outline project phases (Kickoff, Integration, Validation, Training, Executive Review) with milestone dates.

7. Service Levels & KPIs

Document agreed service levels (latency, uptime, ROI targets) and monitoring expectations.

8. Pricing & Payment Terms

Specify contract value, installment schedule, and any performance-linked pricing.

9. Risk & Mitigation

Reference MCC Risk framework. List identified risks and mitigation strategies.

10. Acceptance Criteria

Define criteria for acceptance, testing, and executive approval.

11. Signatures

Client Signature: _____ Date: _____ MCC Signature: _____ Date: _____

Appendix A: Integration Checklist (attach MCC_Integration_Checklist.pdf)