**T.M.S.Erandi**

No. 43,Kandana Road ,Ragama

Mobile : 0715908850 /0113195269

E-mail : samanmali.erandi@gmail.com

# PERSONAL INFORMATION

NAME IN FULL : Thennakoon Mudiyanselage Erandi Samanmali

ADDRESS : No. 43,Kandana Road,Ragama

CONTACT NO. : 0715908850 /0113195269

DATE OF BIRTH : 28rd March 1990

SEX : Female

CIVIL STATUS : Married

NATIONALITY : Sri Lankan

RELIGION : Buddhism

SCHOOL ATTENDED **:** De Soysa Maha Vidyalaya – Moratuwa Holly Family Convent-Dehiwala

# EDUCATIONAL QUALIFICATIONS

* **Passed G.C.E. (Ordinary Level) Examination – 2006**

Subjects Grade

Buddhist A

Commerce & Accounting A

English B

Social Studies B

Sinhala Language B

Dancing B

History C

Mathematic S

Science S

# G.C.E. (Advanced Level) Examination – 2009

Subjects Grade

Business Studies S

Economics S

Accounting S

General English S

# EDUCATIONAL QUALIFICATIONS

* Following External Management Degree (BBM) in University of Kelaniya
* Following Charted Accounting (CAB 1) in institute of Charted Accountcy
* Followed English Diploma In Oxford Collage in Colombo.
* Followed Computerized Account (Acc Pack/Quick Book, My OB, and Talley) in ICM Collage of wellawatta.

# PROFFECIONAL EXPERIENCE

* I worked as a “**Sales Co-coordinator**”+ **Computer operator** since May 2012 to December 2014 at **Deto Surfacts (Private) Ltd**, Industrial Estate, Ratmalana.
* **Company Profile :**

Our company is a reputed company in Sri Lanka for Hotel trade. We are mainly supplying for the Hotel Equipments (Kitchen, Laundries as well as the detergents for Housekeeping, Laundry and Stewarding.)

* **Key Responsibilities :**
* Papering Quotations.
* Handing Kitchen and Laundry Projects and Tenders foreign and local.
* Handling MS Office Package, Internet, Email.

# EXTRA CURRICULAR ACTIVITIES

* Senior Prefect in school level – 2004-2006
* Secretary of the school English Association. - 2007
* I was a member of the school Commerce Society
* I was a member of the school Net Ball Team

# NON-RELATED REFEREES

Mrs.Nalika Rajapakshe Mrs.Sawanthi Wimaladarma,

General Manager, Procument Manager,

Deto Surfacts (Pvt.) Ltd, Ceylon Hotel Coorperation

Industrial Estate, Colombo

Ratmalana.

Tel: 0773963481 Tel: 0729677416

I do hereby certify that the above particulars are true and correct to the best of my knowledge.

T.M.S Erandi

23.03.2015