

**THE RIGHT TO INFORMATION ACT, 2005**  
(Application for Obtaining Information)

From

Applicant Name

Full Postal Address

Mobile: XXXXXXXXXX

Email: example@gmail.com

To

The Public Information Officer

KARNATAKA BACKWARD CLASSES WELFARE DEPARTMENT

[Office Address]

Subject:

Request for Information under RTI Act, 2005

Respected Sir/Madam,

I, [Applicant Name], am filing this RTI application under the Right to Information Act, 2005. Kindly provide the following information:

1. Certified details of caste/category certificates issued by the department.
2. Certified student scholarship, hostel admission, and fee reimbursement records.
3. Certified details of beneficiary lists under Backward Class schemes.
4. Certified fund allocation, grant release, and utilization documents.
5. Certified inspection reports of BCM hostels and training centres.
6. Certified training, skill development, and employment program details.
7. Certified complaint records and action taken reports.

Application Fee

■10/- IPO / Court Fee Stamp / Online payment / DD

Declaration & Requests

I am a citizen of India.

If information pertains to another authority, kindly transfer it under Section 6(3).

If additional fee is required, inform me under Section 7(3).

Please provide FAA details in the reply as per Section 7(8).

Yours sincerely,  
Applicant Name