

READING TEST

In the Reading test, you will read a variety of texts and answer several different types of reading comprehension questions. The entire Reading test will last 75 minutes. There are three parts, and directions are given for each part. You are encouraged to answer as many questions as possible within the time allowed.

You must mark your answers on the separate answer sheet. Do not write your answers in your test book.

PART 5

Directions: A word or phrase is missing in each of the sentences below. Four answer choices are given below each sentence. Select the best answer to complete the sentence. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

101. Although our team were only third in the contest, we are satisfied because we did as as we could.
(A) well
(B) good
(C) better
(D) best
102. We tried several software applications, none of them was suitable for our needs.
(A) consequently
(B) therefore
(C) while
(D) but
103. The last time I spoke to Anita, she was about a new job in Rome.
(A) starting
(B) going to start
(C) starts
(D) to start
104. What we need to do to call in a consultant to look at our production process and suggest ways to improve efficiency.
(A) is
(B) now
(C) we
(D) must
105. Ten years ago Hansen Enterprises was facing , but it survived and has been extremely successful.
(A) closeness
(B) closure
(C) closely
(D) close
106. Unfortunately, we may be forced to call off the event unless we more tickets.
(A) sold
(B) sell
(C) will sell
(D) would sell

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- 107.** I think Greenmarket has chosen a good location for its store because there is else around here that sells organic produce.
- (A) none
(B) no
(C) nowhere
(D) not
- 108.** Ms. de Campo spends half her time clients and the rest of the time in the office, either talking on the phone or doing paperwork.
- (A) visit
(B) visited
(C) to visit
(D) visiting
- 109.** The manager argued that the worker to have been wearing safety boots, and so the company was not responsible for his injury.
- (A) was
(B) ought
(C) should
(D) supposed
- 110.** These printers are expensive to run, so we are planning to replace them with a more model.
- (A) economy
(B) economize
(C) economics
(D) economical
- 111.** We have spoken to the truck driver and the crane operator, and blames the other for the accident.
- (A) each
(B) both
(C) someone
(D) another
- 112.** The new videoconferencing equipment, has been installed in each meeting room, has made the Court Hotel popular with international companies.
- (A) it
(B) what
(C) this
(D) which
- 113.** you do not have an account with us, we regret that you will not be eligible for our special low rate of commission.
- (A) For
(B) Although
(C) Since
(D) However
- 114.** A colleague of has recommended you as a Web designer, and I was wondering if you would be interested in updating our online store.
- (A) my
(B) me
(C) mine
(D) I
- 115.** It is the of communication between Design and Marketing that is causing all these problems.
- (A) lack
(B) need
(C) reduction
(D) fault
- 116.** These cell phones are designed to appeal to people in their late teens or early twenties.
- (A) hardly
(B) frequently
(C) primarily
(D) exceptionally
- 117.** BergCorp's results are looking very positive, and demand continues to grow for its products.
- (A) financing
(B) financed
(C) financial
(D) financially
- 118.** FXT Ltd has a sudden of job applications at this time every year as students graduate from college.
- (A) supply
(B) influx
(C) entrance
(D) spare

- 119.** I have had more expensive computers than this, but I have never had a fast one.
- (A) quite
(B) more
(C) such
(D) this
- 120.** The company in the suburbs of Seattle, but it has offices all around the world.
- (A) will base
(B) has based
(C) is based
(D) is basing
- 121.** The more technology develops, the more hours people seem to have to spend working.
- (A) quick
(B) quicker
(C) quickly
(D) quickest
- 122.** As she is the only candidate with the necessary experience, is obviously Sandra Bellini who is going to be appointed to the position.
- (A) there
(B) that
(C) she
(D) it
- 123.** looking through my payslips, I discovered that I had been taxed at the wrong rate for six months of the year.
- (A) At
(B) As
(C) While
(D) During
- 124.** We are working harder than usual at the moment because we have an especially large order to fulfill.
- (A) very
(B) more
(C) too
(D) much
- 125.** I met an ex-colleague of at the sales conference – do you remember Kurt Jensen?
- (A) we
(B) us
(C) our
(D) ours
- 126.** The instructions are complicated that an ordinary person cannot possibly follow them.
- (A) so
(B) too
(C) very
(D) such
- 127.** I have just heard that tomorrow's meeting has been canceled, so I better call my manager and let her know.
- (A) am
(B) had
(C) would
(D) should
- 128.** They were not expecting our visit because there was no one there to give us a tour of the building.
- (A) clear
(B) clearly
(C) cleared
(D) clearing
- 129.** Start-up companies need to be of the risks of expanding too rapidly.
- (A) alert
(B) ready
(C) aware
(D) satisfied
- 130.** There are many cars in this price , but none with such an attractive design.
- (A) variety
(B) range
(C) series
(D) type

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- 131.** It was after seeing your presentation last year that I the idea for our marketing campaign.
- (A) got
(B) gave
(C) made
(D) thought
- 132.** None of the applicants had enough experience, we had to readvertise the position.
- (A) so
(B) but
(C) though
(D) in order
- 133.** As sales of camping equipment have leveled off, Tentstop has decided to and start making outdoor sports gear, too.
- (A) differ
(B) divert
(C) diversify
(D) differentiate
- 134.** The Reader's Book Store is open until 8:30 P.M. every day Sunday, when it closes at 4:00 P.M.
- (A) on
(B) by
(C) apart
(D) except
- 135.** Our lawyer us to form a separate company to handle exports, rather than expand the existing company.
- (A) suggested
(B) advised
(C) recommended
(D) insisted
- 136.** We have to update our equipment every two years in order to remain
- (A) compete
(B) competition
(C) competitive
(D) competitively
- 137.** The bad weather has affected transportation all over the country, so we should deliveries to be delayed.
- (A) avoid
(B) warn
(C) predict
(D) expect
- 138.** If everything goes smoothly, the product will be production by the end of the month.
- (A) in
(B) to
(C) for
(D) at
- 139.** the CEO and her assistant, everyone at Merryweather works part-time.
- (A) Aside
(B) Apart from
(C) Exclusive
(D) Out of
- 140.** The bank officers refused our for a loan without any explanation, so I need to speak to them and find out the reason.
- (A) apply
(B) applying
(C) appliance
(D) application

PART 6

Directions: Read the texts that follow. A word or phrase is missing in some of the sentences. Four answer choices are given below each of the sentences. Select the best answer to complete the text. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

Questions 141–143 refer to the following e-mail.

To: Fire Safety Commercial Training
From: diana.casals@eagle-hotel.com
Subject: Fire safety training
Date: September 24

Dear Sir/Madam,

I will be opening a small hotel in Flat Rock in early November, and have been informed that we do not currently meet local safety regulations. that in order to comply with fire regulations, all full-time

- 141.** (A) It states
(B) This states
(C) These state
(D) We state

employees will need to pass a training course before we open. Six members of our staff will, therefore, have to gain a fire safety certificate the end of next month. I would be grateful if you could send

- 142.** (A) by
(B) through
(C) during
(D) within

me information about courses you are running, details of cost and dates.

- 143.** (A) involving
(B) informing
(C) including
(D) instructing

If you require a minimum number of trainees for a course, we would be prepared to join with staff from other hotels or companies.

Sincerely,

Diana Casals

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Questions 144–146 refer to the following letter.

Mr. Simon Rees
Branch Manager
Southwark Bank
London SW12 4LE

Dear Mr. Rees,

I would like to arrange an appointment to discuss a further loan, which I need to expand the mobile catering service that my wife and I

- 144.** (A) direct
(B) run
(C) carry
(D) make

Over the past year, we have been operating a catering van at music festivals and other events, serving Vietnamese food. This has been a great success, but the size of our van has often prevented us from demand.

- 145.** (A) to meet
(B) meeting
(C) met
(D) have met

We have decided to buy a second, larger van, which we think will allow us to double our turnover.

- 146.** (A) still
(B) moreover
(C) however
(D) therefore

We estimate that we would need £22,000 for this, and that it would take us approximately 18 months to repay.

I enclose our audited accounts for the last complete financial year.

Yours sincerely,

Jay Crofton

Jay Crofton

Kendrick Pharmaceuticals: special announcement

Kendrick Pharmaceuticals a party to celebrate the career of Tom O'Connell, who will soon be

- 147.** (A) will be holding
(B) was held
(C) holds
(D) held

retiring as Director of the Board. Freddy G. Orton, former Chairperson and Chief Executive Officer, will take over the

- 148.** (A) part
(B) duty
(C) employment
(D) role

Mr. Orton previously served as CEO of Notts Bankcorp and has been a member of the Kendrick Board since 1999.

"We would like to thank Tom O'Connell for his many outstanding contributions to Kendrick," said Mr. Orton when announcing next week's event. "We are confident our core retail pharmacy business

- 149.** (A) of
(B) in
(C) that
(D) how

and expanding health food initiative will continue to grow, thanks largely to Tom's leadership and vision over the last 25 years."

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Questions 150–152 refer to the following memo.

To: All staff
From: Human Resources
Date: March 1
Re: New working hours

As of March 18, staff working on the standard 8:00 A.M. to 4:00 P.M. daily schedule to work any

150. (A) have been allowed
(B) are allowing
(C) allow
(D) will be allowed

eight-hour period between 6:30 A.M. and 5:30 P.M. This must include a break of at least 30 minutes.

A form will shortly be circulated e-mail on which you should specify your preferred working times.

151. (A) by
(B) in
(C) from
(D) to

You will be notified by the Human Resources Department if your hours have been accepted.

Staff who do not work hours (for example, in Logistics and Security) are not affected

152. (A) model
(B) average
(C) common
(D) standard

by the changes.

Please contact Human Resources Manager Amalia Benning, at amalia.benning@raven.com or by phone at extension 384, if you have any questions.

PART 7

Directions: In this part you will read a selection of texts, such as magazine and newspaper articles, letters, and advertisements. Each text is followed by several questions. Select the best answer for each question and mark the letter (A), (B), (C), or (D) on your answer sheet.

Questions 153–155 refer to the following information.

SENTINEL BUSINESS COLLEGE

Welcome to Sentinel Business College. The College is on four floors:

- All offices, classrooms 1 and 2, and the coffee shop are on the first floor.
- The Jespersen Library on the second floor has an extensive range of business-related materials available for loan.
- The Study Center is on the third floor. It has thirty computer terminals, a library of business-related courses on DVD, and quiet rooms for study.
- The Conference Center is on the fourth floor. Five conference rooms accommodate between 6 and 100 people. Two of the rooms have videoconferencing facilities.

Individuals who are not staff or students at the college can apply for temporary library membership. This allows books to be borrowed on three separate occasions, after which annual membership must be applied for. External membership for one year costs \$88.00, which allows unlimited borrowing. Please apply for a card at the University Facilities Offices. If a card is lost or stolen, members may come to the Library Services Office with proof of identity.

There are photocopying facilities in all libraries. To use these, it is necessary to obtain prepaid cards from the University Facilities Offices. Black and white photocopying costs 10 cents per copy. Color photocopying, available in the Jespersen Library, costs 30 cents per copy. Please note there are no photocopying facilities in the Conference Center.

For further information, contact Adele Schwartz, Chief Librarian, Library Services Office, Room 106, Sentinel Business College, (970) 555-184

153. How many times can a temporary library member borrow books?

- (A) Once a year
- (B) Three times
- (C) Eighty-eight times
- (D) An unlimited number

155. On what floor can you make color photocopies?

- (A) First
- (B) Second
- (C) Third
- (D) Fourth

154. Where must you go if you lose your library card?

- (A) Jespersen Library
- (B) The second floor
- (C) The University Facilities Office
- (D) Room 106

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Questions 156–157 refer to the following advertisement.

Da Pepe
Italian cuisine
1346 Kennedy Street, Youngstown
Tel: (330) 555-1970

Hours
12:00 P.M.–2:30 P.M. & 6:00 P.M.–11:00 P.M.
7 days a week

Live jazz on Saturday nights

Express lunch offer only \$7.95
Any pizza or pasta + side salad
(Available Monday–Thursday 12:00 P.M.–2:30 P.M.)

Set dinnertime menu only \$16.95
Any starter + any pizza or pasta + ice cream
Free drinks for parties of four or more with presentation of this advertisement
(Available Monday–Thursday 6:00 P.M.–11:00 P.M.)

Sunday lunchtime buffet only \$9.95
(Available Sunday 12:00 P.M.–2:30 P.M.)

Reservations required for Fridays and Saturdays

Pizzas to go from \$6.95
Weekdays only
Free delivery within 2 miles
10% discount on orders over \$30.00

156. Which of the following must you book in advance for?

- (A) The \$9.95 lunchtime buffet
- (B) The express lunch offer
- (C) Free drinks with your meal
- (D) Evenings with jazz performances

157. When can you get pizzas delivered free?

- (A) If you live less than two miles away
- (B) If you spend \$30.00 or more
- (C) If you show this advertisement
- (D) If you order at lunchtime

Questions 158–159 refer to the following invoice.

Brodvik Cycles
Cedar Avenue
Lakeville, MN 55044
sales@brodvik-cycles.com
(952) 555-2740

SALES INVOICE

Tax reg. no: 7701-9839-4581

Invoice no: NH 00012

Customer ref: BIKEB44G

The Bike Box
1647 Carl Street
Lauderdale, MN 55113

Quantity	Description	Cat. no	Price	Total
10	Stormburst bicycle	TQ 005	\$98.80	\$988.00
12	Silver Flash bicycle	TQ B87	\$98.80	\$1,185.60
19	Safewear cycle helmets	HG 112	\$15.50	\$294.50
				\$2,468.10
			Sales tax 6%	\$148.08
			Freight	\$92.00
			Insurance	\$48.50
				\$2,756.68
			Less 15% discount	\$413.55
			Amount due	\$2,343.13

- Payment 30 days after invoice
- 2% cash discount if paid within 7 days

NOTES

Dear Ken,

Please note we are now using R&M Freightways since Cometa Shipping went out of business. As you can see, their rates are similar, and their reputation is equally good. We have passed your delivery instructions on to them. If there are any changes, call them at (308) 555-6607, quoting the invoice number.

Yours,
Aidan

158. Why does Brodvik Cycles now use a different company for deliveries?

- (A) The previous company no longer exists.
- (B) The previous company lost deliveries.
- (C) The new company offers cheaper rates.
- (D) The new company has a better reputation.

159. What information needs to be given if delivery instructions change?

- (A) 7701-9839-4581
- (B) NH 00012
- (C) BIKEB44G
- (D) (308) 555-6607

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Questions 160–162 refer to the following letter.

Blands Kitchen Appliances
Consumer Complaint Division
Unit 6, Monroe Avenue
Warrington WA19 8GB

Dear Sir/Madam,

On February 11, I bought a Morgan Dishwasher (model LD24) at your store in the Arndale Centre, Manchester. I am not satisfied with the product or with the service I received in the store.

I chose this model because the sales assistant assured me that it ran almost silently on certain settings. As a result of my job, I often have to use the dishwasher at night, so I need one that does not run too noisily in order not to wake the family next-door. The noise levels of this model were extremely high when I used it the first time, and I was unable to complete the cycle. I was especially disappointed when I learned from the Internet that this model is well known for its high noise levels.

To resolve the problem, I would appreciate it if you would refund my credit card with the full amount I paid, and take the dishwasher back. Enclosed is a copy of my receipt.

Please contact me as soon as possible at the above address or by phone on (01926) 555-6001.

Sincerely,

Loretta Simons

Loretta Simons

160. What is the writer asking for?

- (A) The return of her money
- (B) A replacement dishwasher
- (C) A repair to the product
- (D) Another credit card receipt

161. Why is the dishwasher not suitable?

- (A) It disturbs her neighbors.
- (B) It is too large for her.
- (C) It does not clean well.
- (D) It is expensive to run.

162. Why is the writer unhappy with the service she received in the store?

- (A) She believes that the sales assistant was not polite.
- (B) She thinks the sales assistant gave her the wrong information.
- (C) The sales assistant did not understand her requirements.
- (D) The sales assistant did not give her any advice.

Questions 163–164 refer to the following information.

MUSEUM INFORMATION

EXHIBITIONS

- October 18–November 15:** Jewelry and Ceramics by local artists
November 22–January 15: Contemporary Sculpture from Russia
February 11–April 7: Early Roman Jewelry
April 14–May 6: An award-winning combination of music and video by two leading Japanese artists

TALKS AND EVENTS

- October 24 and 31:** Impressionist Painting
November 21 and 28: Cosmetics in Ancient Egypt
December 17 and 19: Pottery Workshop
January 22 and 29: Mexican Ceramics
February 16 and 23: The Art of the Navajo
March 27 and April 10: Making Your Own Jewelry
April 21 and 28: 20th Century North African Art
May 22 and 29: The Influence of China on Western Art

ADMISSION

Entry to the museum is free. Ticket prices for talks and events:

	Members	Non-members
Adults	\$5.00	\$7.00
Children aged 12 and under / Students / Seniors	\$3.00	\$5.00
Family (2 adults and up to 3 children)	\$12.00	\$14.00

COFFEE SHOP AND GARDEN

Light snacks and drinks

Open-air sculpture exhibitions May–September

MUSEUM HOURS

Tuesday–Saturday: 10:00 A.M.–5:00 P.M. (last admission 4:45 P.M.)

Sunday: 11:00 A.M.–3:00 P.M. (last admission 2:45 P.M.)

The museum galleries are closed on Mondays. The museum is closed from December 24 to January 2.

163. When can you see jewelry in an exhibition and learn about making it on the same day?

- (A) February 11
- (B) March 27
- (C) April 10
- (D) October 18

164. How much is it for two adults with one child to attend an event if they are members?

- (A) \$5.00
- (B) \$7.00
- (C) \$12.00
- (D) \$14.00

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Questions 165–169 refer to the following information.

HILLGATE BELL, INC.

Sector: Branding and design

Turnover: \$6.3 million

Profit: \$0.6 million

Staff: 55

Earnings: \$40,000+

Current vacancies in: Design, Marketing

At Hillgate Bell, Inc., employees are thoroughly supported by project leaders while doing challenging tasks. Hillgate Bell Inc. also ensures that people are provided with the best resources and training to advance their skills and career.

“Thanks for that” awards are presented at each monthly meeting to employees who have made an exceptional contribution. Awards take the form of gift certificates and recognition in the quarterly company magazine.

All employees are entitled to comprehensive health insurance and a generous pension plan. Working from home is encouraged as part of the company’s initiative to reduce car emissions by 20%.

Goals

To turn over \$10 million within two years.

To lead the market through innovation and excellence.

Employee comments

“You can discuss your views with management without fear.”

“The salary package and benefits are exceptional in the industry.”

“Staff well-being is high on the agenda.”

“Their commitment to helping local charities is fantastic.”

165. Who is this information intended for?

- (A) For current Hillgate Bell, Inc. employees
- (B) For potential new investors
- (C) For people who are looking for a job
- (D) For possible new customers

166. The underlined word “recognition” in paragraph 2 is closest in meaning to

- (A) acknowledgment
- (B) awareness
- (C) promotion
- (D) advertisement

167. Why does the company allow employees to work from home?

- (A) To help employees who have children
- (B) To help cut pollution from automobiles
- (C) To reduce the amount of office space needed
- (D) To reduce the amount of time lost traveling to work

168. Which of the following is Hillgate Bell, Inc. aiming to achieve?

- (A) Being the most efficient company in the industry
- (B) Increasing new investment by \$10 million
- (C) Having the best and most original ideas in the industry
- (D) Providing resources for career advancement

169. What is NOT commented on by employees as a positive feature of Hillgate Bell, Inc.?

- (A) It helps the local community.
- (B) It looks after its staff well.
- (C) It is easy to become a manager.
- (D) The pay is above average.

Questions 173–176 refer to the following information.

better_buy_auctions.com

Winning bidders will be notified as soon as the online auction ends. This notification is not an invoice, but simply a notification of sale.

There will be a 15% buyer's premium added to each winning bid. A winning bid is a contractual obligation and cannot be withdrawn.

You will receive an invoice which will include the cost of each item, the buyer's premium, shipping and handling costs, and sales tax if applicable. Invoices will be sent 48–72 hours after the close of the auction.

Items are shipped within 48 hours of receipt of cleared funds. Shipping charges include packing, shipping cost, full insurance, and tracking services. Items that are marked as oversized will be charged an additional 5% for shipping.

Payment must be in the form of money orders, wire transfers, or cashier's checks. No personal checks, cash, or credit card payments will be accepted. Business checks will be accepted but will require a clearing period. All invoices must be paid within 14 days of receipt.

You will receive an electronic confirmation along with the shipping tracking number when we ship your item.

173. What is the main purpose of providing this information?
- (A) To explain how to enter an online auction for the first time
 - (B) To describe what happens after you win an online auction
 - (C) To indicate how to take legal action after an online auction
 - (D) To give details on how items are delivered after an auction
174. Which of the following is NOT an acceptable means of paying for an item?
- (A) Wire transfer
 - (B) Personal check
 - (C) Money order
 - (D) Business check

175. What must every winning bidder pay?
- (A) A standard sales tax
 - (B) An oversized shipping rate
 - (C) An extra 15% on their winning bid
 - (D) A 5% credit card surcharge
176. What will winning bidders receive within 48 h of payment reaching better_buy_auctions.co
- (A) A payment reminder
 - (B) Notification that they have won
 - (C) An itemized invoice
 - (D) A shipping tracking number

Questions 177–180 refer to the following article.

SHINAIR AGREES DEAL WITH YAMAGISHI TRAVEL

As part of its continuing focus on attracting more business travelers, ShinAir has agreed to a major distribution deal with Yamagishi Travel for its tickets to be sold via their Global Ticketing System. ShinAir is confident that it has secured terms that will not impact its existing primary sales and distribution point on its Web site.

Yamagishi has agreed on a point-of-sale fee of ¥1,000 per booking, which ensures that ShinAir's Web site will always offer the cheapest available deal. However, ShinAir is confident that corporate travelers will be willing to pay a booking fee in return for the convenience of the travel agency arranging the booking details.

177. What is the main idea of the article?

- (A) ShinAir has been forced to raise its ticket prices.
- (B) ShinAir will start selling tickets in an additional way.
- (C) ShinAir is going to stop selling tickets online.
- (D) ShinAir is now selling tickets for another airline.

178. What is ShinAir trying to do at the moment?

- (A) Sell more tickets to business travelers
- (B) Cut the cost of distributing tickets online
- (C) Reduce the problems in its ticketing system
- (D) Get more business travelers to use its Web site

179. What will be the advantage to travelers of using Yamagishi Travel?

- (A) Tickets will always be cheaper than on ShinAir's Web site.
- (B) They will not have to spend time completing the booking themselves.
- (C) Yamagishi Travel sells tickets to all ShinAir's worldwide destinations.
- (D) It is safer than giving credit card details to the ShinAir Web site.

180. Why did ShinAir want Yamagishi to charge a ¥1,000 booking fee?

- (A) So that ShinAir can cover the cost of business travel
- (B) So that ShinAir can protect its sales on its Web site
- (C) So that ShinAir can make ¥1,000 profit on each booking
- (D) So that ShinAir can invest in its ticketing system

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Prestigious award for Valley man

This year's State Environmental Technology Award has gone to Steve Huber, who has successfully run an energy surplus over two years in his self-built home in the Paulsen Valley.

Using underground plastic pipes to keep the house at a stable temperature, solar power for electricity, and huge amounts of foam insulation, Huber manages to "bank" enough excess electricity in the sunny summer to more than cover his needs in the winter.

For the past three years, no one has won the award, as winning ideas

must be reproducible in any location. For instance, last year one applicant developed a clever means of powering his family home with hydroelectric power from a mountain stream that ran through his property. However, he did not win because most houses do not have a handy stream nearby.

According to Huber: "My house would have been \$10,000 cheaper without energy-saving measures, but eliminating heating bills quickly makes up for the higher construction costs."

Heating bills to be a thing of the past

Steve Huber hopes that within ten years most homes in the Paulsen Valley will, like his, be free from oil, gas, or electricity bills.

Huber's "geothermal" heating and cooling systems transfer heat from the earth to the house in the winter and from the house to the earth in the summer. An antifreeze solution is pumped 500 feet under the ground, where the temperature remains a

steady 131 degrees Fahrenheit, then heat is extracted from the solution.

Power comes from solar panels, which draw electricity when the sun is absent and push it back into the grid when it's bright. Water is heated by a separate solar panel.

Huber says: "The upfront costs of adding these systems to a new house are high, but they can pay for themselves in about five years."

- 181.** Why were there no winners of the State Environmental Technology Award in the past three years?
- (A) The ideas that were submitted were too expensive
 - (B) No applicants produced more energy than they used.
 - (C) Most people would not be able to copy the ideas.
 - (D) The plans did not involve the use of solar energy.
- 182.** How does Steve Huber heat his water?
- (A) With underground plastic pipes
 - (B) With hydroelectric power
 - (C) With underground heat pumps
 - (D) With energy from the sun
- 183.** Approximately how long in total will it take Steve Huber to save \$10,000 in fuel bills?
- (A) Two years
 - (B) Three years
 - (C) Five years
 - (D) Ten years
- 184.** In the second article, the meaning of “upfront” in paragraph 4 is closest in meaning to
- (A) honest
 - (B) main
 - (C) total
 - (D) advance
- 185.** What is carried in Steve Huber’s underground plastic pipes?
- (A) foam insulation
 - (B) electrical cables
 - (C) antifreeze solution
 - (D) solar energy

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Questions 186–190 refer to the following advertisement and letter.

mybikebits.com

We specialize in supplying quality used parts to motorcycle enthusiasts via our online store. We are seeking an experienced Assistant IT Manager to manage and train the small team that maintains our supplier databases, to keep our IT network running smoothly and securely, and, ideally, to update the design of our intranet site.

Applicants must have a bachelor's degree in an IT-related subject, plus a minimum of two years' relevant experience. They should be expert at handling database software and network security systems. A passion for motorcycles would be an advantage.

The salary will reflect experience, and is locally competitive. We also offer stock options to all employees, plus performance-related bonuses and help with relocation costs.

Please submit a cover letter and résumé, including two references, to Karen Cheng, 486 Pike Street, Ann Arbor, Michigan 49012.

Karen Cheng
mybikebits.com
486 Pike Street
Ann Arbor, MI 49012

Dear Karen

I am writing to apply for the position of Assistant IT Manager advertised in the *Michigan Times* newspaper.

I graduated three years ago from Clayton Technical Institute with an Advanced Diploma in Database Design. Since then I have been working in the IT department of a national rental car company.

My main duties consist of managing the customer database and keeping our network protected against security risks. I have recently also been training new staff in database input, which is a task that I have found particularly rewarding.

I would be especially interested in joining mybikebits.com, as a number of people I know who have worked there speak very enthusiastically about the company's working practices. As a regular customer of yours (my hobby is restoring vintage motorcycles), I also know that the products you sell are of the highest quality.

I would be very pleased if you would consider me for this position, and enclose my résumé and two references as required.

Sincerely

Jason McCann

Jason McCann

186. What duties of the advertised job does Jason McCann NOT have experience in?
- (A) Managing databases
 - (B) Web site design
 - (C) Network security
 - (D) Training people
187. What part of his current job is Jason enjoying most?
- (A) Maintaining the customer database
 - (B) Managing the company's network
 - (C) Teaching new staff to enter data
 - (D) Rebuilding old motorcycles
188. How does Jason know that mybikebits.com sells high-quality products?
- (A) He has heard it from other people.
 - (B) He read about it in the *Michigan Times*.
 - (C) He has bought their products himself.
 - (D) The company has a national reputation.
189. What benefit will Jason get if his application is successful?
- (A) A higher than average salary
 - (B) Discounts on motorcycles
 - (C) Many opportunities to travel
 - (D) More money if he does his job well
190. In the advertisement, the word "relevant" in paragraph 2 is closest in meaning to
- (A) varied
 - (B) recent
 - (C) important
 - (D) related

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Questions 191-195 refer to the following letter and form.

Moors County Society of Food Growers and Sellers
ANNUAL GOOD FOOD AWARDS

Dear Member,

We would like to invite you to the ninth annual Moors County Good Food Awards, to be held at Tilston Community Center on Saturday, September 15 at 8:00 P.M. As well as the prestige and publicity that the awards bring to the winners, the event provides everyone with a chance to network and to catch up on the latest news. The evening costs \$7.00 for members, and up to three additional guests are welcome at a cost of \$10.00 each. If you have been nominated for an award, entry is \$3.00 – nominees have been notified by e-mail.

As in the last five years, students from the award-winning Langdon Catering College Restaurant will be providing a three-course meal for 100 people from 7:00 P.M., at a cost of \$25.00 for members and \$30.00 for guests. Numbers are strictly limited, so book early to avoid disappointment.

The ceremony will be followed by a band and dancing from 10:00 P.M. onwards. Drinks and light refreshments will be on sale until midnight.

Please return the attached ticket order form no later than August 26 to Jim Applebaum, Treasurer, Moors County Society of Food Growers and Sellers, 1462 Knox Street, Arnoldstown.

Yours,

Jim Applebaum

Jim Applebaum

ANNUAL GOOD FOOD AWARDS CEREMONY

Ticket Order Form

Number of tickets: 2

Number of members: 1 Name of members: Simon Hayden

Number of guests: 1

Number of nominees: 1 Name of nominee: Simon Hayden

Nomination category: Best small restaurant

Dinner booking: members 1 guests 1

I enclose a check for: \$ 68.00

Please send tickets to my membership address: [X]

My address is written below: []

191. How often is the awards ceremony held?

- (A) Once in nine years
- (B) Every five years
- (C) Once a year
- (D) Every August

192. Who will be served dinner at the awards ceremony?

- (A) The first 100 people who order tickets
- (B) The members of the society only
- (C) Langdon Catering College students
- (D) The winners of the awards only

193. What does Jim Applebaum suggest is a reason for members to attend the event?

- (A) They will get publicity in the local newspaper.
- (B) They will have a chance to make new contacts.
- (C) They will help raise money for a catering college.
- (D) They could be nominated for an award.

194. How much will it cost Simon to attend the awards ceremony, not including dinner?

- (A) \$3.00
- (B) \$7.00
- (C) \$10.00
- (D) \$68.00

195. What is the latest time you can get something to eat at the awards?

- (A) 7 o'clock at night
- (B) 8 o'clock at night
- (C) 10 o'clock at night
- (D) 12 o'clock at night

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Questions 196–200 refer to the following e-mail and itinerary:

From: p.leung@kwai-chung-shoes.hk

To: mark.snell@handmadefeet.com

CC: j.hung@kwai-chung-shoes.hk

Dear Mark,

I am very pleased that you will be able to visit our factory in Hong Kong next month. I have arranged the attached schedule for your visit.

I will personally take you on a tour of our main production unit, where you can see how we combine a skilled labor force and state-of-the-art machinery to produce our high-quality products. We will then spend half a day in our workshop, where I will introduce you to my brother David. He is overseeing the team that is making a prototype of the design you sent us, and will be able to show you the finished model when you come.

The following day Alan Chan, our Production Manager, will take you to see our leather supplier, Hao Sui Tannery, which will give you a better idea of the different qualities that different types of leather can give a shoe. Finally, a representative from ZBN Rubber Company will be joining us in our workshop to demonstrate a range of their acrylic rubbers that we use in the making of our soles.

I understand that you have already made arrangements for travel from the airport, and for dinner on Monday. We would be very pleased if on Tuesday you could join us for dinner as our guest. And once your visit is finished on Wednesday, we would be pleased to take you to the airport. Please let our administrator, Joyce Hung, know if this is convenient for you.

I look forward to your visit, and hope we will be able to do business together.

Sincerely,

Peter Leung

CEO, Kwai Chung Shoes

KWAI CHUNG SHOES

Schedule for Mark Snell

Tuesday

10:00 A.M. Escorted Factory tour

LUNCH

2:00 P.M. Workshop visit and discussion of
prototype

8:00 P.M. Dinner Ocean Star seafood restaurant

Wednesday

9:30 A.M. Visit to leather supplier

LUNCH

2:00 P.M. Presentation of rubber samples
7:00 P.M. Leave for Hong Kong International Airport
(check-in 8:30 P.M.)

196. Why is Mark Snell visiting Peter Leung?

- (A) To show Peter Leung's company a design for a new shoe
- (B) To negotiate prices for leather and rubber supplies
- (C) To see what type of machinery Peter Leung's company needs
- (D) To decide if Peter Leung's company will manufacture his shoes

197. In the e-mail, the meaning of "overseeing" in paragraph 2 is closest to

- (A) supervising
- (B) implementing
- (C) inspecting
- (D) examining

198. Which of these will Mark NOT see during his visit to Hong Kong?

- (A) The rubber supplier's factory
- (B) The leather supplier's factory
- (C) The Kwai Chung workshop
- (D) Kwai Chung's production unit

199. Why will Peter not see Mark on Monday evening?

- (A) Mark has a meeting with Alan Chan.
- (B) Mark will not have arrived in Hong Kong.
- (C) Mark has made his own plans.
- (D) Mark is meeting Joyce Hung at the airport.

200. When will Mark first meet David Leung?

- (A) Tuesday morning
- (B) Tuesday afternoon
- (C) Wednesday morning
- (D) Wednesday afternoon

Stop! This is the end of the test. If you finish before time is called, you may go back to Parts 5, 6, and 7 and check your work.

Questions 150–152 refer to the following memo.

To: All staff
From: Human Resources
Date: March 1
Re: New working hours

As of March 18, staff working on the standard 8:00 A.M. to 4:00 P.M. daily schedule to work any

- 150.** (A) have been allowed
(B) are allowing
(C) allow
(D) will be allowed

eight-hour period between 6:30 A.M. and 5:30 P.M. This must include a break of at least 30 minutes.

A form will shortly be circulated e-mail on which you should specify your preferred working times.

- 151.** (A) by
(B) in
(C) from
(D) to

You will be notified by the Human Resources Department if your hours have been accepted.

Staff who do not work hours (for example, in Logistics and Security) are not affected

- 152.** (A) model
(B) average
(C) common
(D) standard

by the changes.

Please contact Human Resources Manager Amalia Benning, at amalia.benning@raven.com or by phone at extension 384, if you have any questions.