

THE RIGHT TO INFORMATION ACT, 2005

(Application for Obtaining Information)

From

Applicant Name

Full Postal Address

Mobile: XXXXXXXXXX

Email: example@gmail.com

To

The Public Information Officer

Telangana Information & Public Relations Department

[District I&PR Office / Secretariat / Media & Publicity Division Office Address]

Subject:

Request for Information under RTI Act, 2005 regarding Media Campaigns, Press Releases, Government Advertisements, and Public Communication Expenditure

Respected Sir/Madam,

I, [Applicant Name], am filing this RTI application under the Right to Information Act, 2005. Kindly provide the following information:

1. Certified details of government advertisement expenditure on print, electronic, outdoor, and digital media during the period [from] to [to].
2. Certified list of newspapers, TV channels, digital platforms, and agencies empanelled with the Information & Public Relations Department for release of government advertisements.
3. Certified details of tender documents and selection criteria for awarding media & publicity work to advertising agencies for [period/year].
4. Certified copies of press releases issued by the department related to [topic/subject] during [time period].
5. Certified reports related to publicity campaigns or public awareness programmes undertaken in [District/State] and their impact assessment results (if available).

6. Certified details of government media coverage requests, invitations to journalists, and passes issued for public events.

7. Certified action taken report (ATR) on any complaints received regarding misuse, bias, or irregularities related to media and PR expenditure.

8. Name, designation, and contact details of the Public Relations Officer (PRO) / District I&PR Officer / Director I&PR / RTI PIO responsible for the requested information.

Application Fee

₹10/- IPO / Court Fee Stamp / Online payment / DD

Declaration & Requests

I am a citizen of India.

If information pertains to another authority, kindly transfer it under Section 6(3) of the RTI Act.

If additional fee is required, please inform me under Section 7(3).

FAA contact details may kindly be provided as per Section 7(8).

Yours sincerely,

Applicant Name