

MUHAMMAD WAJAHAT

WordPress | React Js

Mob: +92 324 492 9258 - Location: Lahore, Pakistan



muhammad-wajahat



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WORK EXPERIENCE

SMC Technologies – Internship React Js

Nov - 2021 to April - 2022

KAKTI - IT institute – IT Assistant | WordPress Developer

Feb - 2020 to June - 2022 | <https://kakti.pk/management/wajahat-tareen/>

- Core responsibilities include to oversee all online solutions of KAKTI, monitoring network infrastructure and resolving system issues, manage installations, upgrades and configurations of hardware and software, and provide technical support to all online classes of KAKTI.
- Learn new skills and applied to daily tasks to improve efficiency and productivity.
- Resolved problems, improved operations and provided exceptional service.

Saad Oriental Carpets – Accounts Assistant

Dec - 2018 to Nov – 2019

- Exceeded goals through effective task prioritization and great work ethic.
- Learned new skills and applied to daily tasks to improve efficiency and productivity.
- Created spreadsheets using Microsoft Excel for daily, Weekly and monthly reporting.
- Completed paperwork, recognizing discrepancies' and promptly addressing for resolution.

Arifsons – Tiles & Sanitary – Accounts Assistant | Inventory Handling

Jan - 2016 to Nov–2018

- Actively listened to customers, handling concerns quickly and escalated major issues to supervisor.
- Prepared variety of different written communications, reports and documents.
- Increased customer satisfaction by resolving issues.
- Improved operations through consistent hard work and dedication.

EDUCATION

University of Punjab – B Com

Accounts and Finance

2018- 2020

Virtual University of Pakistan – MCS

Computer Science

2020 – 2022

DIPLOMA

Mechanical Draftsman – 2 year Diploma

AutoCAD – 3months Diploma

HVRAC – 1 year Diploma

CERTIFICATION

WordPress - Graphic Designing – Freelancing – Digital Marketing (**Digiskills.pk**)

ReactJs – Frontend Web Development (**pftp.org.pk**)

Python (**coursera.org**)

SKILLS

Languages: HTML5, CSS3, Bootstrap, JavaScript, ReactJs, WordPress. **Tools:** Git, GitHub, GitLab, VS Code, Sublime Code Editor, Command Prompt, Networking Configuring switches and routers, **Softwares:** Adobe Photoshop, Adobe illustrator, Adobe premiere pro.

PROJECTS

<https://kakti.pk/>

<https://realestateone.pk/>

<https://www.tareenent.com.pk/>

<https://smctech.net/>

<https://www.shopperspk.com/>

