

THE RIGHT TO INFORMATION ACT, 2005

(Application for Obtaining Information)

From

Applicant Name

Full Postal Address

Mobile: XXXXXXXXXX

Email: example@gmail.com

To

The Public Information Officer

Delhi Prisons Department

[Office Address]

Subject:

Request for Information under RTI Act, 2005 regarding Prison Records / Inmate Details / Custody Status

Respected Sir/Madam,

I, [Applicant Name], am filing this RTI application under the Right to Information Act, 2005. Kindly provide the following information:

1. Current custody status of inmate [Name], S/o [Father's Name], related to Case No. [Case Number].
2. Certified copy of admission details including date and time of entry into the jail.
3. Current barrack number, ward, and jail location of the inmate.
4. Certified copies of medical check-up records or treatment provided to the inmate.
5. Details of any disciplinary actions, incident reports, or violations recorded against the inmate.
6. Certified copies of visitor register entries for the inmate for the past [period].
7. Status of parole/furlough applications filed by or on behalf of the inmate.

8. Certified copy of any transfer order if the inmate was shifted between jails.
9. Copies of any complaints filed by the inmate and action taken report (ATR).

Application Fee

₹10/- IPO / Court Fee Stamp / Online payment / DD

Declaration & Requests

I am a citizen of India.

If information pertains to another authority, kindly transfer it under Section 6(3).

If additional fee is required, inform me under Section 7(3).

Please provide FAA details in the reply as per Section 7(8).

Yours sincerely,
Applicant Name