

Samira Salem Sobhi Mohamed

August 21, 1994 • Egyptian • Villa 369, Bel Air, Beverly Hills, Shiekh Zayed

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Personal statement

A recent Fashion Design graduate with an honors degree from the October University for Modern Sciences and Arts; the degree is authorized by the University of Bedfordshire. My main strengths are adaptability, dependability, creativity, and the determination to get a job done. I also learn fast and make few mistakes. I work hard to get the job done and I commend myself for my high adaptability to manage and maintain problems. I have had work experience from a young age by helping and assisting teachers as a student. I am a very helpful person and I even joined the Student Life organization to help students plan and organize events in schools. I assisted English instructors with lesson planning and events such as poetry night and writing newsletters for the work to be displayed. I am a loyal person and people can definitely depend on me at any time.

*\*\*Currently attending the TKT (Teacher’s Knowledge Test) courses in the American Academy.*

*\*\*Currently taking Japanese Language courses with a certified Japanese teacher in order to take the JLPT (Japanese Language Proficiency Test) on DECEMBER of 2018*

Work

Nefertari International School (October Branch)

(September 2018 – Present time)

* **Elementary Coordinator/Supervisor**
* Assisted in managing schedules, rooms, and instructional supplies for lessons, workshops and other study programs.
* Collaborate with department leaders to conduct new student workshops.
* Provide guidance to students and teachers on academic and behavioral goals and educational issues.
* Prepare and maintain student records according to administrative policies.
* Work with parents, teachers, and counselors to address students’ behavioral, academic, and other problems.
* Supervised staff and reported any issues that may have occurred.
* Assis academic manager to make sure all instructors are punctual and classes run as scheduled.
* Perform other duties and responsibilities that the school management may deem necessary from time to time.
* Provide and prepare reports as and when requested.
* Provide referrals to counselors when deemed necessary.
* Provide and gather required materials and items for students when deemed necessary from the academic manager.
* Supervised the level of the students.
* Assist in events and activities.
* Role model for the students and prioritize always being there in order to have someone confide in.

Beverly Hills International School (American)

(September 2017 – August 2018)

* Managed classroom observations, assessments, and curriculum implementations on a daily basis in a classroom setting of 26 children as a Kindergarten Class Teacher.
* Adapted to and differentiated teaching methods in order to address the multimodal learning needs of children; done by means of daily writing workshops, small reading groups, phonetic awareness, and math explorations while following the American system
* Accommodated and maintained a positive, fun, and respectful classroom atmosphere with effective behavior methods and classroom organization
* Collected and analyzed data on school assessments
* Organized field trips and events in and outside the classroom
* Published monthly newsletter to keep families informed of what students were learning
* Added dance movements in the curriculum to keep learning fun and intuitive for the children
* Engaged in constant parent- teacher communication to enhance home-school connections
* Used project-based assessments to allow students diverse ways to express their individuality
* Supervised lunch breaks, and garden time
* Attended a professional presentation by Eli Chazel who presented on the ability to enhance teaching skills to learners of English as a second and first language as well as the best usage of the books which he assisted in the publish of; Macmillan Wonders
* Aided and attended different events hosted by the school in order to socialize and have a presence in the school’s social structure

Modern Sciences and Arts University

(February 2016 - July 2017)

* Part time teacher’s assistant in the Faculty of Languages (September 2016 - December 2016)
* I gave and graded tests to students
* I helped with the choosing of the curriculum
* I came up with new methods of teaching to suite the students
* I assessed the students to make sure their English was not deteriorating
* I gave extra credit activities related to the English Language to help those who were weak
* Full time teacher's assistant in the Faculty of Arts & Design; Fashion Department; taken as training with pay (February 2016 – June 2016)

Nurseries

(January, 2017 – February, 2017)

* English and Arts instructor to the foreign children during my free time

Vodafone UK

(May, 2017)

* Got accepted by Vodafone UK in Customer Care due to my well spoken and written English and my bubbly personality

Berlitz Egypt

(August, 2017)

* Applied and accepted to join Berlitz Egypt and teach English to adults

Education

Modern Sciences and Arts University

(2013 – 2016)

GPA: Above 3

Arts & Design (Fashion Design)

Attended the Swedish workshop during my third year

Attended a three-day course, provided by the university, on presentation skills

Attended and aided in a fashion show

Worked as an English Teacher’s Assistant in the faculty of Languages

**Key Skills gained:**

* Creative thinking outside the box
* Analytical and conceptual thinking, with a conscientious approach to managing workloads.
* Ability to handle, analyze and interpret complex data, before presenting it back based on the overall analysis made.
* Advanced problem solving and numeracy skills.
* Accomplished communication skills, both written and verbal, developed through numerous essays and presentations.
* Proficiency in all areas of Microsoft Office, Excel, Word, Outlook and PowerPoint.
* Working under pressure
* Team work

Beverly Hills School (American Section)

(2008 –2012)

During my years in school I was responsible for most of the art projects and events. I would tutor the younger grades whenever I had a free lesson.

The International School of Choueifat

(2001 –2007)

Attended Choueifat in Dubai for two years

During Choueifat, I helped out with many art projects, drama and theatre preparations, and music with primary and kindergarten.

Hobbies & Interests

Free drawing

Animating

Designing

Traveling

Organizing parties and events

Learning new things

Reading/writing

Video editing

Socializing

Learning new languages (currently learning Japanese)

Adapting new methods

Learning new things

Researching

Skills

Good Computing Skills

Fast typing

Fluent English

Basic Japanese

Basic management

Creative thinking

Video editing

Fast Learning

Quick thinking

Good mathematical skills

Good people skills

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| SA University Mail | **Samira Salem Sobhi Mohamed <ssalem@msa.eun.eg>** |

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| **Fwd: A recommendation letter** 1 message |

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| **Ebtihal Abdelaziz Ahmed Helal**<eabdelaziz@msa.eun.eg> | Sun, May 28, 2017 at 8:02 AM |
| To: Samira Salem Sobhi Mohamed <ssalem@msa.eun.eg> | |
| |  | | --- | | ---------- Forwarded message ---------- From: **Ebtihal Abdelaziz Ahmed Helal** <[eabdelaziz@msa.eun.eg](mailto:eabdelaziz@msa.eun.eg)> Date: Sun, May 28, 2017 at 9:01 AM Subject: A recommendation letter To: [recruiting@gaba.co.jp](mailto:recruiting@gaba.co.jp)  Dear GABA Corporation Instructor Recruiting,    I feel honored to be called upon as a referee for Samira Mohamed’s letter of recommendation. In this e-mail, I would like to convey my utmost respect and admiration for this brainy and eccentric person. She brought stupendous contributions to the work of my group. As the supervisor for theIntensive English course at October University for Modern Sciences and Arts, I’ve enjoyed having Samira as a part of the teaching family for the first-year students and I was thrilled to have been her supervisor.    Samira started her teaching from a young age and I am proud to see her start off her teaching career with us . She brought with her a solid understanding of the English language and instructive methods for the various students as well as great  passion. She motivated many Arabic speaking students to pursue English as part of their career path and her patience inspired many students and even instructors to work harder in order to achieve their goals in the long run.    The young and bright woman had her students watch small clips,  role play and listen to authentic texts so they could get a firm grasp of the different expressions used in the English language. These teaching techniques actually motivated the students to learn EFL ; I noticed that her students were the only group that arrived well before the time of the lecture due to their keenness to learn something new. Samira brings new teaching methods to life; I am certain that she will continue her drive and even excel with GABA Corporation.    Samira also impressed me with her thrust to lifelong learning and evolving her methods to better suite a vast array of students of various ages.  She also went out of her way to have her students bring forth feedback, inviting them to share their experiences at the end of the semester. It’s this devotion to progression and her students’ well-being that makes Samira an excellent educator who empowers her students and helps them to achieve their full potential.    Samira is always cheerful, very innovative and creative. She had exceptional classroom management skills and developed a strong bond with the students, colleagues, and parents that evolved in  mutual respect.    Samira has my highest recommendation for the position of being a GABA instructor in Japan, and I look forward to following her professional accomplishments. Please don’t hesitate to contact me for any further information. Thank you for your time.    Sincerely,  Dr. Ebtihal Abdelaziz  TEFL lecturer  Faculty of Languages  Modern Sciences & Arts University  Giza, Egypt | | |