



CURRICULUM VITAE - HANSANI BANDARA

Name: Hansani Nirukshika Bandara
Date of Birth: December 06, 1984
Marital Status: Single
Residence Address: No 286/8, Lumbini Place, Hokandara Road, Thalawathugoda, Sri Lanka.
Nationality: Sri Lankan
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CARRIER OBJECTIVE

To work in pragmatic way in an organization where I can show my talent and enhance my skills to meet company goals and objective with full integrity and zest

PROFESSIONAL EXPERIENCE

Specialist (CRM) | SriLanka Telecom Mobitel | 08 Years
March 2006 to December 2013

- As a Specialist(CRM) – Prepaid Services
- As a Senior Customer Care Executive - Resolution Desk
- As a Customer Care Executive - Contact Center

Staff Trainee | Staff Training Institute | Sukyo Mahikari Organization – Japan | 01 Year
February 2014 to February 2015

- As a Staff Trainee of Sukyo Mahikari Staff Training Institute
(Sukyo Mahikari Kunrenbu, 111-1 Kuguni, Kuguno, Takayama, Gifu Pref., Japan, 509-3205.)

**Currently Working as a Management Associate | Woodfield (PVT) LTD | 10 Months
July 2015 to Present**

- As a Project Coordinator
- As a Sales Representative
- As a Business Development Coordinator
- As a Public Relations Coordinator
- As a Marketing Coordinator

ACHIEVEMENTS (ACADEMIC & PROFESSIONAL)

- **ACADEMIC**
Year 1996 – 2001 | Swarnamali Girls' College Kandy
Awarded from the General Proficiency Price (Most Outstanding Student of the Class-for the Academic Year) Continuously for 6 Years
- **PROFESSIONAL**
Year 2013 | Sri Lanka Telecom Mobitel
Awarded in Recognition of Exceptional Performance as a Member of the CRM Team

PROFESSIONAL QUALIFICATION

- **2016 March – 2017 Sep | Cardiff Metropolitan University – UK, delivered by ICBT**
Masters of Business Administration (MBA)
- **2011 Nov – 2012 Nov | Recognized by Nothumbria University – UK, delivered by BMS**
Graduate Diploma in Business Management (GDM)
NQF Level 6 | an Edexcel Assured Pre-Masters Degree Program
- **2006 Jan – 2006 Jul | Institute of Personal Management (IPM)**
Successfully Completed the Certificate Level in Human Resources Management (CCHRM)
- **2005 July – 2005 Dec | Institute of Personal Management (IPM)**
Successfully Completed the Foundation Level in Human Resources Management (FCHRM)
- **2005 July – 2005 Dec | National Institute of Business Management (NIBM)**
Successfully Completed the Certificate Level in Computer Science (CCS)

- **2002 Jan – 2002 Jul | Worldwide Educational Institute (WEI)**
Successfully Completed the Preliminary Certificate in English Language & Personality Development
- **2005 Jul – 2005 Dec | British Council Sri Lanka (BCSL)**
Successfully Completed the English Language Course Upper Intermediate Level-1 (UI1)

ACADEMIC QUALIFICATION

- **Year 2005 | GCE A/L | Ananda Balika Vidyalaya – Colombo - 10**
Passed with one simple pass for Biology & Very Good pass for English Language.
- **Year 2001 | GCE O/L | Swarnamali Girls' Collage – Kandy**

Mathematics	A	Social Studies	A
Horticulture	A	Religion	A
Geography	A	Science & Technology	B
English	B	Music	B
Sinhala	B	Development Studies	B

LANGUAGE PROFICIENCY

	LANGUAGE	READ	WRITE	SPEAK
01.	English	Fluent	Fluent	Fluent
02.	Sinhala	Native	Native	Native
03.	Japanese	Good	Good	Good

TRAINING AND WORKSHOP

Year 2007 | Customer Care Training | Resource Person - Mr. Dammika Kalapuge
Conducted by Sri Lanka Telecom Mobitel

SPORTS & ACHIEVEMENTS

BASKETBALL | NETBALL | BADMINTON | CHESS

- Year 2006 – 2013 | Represented Team Mobitel at Netball and Basketball Teams
- Year 1996 – 2001 | Represented School Netball Team
- Year 1996 – 2001 | Represented School Chess Team
- Year 1996 – 2001 | Represented School Badminton Team

EXTRA CURRICULUM ACTIVITIES

- Year 2003 – 2004 | Secretary of School Science Society
- Year 1999 – 2001 | Member of School Orchestra Group
- Year 2003 – 2004 | House Treasurer of the School Committee
- Year 2012 – Present | Member of Lions Club of Colombo Serendib

NON RELATED REFEREES

Mr. Jagath Alahakoon
Deputy Director – Engineering
EAP Networks
Swarnawahini
676
Galle Road
Colombo – 03

+94 71 2745 030

Mr. Chandika Vitharana
Senior General Manager – Sales
Mobitel (PVT) Limited
108
W.A.D. Ramanayake Rd
Colombo – 02

+94 71 2721 600

I do Hereby Certify that all Aforementioned Particulars are true to the best of my knowledge and belief.

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Hansani Bandara

25 – 04 – 2016
Date