# **Mohamed Saeed Abdo Talba**

Address: Kafouri St. 20, Ameria, Egypt | Phone: +20 100 483 2172 | Email: mohameedsaieed47@gmail.com

## **Professional Summary**

Dedicated hospitality professional with 3 years of diverse experience as a Cashier, Barista, and Waiter. Strong interpersonal skills, proven ability to manage high-volume operations, and currently pursuing a B.Sc. in Information Technology.

#### Education

B.Sc. in Information TechnologyUniversity of Information Technology, Egypt3rd Year (Expected Graduation: Summer 2026)

### **Professional Experience**

Cafeteria Rest Turistic - El Alamein Road (2021 - 2024)

- Managed cash operations including POS transactions and daily financial reconciliation.
- Prepared hot beverages (coffee, tea) for an average of 70 customers per day with consistent quality.
- Performed waiter duties: table setup, order taking, food service, and upselling menu items.
- Maintained cleanliness and organization of workstations and equipment.
- Delivered excellent customer service with effective communication and problem-solving under pressure.

#### Skills

- Proficient with POS systems and payment processing.
- Barista basics and assistant chef support tasks.
- Customer service excellence and teamwork.
- Time management and ability to work under pressure.
- Languages: Arabic (native), English (proficient).
- Technical: Basic networking, databases, Microsoft Office.

### **Personal Attributes**

- Professional appearance and strong work ethic.
- Ability to stand and move for extended periods.
- Flexible scheduling and shift adaptability.
- Quick learner with high adaptability.

References available upon request