Renewal of registration (Istemara)

Istimara Renewal

Transfer of Ownership

Buying the vehicle

Authorization form

Clearance Letter

Insurance certificate

Reclaim Repossessed Vehicle

Additional Driver

Before going through with the service, the following conditions must be met:

☑ National ID/ Iqama must be valid
☑ Periodic inspection (MVPI) must be valid

1

Log in to your personal account in ALJUF website, click on "Contracts" from the side bar.

2

From the list of contracts, choose the contract you want to renew the Istemara for by clicking on "Contract details"

3

From the list of E-services, click on "Istemara renewal"

Renewal of registration (Istemara)

4

Vehicle and contract details will be displayed, click "Next" to start the service

5

Make sure all requirements are met and checked before proceeding with the service

Sidebar navigation

- Istimara Renewal
- Transfer of Ownership
- Buying the vehicle
- Authorization form
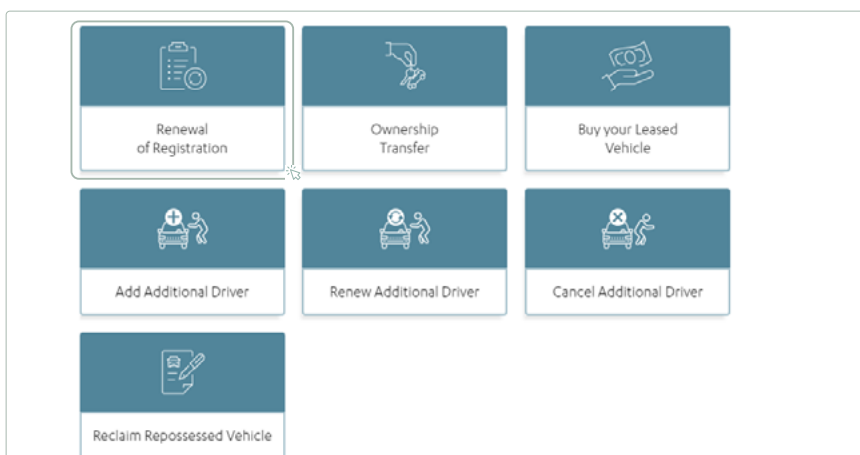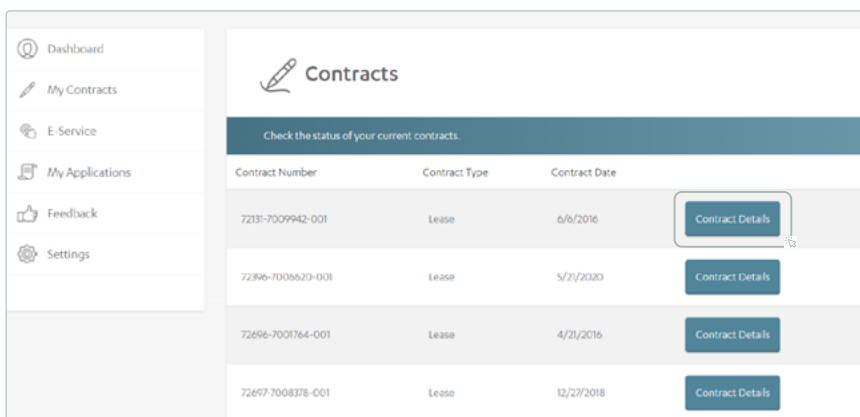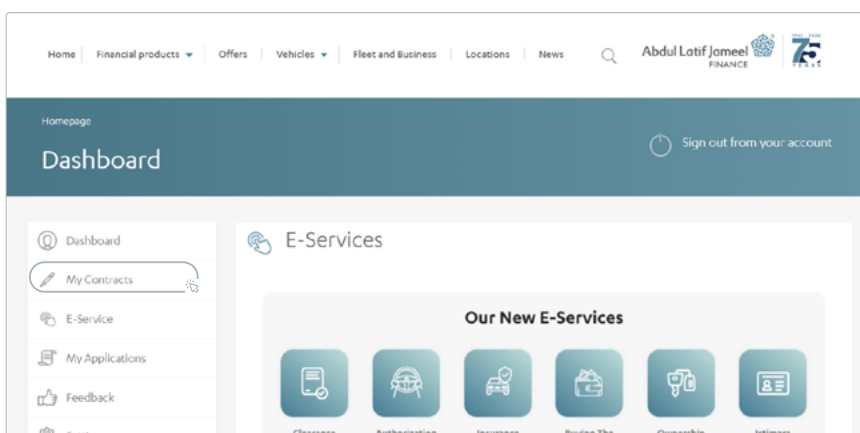- Clearance Letter
- Insurance certificate
- Reclaim Repossessed Vehicle
- Additional Driver

Renewal of registration (Istemara)

RENEWAL OF REGISTRATION

< Back to E-Service

Select Service ✓   Delivery Mode   Payment

Service Selected

Vehicle Registration Card (Istemara) would be shipped to the below address.

◉ Ship it to me ?

Province	Building Number
Makkah ▾	5
Street Name	**District Name**
أب	حي
City Name	**Zip Code**
جدة	
Additional Number	**Unit Number**

Address

Previous   Next

6

Select the city and the branch you wish to go to pick up the Istemara from the map or from the list below, then click on the "Next"

Payment Details (1/2)

Particulars	Amount (SAR)	VAT (SAR)
TAMM Fee	35.00	5.25
Service Charges	120.00	18.00
Shipping Charge	30.00	4.50
Total	185.00	27.75
Total Including VAT		**212.75 SAR**

Payment Details (2/2)

Dear\   Please pay the Government Fee through SADAD system for ownership transfer and Istemara Renewal (if applicable) by following the below path from your bank account:

To Follow Path for Ownership Transfer, please Click here .

To Follow Path for Istemara Renewal, please Click here .

Bank Details

Payment Mode

◉ Sadad سداد   ◯ Electronic mada MasterCard VISA

Beneficiary Name

Raad

IBAN Number

SA 811000   )

Confirm IBAN Number

SA 811000(0

Bank Name

National Commercial Bank

☑ I have read, understood and agree to proceed with the istemara renewal.

Previous   Cancel   Submit

7

Fill in your bank account information and click "Next" after reading and agreeing on the terms and conditions

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Sidebar

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Istimara Renewal

Transfer of Ownership

Buying the vehicle

Authorization form

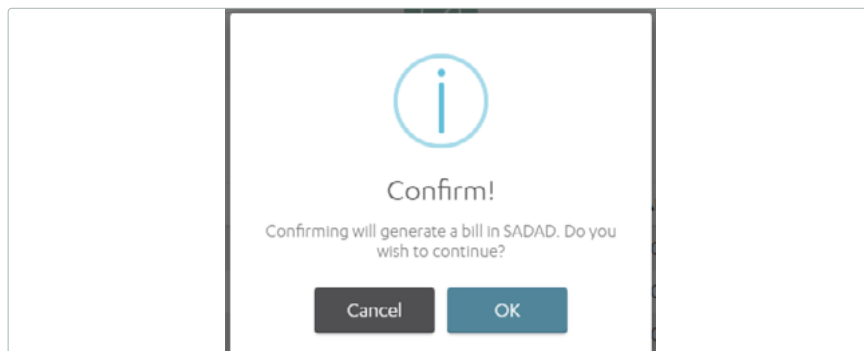Clearance Letter

Insurance certificate
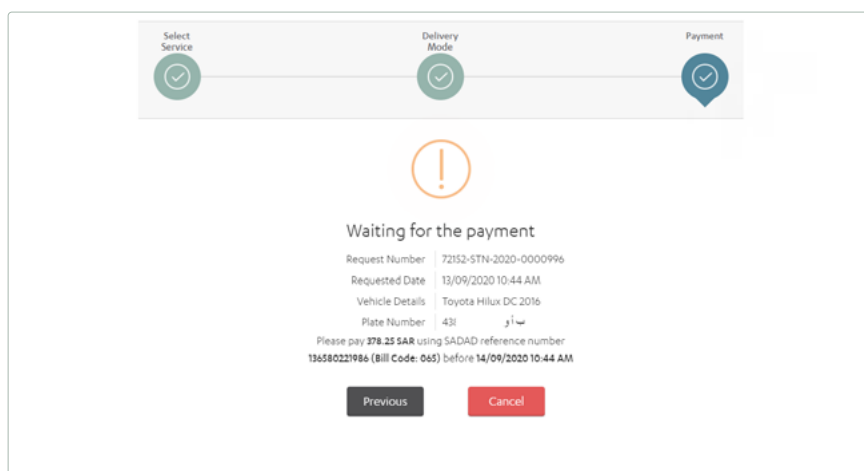
Reclaim Repossessed Vehicle

Additional Driver

Renewal of registration (Istemara)

Confirm!
Confirming will generate a bill in SADAD. Do you wish to continue?

Cancel   OK

8

A confirmation message will appear for you to agree to create a payment invoice with the required fees. After clicking the "OK" button, a text message with payment details will be sent, and you must pay within 24 hours to avoid canceling your order

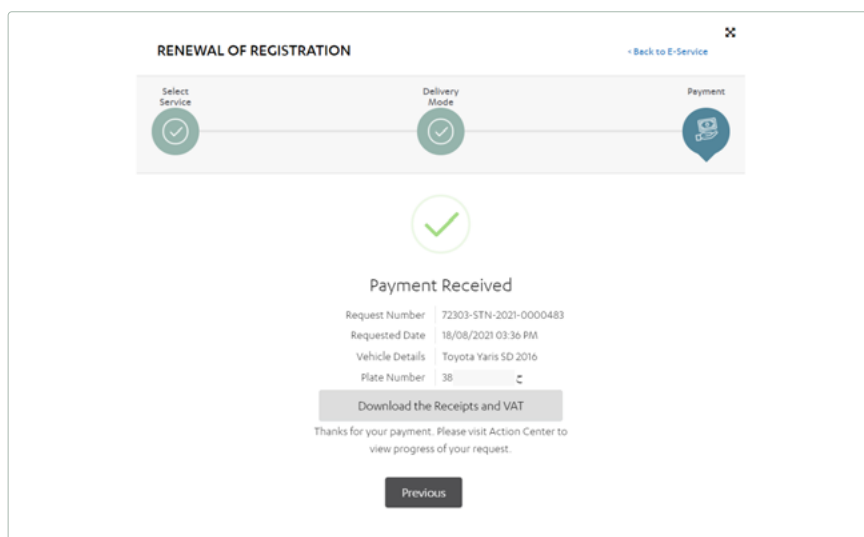Select Service   Delivery Mode   Payment

Waiting for the payment

Request Number   72152-STN-2020-0000996
Requested Date   13/09/2020 10:44 AM
Vehicle Details   Toyota Hilux DC 2016
Plate Number   431   ب أ و

Please pay **378.25 SAR** using SADAD reference number 136580221986 (Bill Code: 065) before 14/09/2020 10:44 AM

Previous   Cancel

9

After approval, the payment status page will appear which contains the SADAD number for the service in order for the required fees to be paid, the date and time of the availability of the payment. Note: Government fees must also be paid through government payments on the SADAD system through (ATM/Online banking/ Mobile banking)

RENEWAL OF REGISTRATION   < Back to E-Service

Select Service   Delivery Mode   Payment

Payment Received

Request Number   72303-STN-2021-0000483
Requested Date   18/08/2021 03:36 PM
Vehicle Details   Toyota Yaris SD 2016
Plate Number   38

Download the Receipts and VAT

Thanks for your payment. Please visit Action Center to view progress of your request.

Previous

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After payment, the page will be updated and the status will change to Confirmation of payment, and you can then download and the tax invoice and you will receive a text message after the request is completed.