

Skinmate Project Plan

- **Group Code:** NEXT81_ONL1_ERP8_M1d
- **Team Members:**
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Project Name:	Skinmate AI-Powered Cosmetics Advisor
Description:	AI-driven mobile application designed to help users identify the best skincare and haircare products through advanced skin and hair analysis.
Status:	Under Evaluation

Key Docs	Description
SMART Goals	We set SMART Goals to define specific, measurable, achievable, relevant, and time-bound objectives for the project.
OKRs	We established OKRs (Objectives and Key Results) to track progress and keep our goals aligned.
Power Interest Grid	The Power Interest Grid helped us manage stakeholders based on their influence and interest, with high focus on Klar and dermatologists.
RACI Chart	We developed a RACI Chart to clarify roles and responsibilities, ensuring every team member understood their part in the project.

<u>Project Charter</u>	The Project Charter gave us a formal structure and outlined the project's objectives and key deliverables.
<u>Milestones & WBS</u>	Using Milestones & the WBS, we ensured tasks were broken down into actionable items.
<u>Precedence Diagram</u>	The Precedence Diagram visually maps out the sequence of tasks and shows the dependencies between them.
<u>Critical Path & Float</u>	<p>These are the tasks that cannot be delayed without impacting the overall project completion date.</p> <p>Calculating the float for each task helped us manage resources better. Tasks with float didn't need to be rushed, allowing us to allocate more focus on critical tasks.</p>
<u>Gantt Chart</u>	The Gantt Chart helped us visually track progress and deadlines.
<u>Budget Plan</u>	The Budget Plan ensured resources were allocated efficiently to avoid overspending.
<u>Risk Management Plan</u>	We prepared a Risk Management Plan to anticipate potential risks and plan mitigations
<u>Communication Plan</u>	The Communication Plan ensured all stakeholders were informed and engaged throughout the project.
<u>Shared Folder</u>	You can find all these documents into this folder.