

# THE RIGHT TO INFORMATION ACT, 2005

(Application for Obtaining Information)

From

Applicant Name

Full Postal Address

Mobile: XXXXXXXXXX

Email: example@gmail.com

To

The Public Information Officer

Delhi Fire Service

[Office Address]

Subject:

Request for Information under RTI Act, 2005 regarding Fire Safety NOC / Fire Inspection / Compliance Records

Respected Sir/Madam,

I, [Applicant Name], am filing this RTI application under the Right to Information Act, 2005. Kindly provide the following information:

1. Certified copy of the Fire Safety NOC issued to the premises located at [address].
2. Validity period and current renewal status of the Fire Safety NOC.
3. Certified copy of the latest fire safety inspection report conducted for the premises.
4. Details of deficiencies or irregularities noted during inspections, if any.
5. Copies of any notices, warnings, penalties or action taken issued by Delhi Fire Service regarding fire safety compliance.
6. Copies of compliance reports or rectification documents submitted by the building owner/management.
7. Name, designation and office address of the officer who conducted the inspection.

8. Copies of complaints received (if any) regarding fire safety violations for the said premises and action taken report.

9. Whether the premises comply with National Building Code (NBC) fire safety norms. Provide supporting documents, if available.

Application Fee

₹10/- IPO / Court Fee Stamp / Online payment / DD

Declaration & Requests

I am a citizen of India.

If information pertains to another authority, kindly transfer it under Section 6(3).

If additional fee is required, inform me under Section 7(3).

Please provide FAA details in the reply as per Section 7(8).

Yours sincerely,

Applicant Name