
Indipalage Dhasra Navodh Kariyawasam

186, Udahamulla Station Road, Nugegoda

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CAREER OBJECTIVE

To employ myself in a job position that would offer opportunities to enhance my knowledge and capabilities whilst contributing towards the success of the organisation. I would ensure to provide the utmost efforts using my skills and abilities in overcoming challenges at the working environment and grow my personality as a professional while serving the organisation.

CURRENT EMPLOYMENT

Since March 2013 to date working as an Insurance Assistant attached to Union Assurance PLC Head Office, Colombo.

PERSONAL INFORMATION

Date of Birth	: 06 th September 1990
Gender	: Male
Civil Status	: Single
School Attended	: D. S. Senanayaka College, Colombo 7

ACADEMIC QUALIFICATIONS

2012 Undergraduate Studies at International College of Business and Technology

- **BA (Honours) Business Management from Middlesex University (First class)**

Project Management

Innovation and Technology Management

Managerial Leadership

Strategic Management

ACADEMIC QUALIFICATIONS (continued)

▪ **BTEC Edexcel Higher National Diploma in Business Management and Human Resource Management (Merit)**

Marketing	Merit
Managing Financial Resources and Decisions	Merit
Organisations and Behaviour	Merit
Business Environment	Merit
Common Law 1	Pass
Business Decision Making	Pass
Business Strategy	Pass
Research Project	Merit
Human Resources Management	Distinction
Managing Human Resources	Merit
Human Resources Development	Merit
Employee Relations	Distinction
Management Accounting: Costing and Budgeting	Merit
Managing Professional Development	Pass
Working with and leading people	Merit
Managing activities to achieve results	Distinction
Managing communications, knowledge and information	Pass
Sales planning and operations	Pass
Small Business Enterprise	Pass

SCHOOL EDUCATION QUALIFICATIONS

2009 G.C.E Advanced Level

Business Studies	C
Accounting	S
Economics	S

2007 G.C.E Ordinary Level

English Language	A
Business Studies and Accounting	A
Buddhism	A
Social Studies and History	B
Sinhala Language	B
Mathematics	S
Science and Technology	S

COMPUTER LITERACY

- ◆ Successfully completed ICDL computer course at Royal Institute in 2007

SKILLS AND ABILITIES

- ◆ Skilled in working with MS office applications
- ◆ Excellent communication skills in both verbal and written in English and Sinhala languages
- ◆ Excellent interpersonal skills to be an effective team worker
- ◆ Ability to prioritise and manage time

EXTRA CURRICULAR ACTIVITIES: SPORTS

- ◆ Member of Bloomfield Cricket Club from 2007 to 2010
- ◆ Awarded under 14 Best Batsman in Club Day 2004
- ◆ Participated in a cricket tour to India (Mysore, Bangalore & Hubly) in 2005
- ◆ Played under 23 Premier League in 2009
- ◆ Played for under 17 Cricket Team in School from 2006
- ◆ Played Table Tennis and Tennis at school

ACHIEVEMENTS AND AWARDS

- ◆ Awarded under 14 Best Batsman in Club Day 2004
- ◆ Participated in an Art competition in 2000 at school
- ◆ Awarded the position as Marketing Manager in the committee for organising community service project in 2011

HOBBIES AND INTEREST

Cricket has been the greatest interest in my life through which I was able to strengthen my mind and soul to reach targets with strong discipline. I am interested in engaging myself in challenging and new experiences that would make my life exciting at every moment.

REFEREES

- ◆ Mr. Hareen Jayawardena
Assistant General Manager
ICBT Campus
132B, High Level Road,
Nugegoda.
Office: 0114-334636
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- ◆ Dr. S.R. Samaratunge
Consultant Obstetrician& Gynaecologist
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