

THE RIGHT TO INFORMATION ACT, 2005

(Application for Obtaining Information)

From

Applicant Name

Full Postal Address

Mobile: XXXXXXXXXX

Email: example@gmail.com

To

The Public Information Officer

Delhi Renewable Energy Department

[Office Address]

Subject:

Request for Information under RTI Act, 2005 regarding Solar Projects, Renewable Energy Schemes, and Departmental Records

Respected Sir/Madam,

I, [Applicant Name], am filing this RTI application under the Right to Information Act, 2005. Kindly provide the following information:

1. Certified copy of guidelines, circulars, or notifications issued regarding solar panel installations and renewable energy schemes.
2. Details of government subsidies, grants, or incentives provided for solar/renewable installations in [area/name of scheme].
3. Status of application submitted on [date] for rooftop solar approval or subsidy.
4. Certified copies of inspection reports or technical assessment reports for the installation at [address].
5. Details of renewable energy projects approved or completed in [location], along with fund allocation and utilization records.

6. Action taken report (ATR) on any complaint submitted on [date] related to renewable energy program implementation.
7. Name, designation, and contact details of the officer responsible for handling renewable energy schemes in the concerned area.

Application Fee

₹10/- IPO / Court Fee Stamp / Online payment / DD

Declaration & Requests

I am a citizen of India.

If information pertains to another authority, kindly transfer it under Section 6(3).

If additional fee is required, inform me under Section 7(3).

Please provide FAA details in the reply as per Section 7(8).

Yours sincerely,

Applicant Name