

Curriculum Vitae

Abilashini Thiyagarajah

TEL: 0112935944
MOB; 0726149612/0718147968
abilashini93@gmail.com



CAREER OBJECTIVE

- A responsible self motivated individual with excellent communication skills who is able to lead& work as a part of a team is aiming to bring these qualities to an entry level position that provides a scope for learning and growth in management field.

PERSONAL DETAILS

- Name : Abilashini Thiyagarajah.
- Date Of Birth : 08.12.1993
- Age ; 22
- Nic No : 938433410V
- Permanent address ; 293/B Sri Damma Mw, Hunupitiya, Wattala
- Civil Status : Single
- Nationality : Sri Lankan

ACADEMIC QUALIFICATIONS

- Reading for final year B. Sc (Hons) in Business Management at Auston Institute of Management which is accredited by London South Bank University(LSBU)
- Successfully completed the 2nd year of the degree programme (Higher Diploma in Business Management-HDBM) at National Institute of Business Management (NIBM).
- Successfully completed 1st year of the degree programme (Advanced Diploma in Business Management-ADBM) at National Institute of Business Management (NIBM).
- Completed Certificate In Business Management in 2014 at National Institute of Business Management (NIBM). with Merit Pass

PROFESSIONAL QUALIFICATION

- Successfully Completed **Executive Certificate In Human Resource Management** at Human Resource Management Institute(**HRMI**) in Oct 2013 with Merit Pass

EDUCATIONAL QUALIFICATION

- General Certificate in Education Advanced Level (GCE A/L) in 2012.

Bio stream

<u>Subject</u>	<u>Grade</u>
English	C
General Information Technology	C

- General Certificate in Education Ordinary Level (GCE O/L) in 2009

<u>Subject</u>	<u>Grade</u>
English	A
Religion	A
Health Science	A
Tamil	B
Commerce	B
Mathematics	C
Science	C
History	C
English Lit	C
Sinhala (2010)	C

EXTRA CURRICULAR ACTIVITIES:

- Member of Science Union at School during year 2010 and 2011
- Under 17 Sports In-Charge at School In 2011

SKILLS

- Fluent in English and Sinhala & Tamil languages
- Proficiency in MS Word, Excel, PowerPoint
- Good presentation skills
- Leadership skills

- Time management skills
- Ability to work in a team structure

OTHER QUALIFICATIONS

- Successfully Completed **Certificate** in **Windows Application** (CWA) at AAT business school with credit pass in April 2014
- Successfully Completed BTEC Diploma in ICT conducted by IDM city centre, Hindu ladies College accredited by BTEC Edexcel international –UK in 2009
- Successfully completed **Diploma** in **English** at Aquinas College In Nov 2014

INTERESTS

- Participant of Chinmaya Geeta chanting competition in 2001.
- Won 1st place in short story writing in school at the library day competition held in 2008
- Participated in English & Tamil dramas

NON-RELATED REFEREES

Mr.M.Dheinesh
Chief Executing Officer
M.D.Centiimos
NO.83/2 STATION RD,
WATTALA
0777804675
mdcentimos@sltnet.lk

Mrs.Prabawathy Sivashankar
Assistant .Manager
Lalan Rubbers (Pvt) Ltd
54, Kirulapone Avenue
0772376203
57744555
praba@lalanrubber.com

I do hereby certify that the above particulars are true& accurate to the best of my knowledge

ABILASHINI.T

Date