**JEFFRY JESUKADACHAM**

**Mobile: +966 559635003**

**Email : jeffryjesu@hotmail.com**

**OBJECTIVE:**

A competent professional more than **12** of experience in IT field. To utilize my skills to the best of my abilities in a long term challenging career with opportunities for career advancement and learning, thereby enhancing work productivity.

**PROFESSIONAL EXPERIENCE**

**JULY 2004 TILL DATE AT SAUDI ARCHIRODON LTD AS IT ADMINISTRATOR.**

P.O.Box 5504, Jeddah-21432, KSA.

**Responsibilities:**

* Backup of user data
* Backup of system data
* Send Backup to higher level site
* Restore of existing Backup for test
* Network Connectivity
* Apply Server Updates
* Capacity of Disk Space for Email, Private, Public, FTP, Intranet, Applications
* Replacement of End User Equipment (Laptops, Desktops)
* User Services (email, ftp, XenDesktop, intranet, Ahris, etc)
* DC Services (DNS, DFS, FRS Replication, DHCP)
* DLU's on CISCO Call Manager
* Maintenance of Aircondition in Computer Room
* Maintenance of UPS
* Generator test
* Fire protection system
* Printer consumables availability
* Renewals of support agreements
* Client side software updates (Office, Operating System etc)
* Fixed Telephone Billing report generation
* Report on Mobile costs per person
* Access Rights Audit for central storage locations
* Physical Inventory of IT Assets
* Management Reporting (HW performance, Network capacity)
* Restart of MailBox services
* Restart of HyperV Servers
* Update of client antivirus
* Our company using Server types rack mount server HP DL380 G7, HP DL380 G6, HP DL380 G5 & running 2008 r2 services on that servers
* Using Helpdesk systems to support Managers & staffs. Trouble shootings network/ software/hardware(PCs, UPS, Modems, folder access, create new users, Cisco IP Phones, to install Printers and Scanners)
* Supporting other site offices by remotely (Team viewer)
* Ensure IT support and effective Desktop support for best outcome from end users using Microsoft applications & using Network resources.
* Instruct new employees on organizational policies and provide training to the team as and when required
* Preparing maintain documents for all IT operations and preparing reports for IT Manager
* Deploy windows /Office applications to new computers as per IMS(Integrate Management system)
* To recommending equipment and installing new office IT infrastructure. As per management permission

**OCTOBER-2000 TO 2004 JULY WORKED AT ASIAN COMPUTER SYSTEMS & ASIAN BUSINESS COLLAGE AS SENIOR INSTRUCTOR AND LECTURER.**

No 15, 36th Lane, Colombo-06, Sri Lanka.

* Prepared Projects for students by Visual Basic 6.0, Ms Office Applications (Ms Word, Ms Excel, Ms Access, Ms Power Point, Ms Front Page, Ms Photo Draw ), Coral draw, Page Maker, Photo shop, Internet & email, uploading, Ms Dos.
* Prepared Notes of Lessons (Vb script, html, Java script, Java, Xml, Style Sheet, Asp, C,C++)
* Administrative works.(Counseling, school Counseling and staff trainings )
* Managed the organization during absents of manager.

**IT SKILLS**

* ***Operating System:*** Windows8 r2/ Windows 8/Windows7/Windows XP/ Vista/ /Windows 2000/ 2003/2008 r2/2012 r2.
* ***Networking Environments:*** Client Server with TCP/ IP, Active directory, DNS, DHCP, User, Group & Computer management through Active Directory & Group Policy.
* ***Hardware and Software supports:*** Software installation, Trouble shootings and fixing Desktops, notebooks, Hp Serves, printers, Copiers, network switches and network hardware’s.
* ***IT Infrastructure:***  *(*preparing new office structure according to management requirement)
* ***Programming & Scripts*** : vb.net,Vb Script, Html,Java Script, Fox Pro, Java (1.3,1.4,2.0),Xml, Style Sheet, Asp, Oracle, Object Oriented Language C,C++, AutoCAD, MS Office 2007/ 2010 / 2013

**EDUCATION**

* G.C.E(O/L) from Nazria Muslim Central Collage , Chilaw 1998

**TECHNICAL QUALIFICATION**

* International Diploma in Software Engineering **from** **London Academic of Computing & Electronic (Lace, UK), Sri Lanka.**
* Diploma in Hardware & Advanced Networking **from** Winsys Networks Hitech Training & consulting

**Sir Lanka**

* Diploma in Computer Hardware Engineering **from** Raytronics Computer System (PVT)

**Sri Lanka**

* Certificate in Visual Basic Programming **from** Asian Computer System, Asian Business Collage

**Sir Lanka**

* Windows server 2008 Certification **from** New Horizons Al Khaleej Training And Education

**Saudi Arabia**

**PERSONAL DETAILS**

**Date of Birth**  18th august 1980

***Passport Details***

**Passport No.**  N2303524

**Date of Issue**  20/03/2009

**Date of Expiry** 20/03/2019

**Gender**  Male

**Status**  Single

**Nationality** Sri Lankan

**Religion**  Christian (Anglican)

**Languages Known** English, Tamil, Sinhala

**Address** P.O.Box 5504, Jeddah-21432, KSA

**REFERENCES**

**Rev.Samuel Ponniah**

Christ Church, Dehiwela

No. 4 Auburn Side,

Dehiwela, Sri Lanka. Mob No: - 0094777416681

**Ashraf El Wardagy**

**Regional HSE Manager**

Saudi Archirodon LTD

P.O.Box 5504, Jeddah 21432, Saudi Arabia.

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Email: [a.wardagy@archirodon.net](mailto:a.wardagy@archirodon.net)

I do here by certify that above information are true and accurate to my knowledge

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**Date**  **Signature**