

**THE RIGHT TO INFORMATION ACT, 2005**  
(Application for Obtaining Information)

From

Applicant Name

Full Postal Address

Mobile: XXXXXXXXXX

Email: example@gmail.com

To

The Public Information Officer

KARNATAKA FINANCE DEPARTMENT

[Office Address]

Subject:

Request for Information under RTI Act, 2005

Respected Sir/Madam,

I, [Applicant Name], am filing this RTI application under the Right to Information Act, 2005. Kindly provide the following information:

1. Certified details of budget allocation and expenditure for the year [Year] under the heads [Department/Scheme].
2. Certified copy of audit reports, financial statements, or review documents relating to [Specific Scheme/Department].
3. Certified details of grants released to various departments or districts during the period [Year–Year].
4. Certified information on pending bills, approved payments, or financial sanctions issued for [Project/Department].
5. Certified copy of government orders (GOs), circulars, or notifications issued by the Finance Department regarding [Subject].
6. Certified details of loans, borrowings, or financial assistance availed by the State Government during [Year–Year].
7. Certified records of financial irregularities, inquiries, or departmental actions taken within [Department/Office].

Application Fee

■10/- IPO / Court Fee Stamp / Online payment / DD

Declaration & Requests

I am a citizen of India.

If information pertains to another authority, kindly transfer it under Section 6(3).

If additional fee is required, inform me under Section 7(3).

Please provide FAA details in the reply as per Section 7(8).

Yours sincerely,

Applicant Name