## **University of the Punjab**

Gujranwala Campus



## **Application Form for Visiting Faculty Appointment**

- You can print this form and fill by hand or (preferably) can fill it by typing, saving and printing it.
- Attested copies of all documents, CV, CNIC and 2 passport size photographs should be submitted along with the application.
- You do not need to pay any money with the application.
- Documents for proof of experience or any other claim must be attached.
- All information must be either typed or hand written (block letters must be used in this case)
- To fill the form by typing, use Tab to navigate forward and shift + tab to navigate backwards. Mouse click also may be used.
- For typing, you need to click on the left part of the filling area.

Paste a recent picture here

#### **Personal Information**

Name								
Father's Name								
Marital Status						Gender		
CNIC Number								
Postal Address								
Present Occupation	on							
Date of Birth (dd-mm-yyyy)						Place of Bi	rth	
Telephone / Mobi	le Num	ber(s)						
Email Address								
Name the Highest	Name the Highest Qualification only							

## **Education**

Please fill highest to lowest category of formal education. Attach the relevant documents.

Sr. #	Name of Qualification obtained	Name of Institution	Year the qualification was obtained	Main Subject(s)	Percentage / Division / CGPA
1.					
2.					
3.					
4.					
5.					
6.					

# Training/Certificates/Diploma/Informal Education

Please fill the details in Chronological Order. Attach the relevant documents.

Sr. #	Name of Qualification obtained	Name of Institution	Year the qualification was obtained	Main Subject(s)	Percentage / Division / CGPA
1.					
2.					
3.					
4.					
5.					

## **Employment**

Please fill the details in Chronological Order. Attach the relevant documents.

Sr. #	Job / Designation	Scale / Job Grade Status	Starting Date	Ending Date	Institution Name and Main Duties / Job description*
1.					
2.					
3.					
4.					
5.					

<sup>\*</sup> In case of teaching job, mention the level and subjects taught

#### **Research / Publications**

Please fill the details in Chronological Order. Attach the first page of paper (not the full paper) mentioning the journal and volume etc. If the publications are more than five, mention five latest ones here and mention all in your CV.

Sr. #	Title of Research paper / Thesis	Journal Name*	Publication reference (year / volume etc.)	Category**
1.				
2.				
3.				
4.				
5.				

<sup>\*</sup> In case of thesis, mention the degree and institution.

<sup>\*\*</sup> Mention one of Impact Factor / HEC recognized / Thesis / Other (details required)

### **Miscellaneous Information**

## **Conferences / Seminars / Workshops**

Please fill the details in Chronological Order. Attach relevant documents. If the information contains more than five conference / Seminars / Workshops, mention five latest ones here and mention all in your CV.

Sr. #	Title of conference / Seminars / Workshops	Place and Institution	Date(s)	Publication out of the conference / Seminars / Workshops*
1.				
2.				
3.				
4.				
5.				

<sup>\*</sup> Mention where and when it was published. Otherwise state 'NONE'.

### **Countries visited**

In Chronological Order

Sr. #	Name	Date	Duration	Purpose of Visit
1.				
2.				
3.				
4.				
5.				
6.				
7.				

#### References

Date and Time:-

Please provide two references Name Name Designation Designation Institution Institution Postal Address Postal Address Telephone Telephone Email Email **Subjects** Please mention all the subjects and level of teaching you are interested in teaching. Subject names are available at http://www.pugc.edu.pk/departments.php **List of Subjects (Comma separated) Declaration** I understand that provision of any wrong information will lead to finish my visiting faculty status instantly. Any involvement in departmental politics and any kind of harassment or discrimination may lead to ending my status as visiting faculty member. I will show the required answer sheets of examination in time in the class. I will submit all results in time. Besides teaching I may be required to manage some out-of-class time for students. My regularity and punctuality of time will be constantly monitored. I have provided all required information supported by relevant documentation I have send a soft copy of my CV only to dg.grw@pu.edu.pk Incomplete forms will be rejected. Application received by: Candidate's Signature Signature of the person Receiving the application:

Date and Time:-