

# Mo Taei

System Administrator

## CONTACT INFORMATION:

+1 (949) 547 - 7659

mtaei@icloud.com

[linkedin.com/in/mtaei](https://www.linkedin.com/in/mtaei)

[github.com/moetaei](https://github.com/moetaei)

## SKILLS:

**Programming Languages:** Java, C++,

Python, PowerShell, Bash

**Web Development Frameworks:**

HTML, CSS, PHP

**Configuration Management Tools:**

Chef, SCCM, Group Policy, Jamf

**Cloud Platforms:** AWS, Microsoft

Azure

**Version Control:** Git, GitHub

**Creative:** Adobe Photoshop, Premiere

Pro, After Effects, Maya

**Soft Skills:** Strong problem-solving  
and analytical skills

Excellent communication and  
leadership abilities

## EDUCATION:

Computer Science

California State University, Fullerton

## LANGUAGES:

English (Native proficiency)

Farsi (Native proficiency)

Arabic (Intermediate)

## REFERENCES:

Available upon request.

## PROFESSIONAL SUMMARY:

Highly skilled System Administrator with over six years of experience supporting Linux, macOS, and Windows environments. Currently part of the DreamWorks Animation System Administration team, leading infrastructure projects and system upgrades. Skilled in scripting (Python, PowerShell, Bash), managing complex deployments, and troubleshooting hardware and software issues across diverse environments. Strong communicator, able to collaborate across teams to improve operational efficiency.

## WORK EXPERIENCE:

### SYSTEM ADMINISTRATOR

DreamWorks Animation., Glendale, CA

April 2021 - Present

- Spearhead OS upgrades, hardware evaluations, and security deployments to enhance studio operations, ensuring minimal downtime
- Manage cross-platform environments (Linux, macOS, Windows) by building, installing, patching, and troubleshooting systems critical to animation workflows.
- Conduct team meetings for Linux and macOS engineering groups to streamline technical collaboration and knowledge sharing.
- Mentor and train system administrators, conducting ticket reviews, providing technical guidance, and fostering a culture of continuous learning and improvement.
- Contributed to an executive mentorship program, supporting leadership development and technical growth within the organization.

### JUNIOR SYSTEM ADMINISTRATOR

Corporate IT Solutions, San Clemente, CA

Mar 2018 - April 2021

- Developed scripts (Python, PowerShell) to streamline employee onboarding and permission management for Office 365, SharePoint, and shared drives.
- Played a pivotal role in security enhancement by enforcing two-factor authentication, updating group policies, and managing system updates.
- Contributed to the successful migration of SolarWinds monitoring tools to the cloud, enhancing system performance visibility and operational efficiency.
- Served as the primary contact for daily operational issues, escalating critical matters to the Director of IT to facilitate prompt resolutions and support business continuity
- Spearhead migration of legacy systems to modern, cloud-based architectures, resulting in improved performance and reduced maintenance costs.