

## **Job Title: Data Analyst**

### **Responsibilities**

- Clean, process, and analyse datasets to support business decisions
- Build dashboards and reports using Power BI or Tableau
- Use Python and SQL to extract insights
- Collaborate with business teams to identify trends and KPIs
- Present findings in a clear, structured way

### **Required Technical Skills**

- Python (Pandas, NumPy)
- SQL (Joins, Aggregations)
- Data Cleaning & Preprocessing
- Data Visualization (Power BI / Tableau)
- Excel (Pivot Tables, Lookups)
- Machine Learning basics (Scikit-learn)

### **Preferred Skills**

- Feature Engineering
- Statistics & Analytics
- API integration
- Reporting Automation

### **Soft Skills**

- Communication
- Teamwork
- Problem-Solving
- Attention to Detail