

# THE RIGHT TO INFORMATION ACT, 2005

(Application for Obtaining Information)

From

Applicant Name

Full Postal Address

Mobile: XXXXXXXXXX

Email: example@gmail.com

To

The Public Information Officer

Telangana Public Works Department (PWD)

[Division / Circle / District Office Address]

Subject:

Request for Information under RTI Act, 2005 regarding Civil Works, Road Construction, Public Infrastructure, and Project Expenditure Records

Respected Sir/Madam,

I, [Applicant Name], am filing this RTI application under the Right to Information Act, 2005. Kindly provide the following information:

1. Certified copy of road construction / repair project details for the road located at [location] including sanctioned estimates and technical approval.
2. Status of civil work project (Road / Bridge / Government Building / Drain / Culvert) under Work ID / Estimate No. [XXXXXX], including file noting and reason for delays (if any).
3. Certified copy of contract agreement, tender documents, and contractor details for the above-mentioned work.
4. Certified details of funds sanctioned and utilised for the said project during [from] to [to].
5. Copies of inspection reports, quality testing reports, and completion certificates for the above work.

6. Action Taken Report (ATR) on any complaints filed regarding poor road quality / incomplete works / corruption / material misuse.
7. Details of maintenance schedule and defect liability period for the completed works.
8. Name, designation, and contact details of the Executive Engineer / DEE / AEE responsible for execution and supervision of the project.

#### Application Fee

₹10/- IPO / Court Fee Stamp / Online payment / DD

#### Declaration & Requests

I am a citizen of India.

If information pertains to another authority, kindly transfer it under Section 6(3).

If additional fee is required, please inform me under Section 7(3).

FAA contact details may be provided as per Section 7(8).

Yours sincerely,

Applicant Name