

## B.Voc. in Banking & Financial Services

### Syllabus

First Semester	<ol style="list-style-type: none"><li>1. English Language and Communicative English</li><li>2. Fundamentals of Information Technology</li><li>3. Management Theory and Practices</li><li>4. Marketing Management</li><li>5. Introduction to Banking and Insurance</li><li>6. Introduction to Financial Services</li><li>7. Project-I</li></ol>
Second Semester	<ol style="list-style-type: none"><li>1. Introduction to Communication Skill</li><li>2. Basic Numerical Methods</li><li>3. Indian Financial System</li><li>4. Indian Securities Market</li><li>5. Sales and Marketing</li><li>6. Banking Operation and Principles of Investment</li><li>7. Project-II</li></ol>
Third Semester	<ol style="list-style-type: none"><li>1. Soft Skills and Personality Development</li><li>2. Fundamentals of Accounting</li><li>3. Bank Credit Management</li><li>4. Customer Relationship Management</li><li>5. Financial Markets and Institution</li><li>6. Project-III</li></ol>
Four Semester	<ol style="list-style-type: none"><li>1. Risk Management</li><li>2. Human Values and Professional Ethics</li></ol>

	<ul style="list-style-type: none"> <li>3. Retail Banking</li> <li>4. Mutual Fund / Insurance Products</li> <li>5. E-Commerce</li> <li>6. Banking and Insurance Law</li> <li>7. Project-IV</li> </ul>
Fifth Semester	<ul style="list-style-type: none"> <li>1. Investment Management</li> <li>2. Business Research Methods</li> <li>3. Banking and Insurance Operations – Lab</li> <li>4. E-Banking</li> <li>5. Legal and Regulatory Aspects of Banking</li> <li>6. Project-V</li> </ul>
Sixth Semester	<ul style="list-style-type: none"> <li>1. Treasury Management</li> <li>2. Human Resource Management</li> <li>3. Project Management</li> <li>4. Project Report and Viva</li> <li>5. Project-VI</li> </ul>