

Sarani Kumaragamage

220/A, Malwatta, Ilippadeniya, Chilaw.

Telephone: +94 72 490116

Resident: +94 32 2220041

Email: Kumaragamesarani@gmail.com

PERSONAL PROFILE

A reliable, capable and enthusiastic skills who is able to take on the management and coordinating duties of any leadership role. I am readied to conform to any kind of dubious condition and give the best inventive course of action under convincing weight. I am certain that I can move with regulatory issues and produce the best through responsibility and keen work.

ACADEMIC QUALIFICATIONS

B.Sc. in Business Management special Degree

National School of Business Management (3rd year/Undergraduate)

Dates attend – since 2013 to 2017

The degree program is a four year course where the first two years require full time study. The last two years are on part time basis and the student is allowed to complete the final two years while working.

Ananda National Collage

Dates attend – since 2000 to 2013

G.C.E. Advance Level: Accounting & Finance – B, Business studies- C, Economics-S

General English- S

G.C.E. Ordinary Level: Distinction Passes for Commerce. Very good pass for English. Four Good Passes for Mathematics, Sinhala, Buddhism, Art also three credit passes for ICT, Science & History

- Completed the **Young learners English course** STARTERS & MOVERS at university of Cambridge, Gateway College-Chilaw
- Completed the General English course PRE- INTERMEDIATE 1, 2 & 3 at **British Council**

KEY COMPETENCIES AND SKILLS

PROFESSIONAL SKILLS

- Having a flexible attitude and positive approach.
- Knowledge of MS Office tools.
- Understanding of different test approaches and techniques.
- Strong influencing and Communication skills

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EXTRA CURRICULAR ACTIVITIES

- Volunteer & team leader for the **NSBM CSR** project & **NSBM Walk 2014**
- Member of school girl's western band.
- Member of school under 15 girl's football team.
- Member of school Health Association

REFERENCES

Name: Mr.W.G.A Leonard Fernando
Address: No 108/7, Housing scheme,
Mattakkuliya,
Telephone: +94 77 5187727

Job title: Former Principal
Justice of the peace 'Whole
Island'
Sworn translator

Name: Ms.Thilini De Silva
Address: High level RD, Nugegoda

Telephone: +94 11 544 5000

Job title: Lecture & Course director of
NSBM

Declaration

I do here by certify & declare that the details furnished above by me are true and correct to best of my knowledge

(K.S.P.Devindi)