

### Information about the Form I-20

The Form I-20 is the Certificate of Eligibility for Nonimmigrant (F-1) Student Status for academic and language programs. The Form I-20 is required to apply for an F-1 student visa and for the port of entry into the U.S. In order to receive an I-20, students must be accepted to Westcliff University and complete the application for an I-20.

For more information about studying in the U.S., students can visit the Department of Homeland Security's *Study in the States* website at <http://studyinthestates.dhs.gov>.

In order to receive an I-20, Westcliff University requires the following:

1. A completed I-20 Request (Affidavit)
2. Proof of financial support: student's and/or sponsor's funds (i.e., bank statement, bank letter, etc.)
3. Proof of English proficiency
4. Passport
5. I-94 (if applicable)

Upon receipt of all required documents, the Form I-20 can be generated via the Student and Exchange Visitor Information System (SEVIS). Incomplete documents could result in a delay of the student's I-20. Once the I-20 has been generated, the shipping department will send the I-20 to the student by mail.

Upon receiving a Form I-20, students must:

1. Pay the SEVIS I-901 fee at [www.fmjfee.com](http://www.fmjfee.com)
2. Apply for the F-1 student visa
3. Make an appointment with the U.S. Embassy or Consulate in their home country
4. Be prepared to present the following at the visa interview:
  - a. Form I-20
  - b. Receipt of SEVIS I-901 fee payment
  - c. Form DS-160, Nonimmigrant Visa Application with payment receipt
  - d. Additional documents may be required and/or recommended:
    - Acceptance letter
    - Admissions checklist
    - Academic transcripts
    - Proof of English proficiency
    - Affidavit of support and financial evidence
    - Ties to student's home country
    - Receipt of advance tuition payment  
(to demonstrate financial stability and commitment to your education)

## I-20 Request (Affidavit)

### Section 1: Immigration and Student Information

All international students applying for (or currently on) an F-1 student visa must complete this form including the affidavit of support where applicable. Any student *currently in the U.S.* must complete *all* sections. All other students please start from Section 1B.

#### Section 1A: Immigration Information *(if currently in the U.S.)*

What is your admission number?

(This can be found on [www.cbp.gov/I94/](http://www.cbp.gov/I94/).)

What is your current immigration status?

☐ F-1 status

☐ Other status: \_\_\_\_\_ (Note that not all classifications are transferable)

#### Section 1B: Student Information

*List your legal name below as it appears on your passport.*

Surname: \_\_\_\_\_

Given Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Date of Birth (mm/dd/yyyy): \_\_\_\_\_ Gender: ☐ Male ☐ Female ☐ Other

Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_

If applicable, please list your spouse and/or child as an F-2 dependent:

Last Name, First Name	Date of Birth (mm/dd/yyyy)	Country of Birth	Relationship to Student
_____	_____	_____	_____
_____	_____	_____	_____

Intended Semester/Session Start: ☐ Fall ☐ Spring ☐ Summer Session: \_\_\_\_\_ Year: \_\_\_\_\_

Degree Program: \_\_\_\_\_

Professional Format (Check box if applicable): ☐

Certificate Program: \_\_\_\_\_

Campus: ☐ Irvine, CA ☐ Cerritos, CA ☐ Miami, FL

*By signing below, I certify that the information on this section is true and complete. I understand that any misinterpretation may be cause for refusing or revoking of admission to Westcliff University. I also certify that my mailing address listed above is accurate for Westcliff University to ship my I-20.*

Signature of Student \_\_\_\_\_

\_\_\_\_\_ Date

## Section 2: Financial Information

International students must provide evidence of financial support to study and live in the U.S. while enrolled in their program. The estimated amount needed for tuition and other expenses for each academic year is listed below. An original copy of the student's current bank statement and/or from their sponsor(s) must be provided to validate the certification noted on the form.

Program	Annual Tuition	Books	Housing, Living Expenses, Transportation	Total
BBA, BAEd, BSIT	\$14,160 \$590 per credit hour	\$660	\$14,400	\$29,220
MBA, MSIT, MSCS, MSEM, MA TESOL	\$13,050 \$725 per credit hour	\$495	\$14,400	\$27,945
Professional MBA, MSIT, MSCS, MSEM	\$13,950 \$775 per credit hour	\$495	\$14,400	\$28,845
DBA	\$13,950 \$775 per credit hour	\$495	\$14,400	\$28,845
Professional DBA	\$15,300 \$850 per credit hour	\$495	\$14,400	\$30,195
Certificate Program	Annual Tuition	Books	Housing, Living Expenses, Transportation	Total
Undergraduate Certificate in Leadership	\$10,620	\$325	\$9,600	\$20,545
Graduate Certificate in Organizational Leadership	\$6,525	\$250	\$7,200	\$13,975
Graduate Certificate in Executive Management	\$8,700	\$325	\$9,600	\$18,625
Graduate Certificate in Marketing	\$8,700	\$325	\$9,600	\$18,625
Graduate TESOL Certificate	\$6,525	\$250	\$7,200	\$13,975
Dependents	Additional Cost			
Spouse Dependent	\$6,024			
Child Dependent	\$3,313			

### Section 2A: Student's Source of Funds (check all that apply):

☐ Personal ☐ Sponsor(s) How many sponsors? \_\_\_\_\_ (Sponsor(s) must complete Section 2B)

#### Personal Bank Information

Name of Bank: \_\_\_\_\_ Telephone: \_\_\_\_\_

Bank Address: \_\_\_\_\_

City/State/Province: \_\_\_\_\_ Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Available Funds in Foreign Currency: \_\_\_\_\_ (USD Equivalent): \$ \_\_\_\_\_

I certify that this document and all other documents submitted to Westcliff University in support of my application are true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date



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Educate. Inspire. Empower.

### Section 2B: Sponsor's Affidavit of Support

By completing an affidavit, the sponsor is swearing to the United States government that he/she will provide this student with a specific amount of money for the student to study in the U.S. Sufficient evidence must be provided to support the sponsor's financial stability is required. By signing this affidavit, you acknowledge that you are making a financial commitment to the student which will not be broken.

Student's Surname/Primary: \_\_\_\_\_

Given Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

DOB: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### Sponsor's Bank Information

Sponsor's Name (as listed in bank statement): \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Date of Birth (mm/dd/yyyy): \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Sponsor's relationship to student (i.e. mother, father, uncle, aunt, etc.): \_\_\_\_\_

Name of Bank: \_\_\_\_\_ Telephone: \_\_\_\_\_

Bank Address: \_\_\_\_\_

City/State/Province: \_\_\_\_\_ Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### Available Funds Allocated to Student:

Foreign Currency \_\_\_\_\_ (USD Equivalent): \$ \_\_\_\_\_

Please note that we must receive an original certified official bank statement that has been translated to the English language, verifies the available amount of funds, has validity within the last 90 days, and includes the sponsor/account holder's name. Please note this documentation and bank statement is required to be attached with this document.

*I certify and guarantee that I will provide the necessary funds to the above name student in this document for the first year of expenses at Westcliff University. I further certify and guarantee that I will be able to provide the student with the necessary U.S. funds per year during the student's years of study at Westcliff University. This affidavit is made by me for the purpose of assuring Westcliff University and the United States Immigration and Naturalization Service that the above-named student in this document will be able to pay for all expense associated with attending Westcliff University and will not seek funds from any public agency or government in the United States.*

\_\_\_\_\_  
Signature of Sponsor

\_\_\_\_\_  
Date