**CURRICULUM VITAE**

**L.RobinSmith**

**Mobile: 0727576101**

**0716785309**

**E-Mail:** [**robinscft@gmail.com**](mailto:robinscft@gmail.com)

**Objectives :** Seeking a senior position with improvement based on

Abilities and performance contributing to the growth of the

Organization.

**Skills :** Good communication and interpersonal skills.

**Work Experience**

* Presently Working as Logistic Manager in the Import & Export Company.
* 2 years experience in Stores Manager

**Job Responsibilities**

* Entering weekly purchases into the system.
* Handling pre shipment documents.
* Preparing Buying plan & Handling claim letters and short notes.
* Maintain the stock every week and month preparing stock summary.
* Handling month end stock counts
* Entering GRN into the system.

**EDUCATIONAL QUALIFICATION**

* **G.C.E O/L Examination in 2010 Passed.**

**Subject Grade**

Tamil C

English C

Social Studies C

Commerce S

Religion C

Mathematics C

Science C

Art C

Information and tech C

* **G.C.E A/L Examination in 2013 Passed.**

**SubjectGrade**

Political Science S

Tamil S

**OTHER QUALIFICATION**

* Diploma in Computer Course
* Diploma in English Course at Cosmopolitan Learning Academy.
* Following logistic management course

**Language Known.**

Read & Write : English, Tamil and Sinhala

Spoken : English, Tamil and Sinhala

**Non – Related Referees.**

* Managing Director of **Adam Expo (Pvt ) Ltd**

Mr.ChathuraLiyanage - 072440044

* Managing Director of Madulsima plantaion pvt ltd

Mr. Obesekara - 0777539245

**Personnel Information’s**

Name in full : Lazuras Robin Smith

Date of Birth : 8thOctober, 1993

Sex : Male

Age : 21Years

Place of Birth : Kandy

Nationality : Sri Lanka

Marital Status : Single

Permanent Address : No. 334 Arunodaya Mawatha, Obeysekarapura,

Rajagiriya.

Contact Number : 0727576101

I do hereby declare that the above Particulars are true and correct to the best of my knowledge and belief.

**L.R.Smith**

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**Signature**