

THE RIGHT TO INFORMATION ACT, 2005
(Application for Obtaining Information)

From

Applicant Name

Full Postal Address

Mobile: XXXXXXXXXX

Email: example@gmail.com

To

The Public Information Officer

KARNATAKA HOME DEPARTMENT

[Office Address]

Subject:

Request for Information under RTI Act, 2005

Respected Sir/Madam,

I, [Applicant Name], am filing this RTI application under the Right to Information Act, 2005. Kindly provide the following information:

1. Certified copies of Government Orders (GOs) issued by the Home Department relating to [Specific Issue].
2. Certified details of decisions, circulars, and notifications released by the department during the period [Year–Year].
3. Certified information regarding transfers, postings, and service records of officers under the Home Department for [Name/Designation].
4. Certified copy of reports submitted to the Karnataka Government on law and order, crime statistics, or administrative reviews.
5. Certified details of department-wise budget allocation and expenditure for the financial year [Year].
6. Certified information about committees formed under the Home Department and copies of meeting minutes for [Year/Topic].
7. Certified details of any inquiries, vigilance actions, or internal audits conducted by the department for [District/Office].

Application Fee

■10/- IPO / Court Fee Stamp / Online payment / DD

Declaration & Requests

I am a citizen of India.

If information pertains to another authority, kindly transfer it under Section 6(3).

If additional fee is required, inform me under Section 7(3).

Please provide FAA details in the reply as per Section 7(8).

Yours sincerely,
Applicant Name