



Mansoura University
Faculty of Computers and Information Sciences
Information Technology department
Course: E-Learning
Level 3 (IT)
Spring 2023-2024

Lab 02

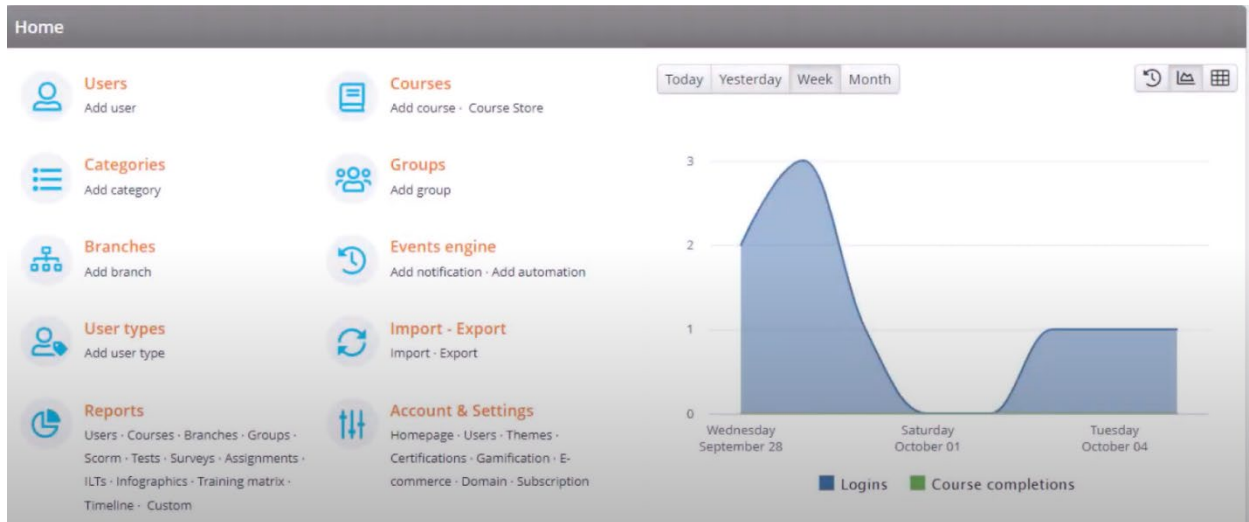
Reports and account customization in talentLMS

Contents:

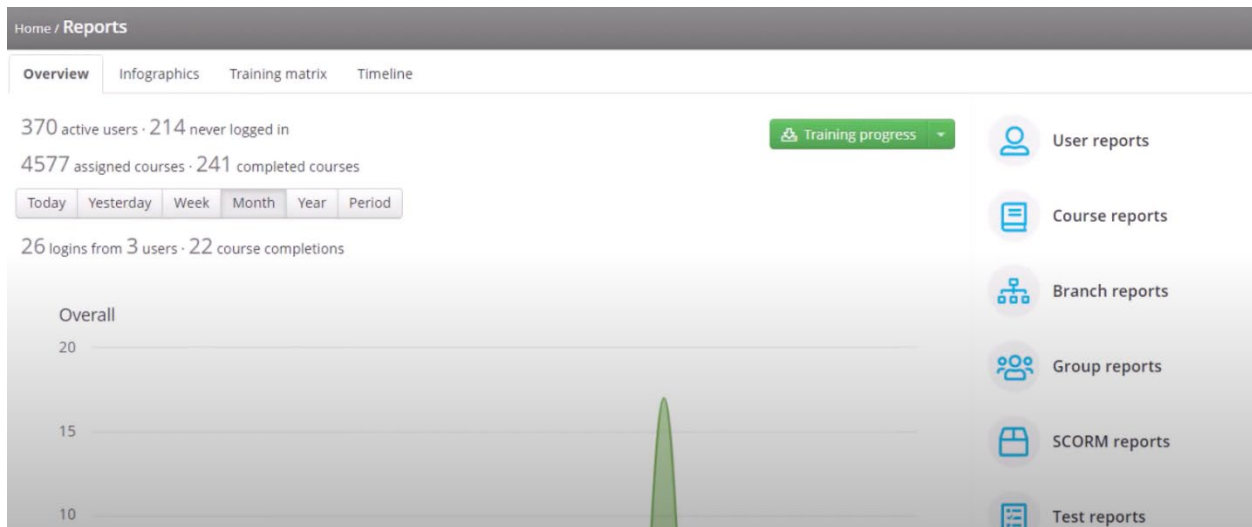
- **How to view reports in talentLMS.**
- **How to customize your account.**

1- Reports in talentLMS

Log in as administrator and go to reports.



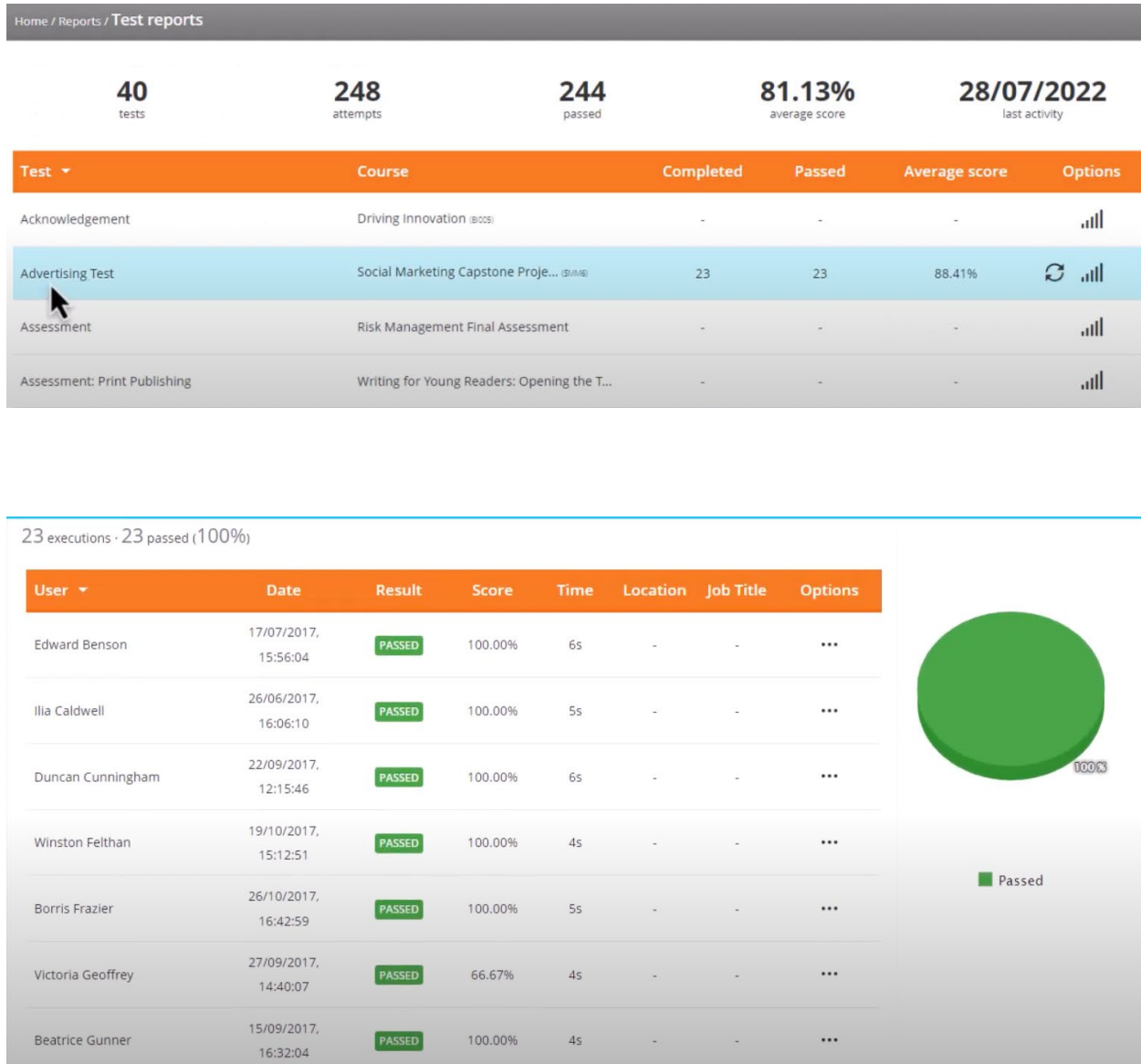
You can generate a report for anything, users, courses, branches, groups, tests, surveys, assignments and instructor-led training.



What's more you can see, daily, weekly, monthly and yearly data. Or you can set a specific period of time.

Test reports:

Test reports can be really useful. Select a test and see all the user who've taken it.



Here, you have a preview of how each learner performs.

The screenshot shows a modal window titled "Advertising Test" for a learner named Edward Benson. The test status is "PASSED (100.00%)". The submission date is 17/07/2017 and the duration is 6s. The test contains two questions, both of which were answered correctly.

Question 1: What methods of social network marketing should a company always use?
 ✓ *Depends on the company, their product, their audience*
 YouTube
 Twitter, Blogs, Facebook
 Blogging only

Question 2: What is the main reason traditional marketing will never completely go away?
 It's proven to work time and again

At the bottom right of the modal, there are "Print" and "Close" buttons.

You can print the results or even reset their progress in the analysis tab.

The screenshot shows the "Analysis" tab for the "Advertising Test". The breadcrumb trail is "Home / Reports / Test reports / Advertising Test". There are three tabs: "Overview", "Analysis" (selected), and "Timeline". On the right, there are buttons for "First attempt" and "Last attempt".

Answers distribution

Question	Correct	Incorrect
"What methods of social network marketing should a company always use?" (23 times answered · 23 times answered correctly)	100%	0%
"What is the main reason traditional marketing will never completely go away?" (23 times answered · 15 times answered correctly)	85%	15%

Questions

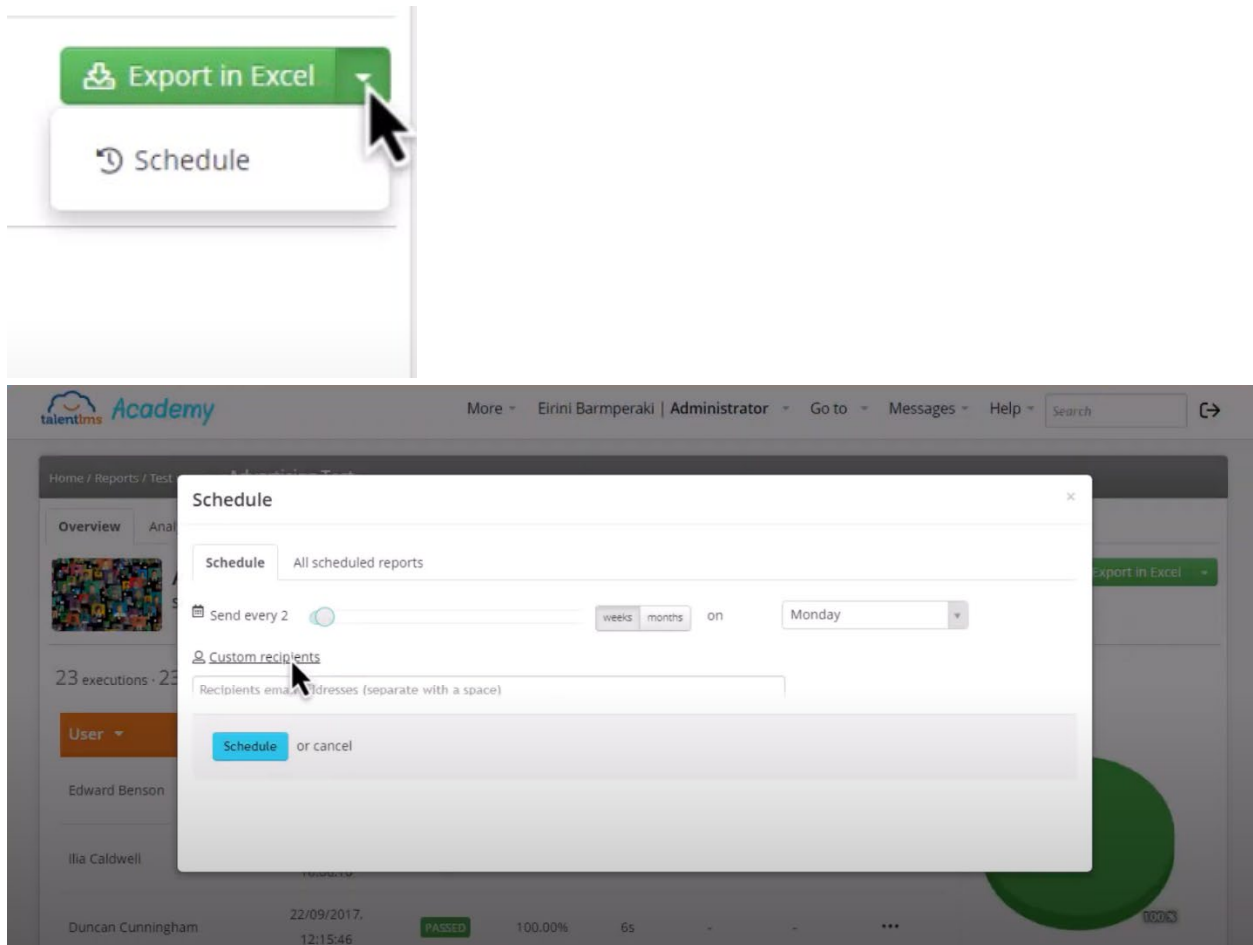
"What methods of social network marketing should a company always use?" (23 times answered · 23 times answered correctly)

- ☒ Depends on the company, their product, their audience
- ☐ YouTube
- ☐ Twitter, Blogs, Facebook
- ☐ Blogging only

"What is the main reason traditional marketing will never completely go away?" (23 times answered · 15 times answered correctly)

- ☒ It's proven to work time and again
- ☐ There are better tax write offs for traditional marketing
- ☐ All companies are required by law to use traditional marketing techniques
- ☐ It is cheaper than social media marketing

You can see a complete breakdown of your user's answer distribution. All reports can be exported to excel and scheduled. Click the arrow next to the export button and select when and to which email address you want your report to be sent.



Email recipients don't have to be users of your account.

How to customize your account

Onboarding
 Whether you're training your employees, customers, or partners, TalentLMS makes it easy to offer the same great training experience across your organization. See how TalentLMS sets you up for training success, no matter the type of training you offer.
 [Learn more](#)

Customer Support
 When it comes to offering customer support training, the right software makes all the difference. Discover how TalentLMS is always there to help your support teams deliver unforgettable customer experiences.
 [Learn more](#)

Marketing
 When it comes to training the team that holds the growth of the company in their hands, the right software makes all the difference. Find out how TalentLMS unlocks your marketing team's full potential.
 [Learn more](#)

Compliance
 Compliance training isn't an option or a luxury, it's your defence against all kinds of risk. Discover how TalentLMS helps you protect your people and your business.
 [Learn more](#)

Add banner

Add text

Add text and media


Add courses


Add key points

Identity

Site name ⓘ

Site description ⓘ


 Select logo


 Select favicon

Locale

Default language ⓘ

Default time zone

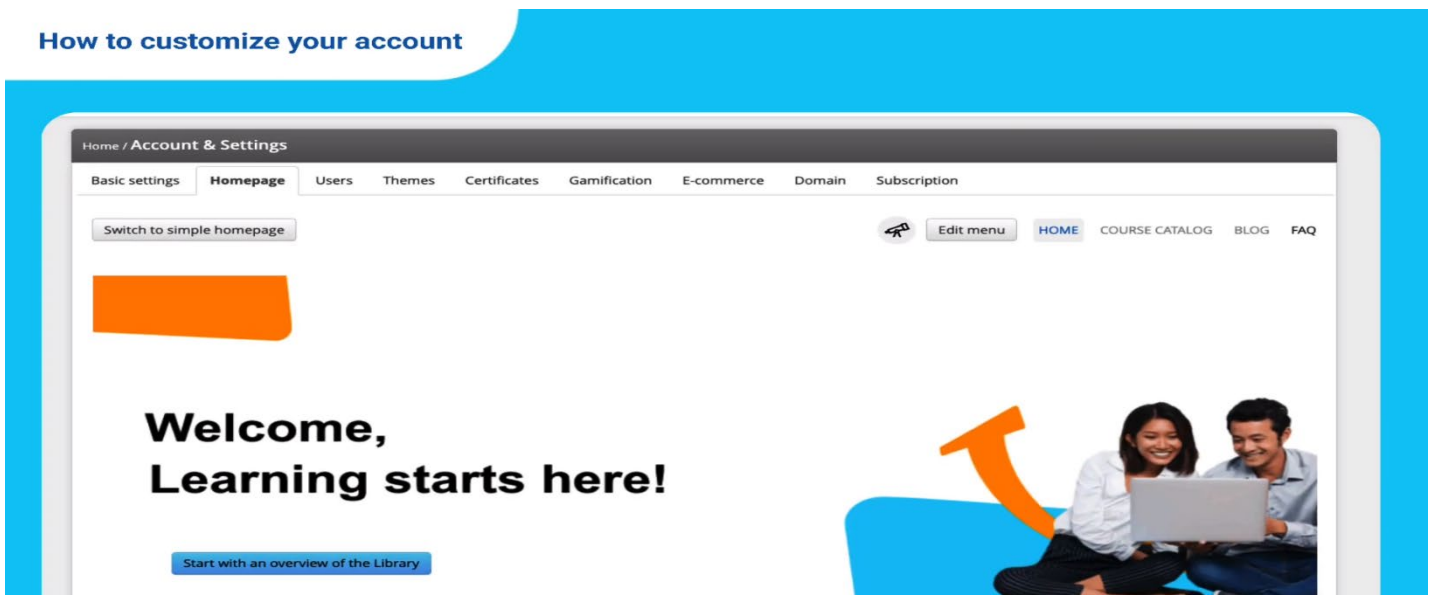
2- Account customization in talentLMS

Log in as administrator and go to basic settings tab in account and settings.

In basic settings, change your site name and its description. Then, upload logo and custom favicon.

TalentLMS allows you to build a branded home page to boost consistency across your portal in just a few clicks.

How to customize your account



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[Learn more](#)

Add banner

Add text

Add text and media

Add courses

Add key points

Let's start by adding a banner:

Add banner



Headline

Subtitle

☐ Add divider below this section

Artwork



Select image

Call to action button

[Add section](#) or cancel

add a headline and a subtitle, and then, upload your image. Hit add section and the banner will appear as a new section on your home.

Let's add a text and media section. Add a headline and a subtitle, type your text. And now, switch to media. You can use an image or a URL and choose where you want to place it.

Edit text and media ✕

Headline

Subtitle

☒ Add divider below this section

Text **Media**

Media

Select image

Placement

☐ Place media to the left

☒ Place media to the right

Click the edit menu button and then click add to create a page or a link.

Edit homepage menu ✕

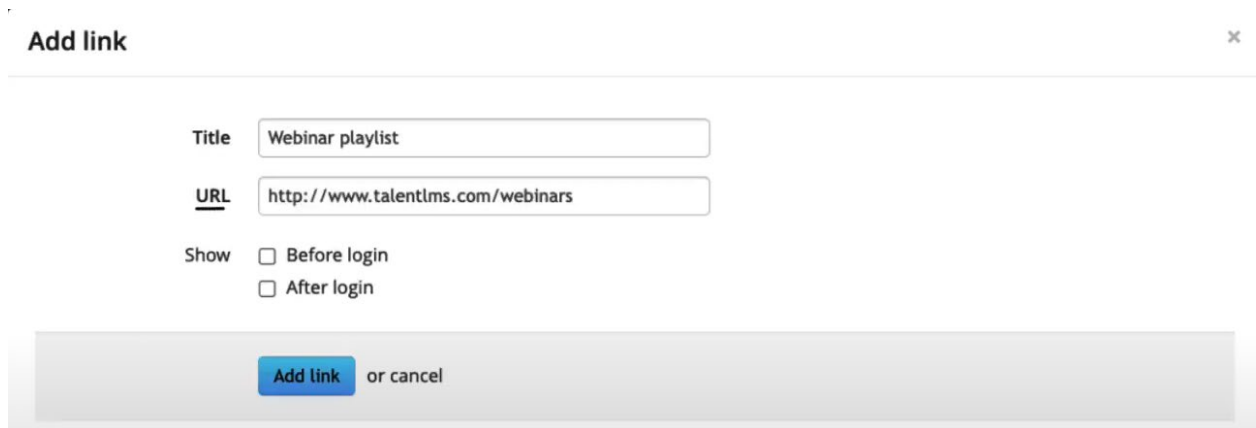
Add page

Add link

Blog (https://www.talentlms.com/blog/) **BEFORE LOGIN**

FAQ (/faq) **BEFORE LOGIN / AFTER LOGIN**

Let's go for the link, add a title, paste the URL and then choose if the link will be displayed to guests or only to the registered users after they've signed in.



Add link ✕

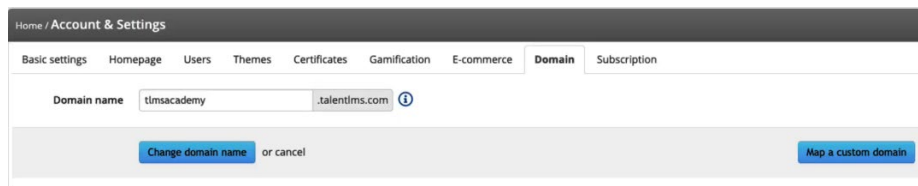
Title

URL

Show ☐ Before login
☐ After login

or cancel

In the domain tab, change your site's domain name or set it to map a custom domain.



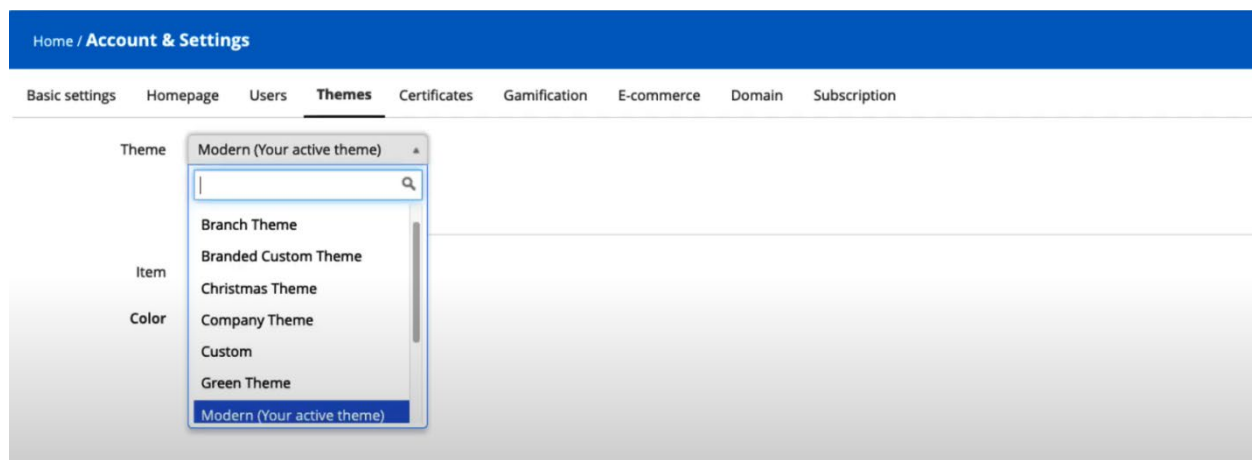
Home / Account & Settings

Basic settings Homepage Users Themes Certificates Gamification E-commerce **Domain** Subscription

Domain name .talentlms.com ⓘ

or cancel

Go to your themes tab, the modern theme is chosen by default for all new accounts. This theme can't be edited directly. To customize the modern theme, select "save as new" first. This will create a copy that you can now change.



Home / Account & Settings

Basic settings Homepage Users **Themes** Certificates Gamification E-commerce Domain Subscription

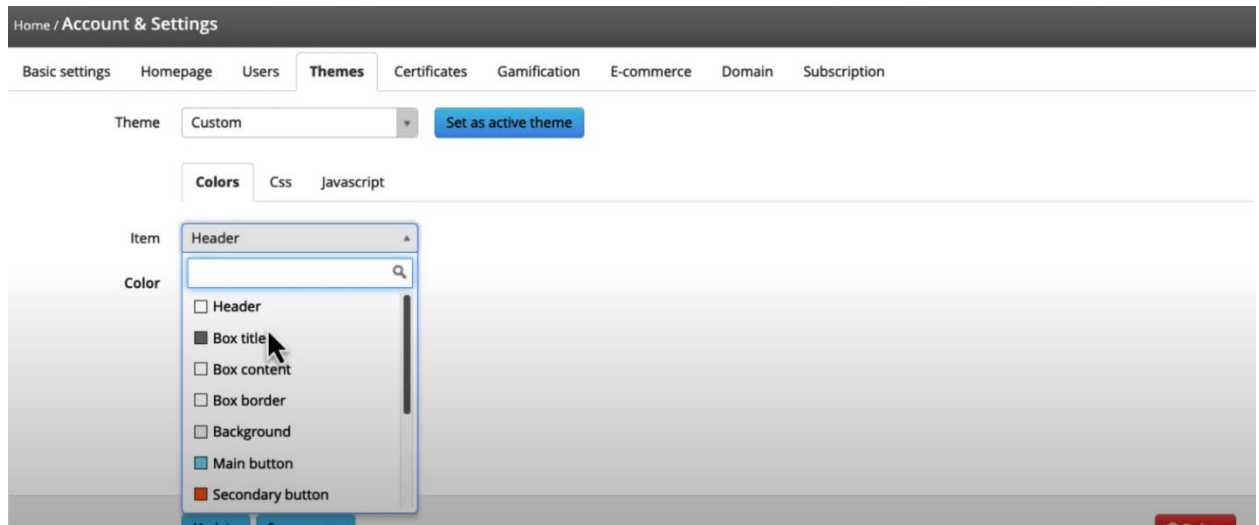
Theme Modern (Your active theme) ▲

Item

Color

- Branch Theme
- Branded Custom Theme
- Christmas Theme
- Company Theme
- Custom
- Green Theme
- Modern (Your active theme)

If you choose custom, you can customize the theme:



You can also use js and css to make more advanced designs.