

# THE RIGHT TO INFORMATION ACT, 2005

(Application for Obtaining Information)

From

Applicant Name

Full Postal Address

Mobile: XXXXXXXXXXXX

Email: example@gmail.com

To

The Public Information Officer

Rajasthan Commercial Taxes (GST) Department

[Concerned Office]

Subject:

Request for Information under RTI Act, 2005 regarding Revenue records, taxes, duties, and financial transactions

Respected Sir/Madam,

I, [Applicant Name], am filing this RTI application under the Right to Information Act, 2005.

Kindly provide the following information:

1. Certified details of relevant records, approvals, and actions.
2. Certified copies of applicable rules, circulars, or guidelines.
3. Certified details of officers/authorities responsible.
4. Certified status and action taken reports.

Application Fee

■10/- IPO / Court Fee Stamp / Online payment / DD

Declaration & Requests

I am a citizen of India.

If information pertains to another authority, kindly transfer it under Section 6(3).

If additional fee is required, please inform me under Section 7(3).

FAA details may kindly be provided as per Section 7(8).

Yours sincerely,  
Applicant Name