

B. NIMNA SAKURANGA MENDIS

No 03, John Samuel Road,
Upper Indibedda, Moratuwa.

Mob: +94771296250 Tel: +94112652461

Email: nimnamendis@gmail.com



Key Achievements

- Responsible for the Quality Assurance of all Systems and Developed, maintained and approved quality related processes to continually improve performance.
- Maintained the Company Network Architecture, Hardware & Software Components.
- Successfully Coordinated Company Projects and the Clients.
- Have a good knowledge in VM Ware, Adobe Photoshop & MS office package.
- Sound knowledge in PHP & HTML
- Presented a strong, professional, positive image to others which inspires confidence & commands respect.
- Work confidently within a group.
- Performed under pressure with good time management.

Employment

Susila Inspire (Pvt) Limited - November 2013 - Present

Junior System Architect & Project Co-ordinator

Responsibilities:

- Handling Software Quality Assurance.
- Maintaining Network System, Servers, Computers and Devices.
- Requirement gathering from clients.
- Coordinating Projects & Client Handling
- Conducting Dealer & Customer Training Programmes.
- Creating & Designing System Documents such as ER Diagrams, DFDs....etc.

Education Qualification

- Following **Management Information System Degree** Program(**BSc in MIS**) at University College Dublin, Ireland – NSBM – 2014
- Successfully Completed **Higher Diploma in Computer Based Information System** at National Institute of Business Management - 2012
- Successfully Completed **Diploma in Computer System & Design** at National Institute of Business Management - 2011.
- Attended for a workshop on **Object Oriented Analysis & Design – UML** Organized by Winhe Institute of Information Technology - 2012.

• GCE (A/L) Examination 2011 Wesley College, Colombo 09.	Combined Mathematics	S
	Physics	S
	Chemistry	F
	General English	S
	General Knowledge	062
• GCE (O/L) Examination 2008 Wesley College, Colombo 09.	English	A
	Mathematics	A
	Science	A
	Health Science	A
	Sinhala	B
	Religion	B
	Commerce	C
	History	C
	Eastern Music	C

Extra Curriculum Activities

- **President of Astronomical Society (2009-2010)**
- **In-charge of School First Aid Union (2010-2011)**
- Member of the School Science Union, Student Christian Movement, Wild Life Association & IT crew.
- Secretary of Methodist Wesley Guild Indibedda (2014-2015)

- Chief Organizer of the Carol service (2010/2011/2012/2013/2014) at Indibedda Methodist Church
- Awarded the Sinhala Debating Prize in 2009 & Sinhala Drama Prize in 2010 at School Prize Giving.
- Awarded the Best Actor's Prize in 2014 & Best Debater's Prize in 2015 at Moratumulla Circuit Drama and Debating Competitions.
- Writer, Director and Main actor of 'THURUMPUWA 2013' Stage Drama Organized by Indibedda Sunday school.

Personal Information

- Date of Birth : 11th January 1993
- NIC No : 930112011V
- Gender : Male
- Civil Status : Single
- Religion : Christian (Methodist)
- School Attended : Wesley College - Colombo 09.

Non Related Referees

Mr. Prasad Fernando.
Executive officer – imports,
Commercial Bank of Ceylon Limited.
Tel: 445010-5, 336700.
Mob: 0773694779

Mr. Pasan Fernando
Assistant Branch Manager,
Nation Trust Bank,
Kaduruwela Branch.
Mob: 0772250295

I do hereby certify that the particulars given above are true and accurate to the best of my knowledge.



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Nimna Mendis