Mohammed Irshad Mohammed Raffeek

41/4, Abdul Hameed Street
Colombo-12
Mobile-+94-774336802
Email: Irshrckz@gmail.com

OBJECTIVE

To work in an atmosphere where my analytical and communication skills are sharpened to gain talents in leading and coordinating world-class team, thereby contributing to the overall growth of organization.

PERSONAL INFORMATION

Name in Full	**Mohammed Irshad Mohammed Rafeek**
Date of Birth	**23rd May 1991**
Gender	**Male**
Schools Attended	**Al Hikma College**

Contact Details

Address	**41/4, Abdul Hameed Street**
	Colombo=12
Telephone #	**Mobile- +94-774336802**

EDUCATIONAL QUALIFICATIONS

- ❖ **Successfully completed G.C.E (Ordinary Level) 2008.**
- ❖ **Successfully completed Microsoft Office.**
- ❖ **Successfully completed Diploma in Computer Hardware Engineering.**
- ❖ **Successfully completed Diploma in Networking Administration.**

WORKING EXPERENCE

- ❖ **Previously did Amana Takaful Insurance Sale's Executive.**

- ❖ **Previously Working as Whalf Cleark at Srilankan Harbour.**

- ❖ **Previously working as an It administrator & Accounts Department at Multilac paints Lanka Pvt Ltd.   (2009 -2010)**

- ❖ **Previously working as an It System administrator at Farh Tech (Computer Importers).   (2010 – 2012)**

- ❖ **Previously working as an It administrator at Rahmath constructions. (2012 – 2013)**

- ❖ **Currently Working as an It administrator at Carrefour Hyper Market at Doha Qatar.   (2013 – Present)**

❖ Software skills

- Web page designing
- Microsoft Exchange 2000/2003/2007/2010
- SharePoint 2007/2010
- Microsoft Office XP/2000/2003/2007/2010
- Word Perfect
- Business objects

Hardware and Troubleshooting Skills

- Networking Configuration LAN & WAN maintenance.
- IBM compatible Workstations and Servers
- Printers(all types)
- Scales
- POS(point of sales)
- Telephone system(PABX)
- System assembling & software installation & maintenance
- Networking Configuration LAN & WAN maintenance.
- System troubleshooting
- Win 2003/2008 Server Configuration
- Adding of RJ45 cable (cross & straight) connection
- Creation of Local Users And Domain users
- Creation of Group user & applying Policies
- Creation of Domain user & applying policies
- Configuring of local, Remote printer in a network
- Configuring ADS Backup and Restore
- Installing & Configuring various devices in windows 2000,2003, Windows family
- Configuration of disk maintenance & applying disk Quota entries.
- Making file backup & restore
- Networking: Wireless Networking
- TCP/IP Protocol
- Windows Enterprise Server, Small Business Server and Workstation 2008/2003/2000/NT/XP/Vista/7
- Remote Desktop Management
- Microsoft Office 2010/2003/2000/XP
- Windows 95/98/Vista/XP/7
- Maintaining Antivirus & patch management
- VPNs, LAN/WAN/MAN
- IP Addressing and Sub netting
- Remote Desktop Management
- LDT's
- PDA's
- Cash Counters Configuration
- Cash Counter Trouble Shooting

EXTRA CURRICULAR ACTIVITIES

- ➢ Member of School Prefect Board
- ➢ Member of School Discipline Committee.
- ➢ Member of School Health Department.
- ➢ Member of School Social Committee.

Sports

- ➢ Participated school in Cricket.
- ➢ Captained the School Cricket team in school matches.
- ➢ Participated in school Do u Know Competition.
- ➢ Participated in School National Level Athletic.

CERTIFICATES

- ➢ Was Awarded Best Student Of the Year In the School.
- ➢ Was Awarded School Do you know Champion.
- ➢ was Awarded English Day Competition
- ➢ was Awarded Best Employee of the Month in Carrefour Villagio, Doha Qatar
  (Month of February)

NON-RELATED REFEREES

Mr. Bhim
IT Manager
Carrefour Hyper Market
Villagio, Doha Qatar
Mobile: +974-77909658
Office   : +974-44520707
Fax   : +974-44520745

Mr.Junaryn catao
IT Senior Supervisor
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Mr. Jaleel
Maintenance Manager
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Office   : +974-44139797

I do hereby certify that the above particulars furnished by me are true and accurate to the best of my knowledge.

Date   Signature
                                                                                                           M.Irshad

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