



700 District Drive  
Itasca, IL 60143  
ph 630.285.9500  
fax 630.285.9501

**ORDER**  
Date: 2012/04/04

**Order Number: D00004**

**Billing Information**

First Name: Elena  
Last Name: Camp  
Email: [ecamp@devry.edu](mailto:ecamp@devry.edu)  
Department Number: 150004  
Account Number: 150004  
Phone Number: (248) 981-3160

**Shipping Information**

Ship to First Name: Elena  
Ship to Last Name: Camp  
Address 1: 30065 Northgate Dr  
Address 2:  
City: Southfield  
State: MI  
Zip: 48076  
Country: United States

**Shipping Method**

Freight carrier:  
Shipping method: standard

**Order Information**

Item 1

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**Terms and Conditions**

\* Freight and sales tax when applicable will be invoiced separately.  
\* Standard lead time for production is 10 business days.  
External variances may affect standard lead times.

50% Deposit is required to initiate the order  
Remaining balance is required prior to release of the shipment.  
100% payment in advance for rentals & services.  
7.25% sales tax when applicable.  
Shipping & handling are additional - FOB Manufacturer.  
Please allow four to six weeks for Production to avoid rush charges.  
Art not supplied within ion's guidelines may incur additional charges.  
Changes to design may affect cost.  
This estimate is valid for 30 days.

**Order Cancellations must be received within 48 hours from the day the order was placed. To cancel an order please call Kim Gillette @ 630-227-4561 or Mary Levi @ 630-227-4564. No orders will be cancelled after 48 hours, unless arrangements have been discussed.**