**Name** : Shereen Atef Arslan

**Address** : 21 Mecca St, In front of El-Shams Club, Gesr El Swiss , Cairo, Egypt

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**Education :**

Graduated from Faculty of Arts, Ain Shams University ( 2014 – 2018 )

Major: English Language and Literature Department.

**Work Experiences :**

English teacher for children at Center Samaa.

**Courses :**

Drawing and Sculpting Course ( June , 2014 )

**Languages :**

Arabic, mother language.

Excellent English (listening, speaking, reading and writing).

Fair understanding of German.

**Skills :**

Computer Skills: Very Good.

Drawing ability and making crafts.

Microsoft Office: Word, Excel, PowerPoint, Outlook, Windows and Internet Browsing.

Analytical Skills: Numerical Ability, Logical Reasoning, and Attention to Details.

**Hobbies :**

Playing and sitting with children / Reading English and Arabic literature / Listening to music / Cooking / Drawing and painting / Watching movies / Shopping / Listening, Recitation and Motet for Qur'an.

**Relevant Skills :**

Passed The Ability Test of Both, Faculty of Fine Arts and Faculty of Applied Arts.

Ability to handle multiple-tasks.

Good team-worker.

Dealing with different kinds of customers and handling their needs successfully & cheerfully.

Ability to analyze and solve problems.

Strong communication and presentation skills.

Familiar with working under pressure.

Excellent command of spoken and written English.