Mohamed Tawfik **Elokda**

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Profile Summary

I am an accomplished certified IT manager, System and Telecommunications Professional. With over 20 years of experience (4 years in gulf area) in the implementation and management of IT systems. Specialized in IT Quality assurance and business process re-engineering, IT Networking, Cisco systems, Windows Servers, TCP/IP, System Analysis and Design, Internet environments and IT transformation engagements. I am also experienced in the management and execution of IT infrastructure assessment and implementation of large-scale organizations automation in private and public cloud systems. Development of IT Risk Management strategies and other mitigation tools used in the management of large-scale IT projects.

I have good knowledge about security systems and policies, data centers infrastructure and management.

My business excellence is in process transformation related to large-scale solutions, and helping clients use technology as a transformative driver for change within their organization.

Managerial and Technical Skills:

1. Information Systems Technology Management and the application of information systems into the business environment to ensure ROI for the client.
2. Ability to lead teams effectively, through structured both coaching and delivering by example.
3. Solid knowledge on the use of IT best practices, industry trends and customer service.
4. System Analysis and Design. Business and requirement analysis. Good Analytical skills.

Profile Details

EMPLOYMENT HISTORY:

POSITION	ORGANIZATION	DURATION	
ICT Integration Team Lead ICT Ecosystem USAID project in Egypt	Strengthening Entrepreneurship and Enterprise development SEED **AECOM USA**	Aug 2018	Current
Responsible for ICT supervising and managing the implementation, configuration, installation, care and maintenance of the project's ICT eco-system. Planning, Preparation and Implementation of the ICT Infrastructure of the Tamayouz One Stop Shops (OSS), Business Development Services (BDS), and Incubator Centers to be established by the Project. He will be also responsible for supervising and managing the implementation of the value chain market information systems (MIS). Create IT budgets, KPIs for IT personal evaluations, supervise IT procurements and managing the project ICT network infrastructure.			
Service Delivery Manager	**ITelligent** for intelligent IT Cairo, Egypt	Jan 2018	Aug 2018
Act as an ambassador for IT, working across business to provide effective consultation and services for our Clients and build strong relationships with them. Owner of the Incident, Request, Change and Escalation processes, ensuring high levels of performance in these processes, accurate reporting and establishing service improvement activities when required			

Project and Delivery Manager	**NHANC** for Cloud Technology Cairo, Egypt	April 2017	Jan 2018
Ensure and conduct quality measures through the SW and ERP development life cycle. I was responsible for Project initiation, planning, execution, monitoring, control and closure for cloud based accounting solution.			
Project Manager $1.5 M Project	**Informatique** For information Consultancy Egypt	Jun 2015	Feb 2017
I was the key person responsible for Identified and develop change strategies, establish cultural change and monitor efficiency of changes. I tailored project management, and supported processes to meet the needs of individual (new and/or on-going) project aspects.			
IT Director	**Back Comfort** Co. Riyadh, Saudi Arabia	Aug 2014	Feb 2015
Rebuilt the IT department, applying quality assurance models by creating best practice based framework. Started re-engineering process to enhance the quality, increase the security and audit capabilities for the financial and sales department. Identified gaps, produced new applications & systems and ensured data migration success. Developed an annual business plan and operating budget for the IT department and monitored the implementation to enable quality and business excellence.			
Senior Project Manager	**4GTSS** Telecom Systems Solutions. Manama, Bahrain & Kuwait.	Dec 2012	Jul 2014
Responsible for 4 project in different 4 countries (Kuwait, Bahrain, Qatar and Sudan). Lead projects teams and controlled projects schedules, costs and budgets. Allocated resources and performance risks to ensure customer satisfaction and business excellence strategy by applying professional principles, practices and techniques.			
IT consultant e-Justice system $1 M consultancy project in Ghana	**Leading Associates**. Dover, Delaware USA	Feb 2012	Dec 2012
Design and budget for a nationwide masterpiece E-Justice system. My job role was including Propose new network design and specifications to support the future e-Justice system. Drafted the network and hardware requirements, as well as cost estimates for the MOC and all justice institutions.			
Projects Manager Multiple projects with about $1 M	**IT-Lands**. Cairo, Egypt	Sep 2011	May 2012
I played a key role in the design large and some midsize Information Center's data center. ERP systems and Surveillance systems. Lead the management and supervision of the implementation network infrastructure Projects.			
IT Consultant $4.5 M Project for prosecutor general office in Egypt	**Chemonics intl**. Washington, D.C	Jul 2006	Jul 2011
I was the IT Consultant responsible for the HW, network and security part for a project of 4.5 M USD for prosecutor general office in Egypt. Designed and implemented PGO's Prosecution Information data centers with two-disaster recovery.			
Senior Network Administrator $50 M military project for the Egyptian Army	**Booz Allen Hamilton** McLean, Virginia, United States	Jan 2001	June 2006

I was part of 50 M USD military aid project for the Egyptian Army Materiel Management Center (MMC) project. I designed Security architecture, to protect the environment from both internal and external threats.			
Technical Manager	**Starnet Internet Services**	Dec 1995	Nov 2000
I provided senior management with recommendations and guidance on the applicability of new and emerging technology for use within the firm. Ensuring that regular training and appraisals provided to IT staff is enabling each member of the team to provide the best level of customer support.			

EDUCATION:

DEGREES	INSTITUTION	GRADUATION
Master Degree in Business Information Technology	Middlesex University, London, England	May 2005
B.Sc. Management Sciences Major Business Administration Minor Computer science and information system	Sadat Academy for Management Sciences Cairo, Egypt	June 1995
Certification and Training Courses		
CCNA "Cisco Certified Network Associate"	Synergy Egypt	August 2002
Red Hat Linux & Sun Solaris	Synergy Egypt	September 1999
ACRC "Advanced Cisco Router Configuration	Synergy Egypt	September 1999
PMP for project management	Self-Study	In Progress

Soft Skills Competencies

- Excellent written and oral competencies in both English and Arabic.
- Ability to lead teams effectively, through structured both coaching and delivering by example.
- Ability to effectively prioritize and execute tasks in a high-pressure environment.
- Work and produce high quality products and services.
- Great problem diagnosing abilities and the ability of solving it with the available resources creatively.
- Great communication and organizational skills that enable gaining a great relation with the counterpart key persons, subcontractors, colleagues and top management.