

## THE RIGHT TO INFORMATION ACT, 2005

(Application for Obtaining Information)

From

Applicant Name

Full Postal Address

Mobile: XXXXXXXXXX

Email: example@gmail.com

To

The Public Information Officer

Telangana Energy Department

[Office Address]

Subject:

Request for Information under RTI Act, 2005 regarding Electricity Policies, Power Supply Issues, Energy Projects, and Administrative Records

Respected Sir/Madam,

I, [Applicant Name], am filing this RTI application under the Right to Information Act, 2005. Kindly provide the following information:

1. Certified details of power supply schedule and feeder-wise load shedding information for [area/location] for the period [from] to [to].
2. Status of complaint filed regarding electricity supply interruption / transformer failure / voltage fluctuation on [date], along with action taken report (ATR).
3. Certified copy of project reports, approvals, and tender documents for power infrastructure projects undertaken in [area].
4. Certified details of funds sanctioned and utilised for power development and maintenance works under the Energy Department.
5. Certified copy of transformer capacity upgrade records and maintenance reports for [transformer location / number].

6. Certified copies of circulars, notifications, or policy guidelines issued regarding energy conservation, renewable energy, or rural electrification.
7. Certified details of distribution loss data (T&D losses) and corrective action plans for [division/circle].
8. Name, designation, and contact details of the officer (EE/DE/AE) responsible for electricity administration in the concerned area.

**Application Fee**

₹10/- IPO / Court Fee Stamp / Online payment / DD

**Declaration & Requests**

I am a citizen of India.

If information pertains to another authority, kindly transfer it under Section 6(3).

If additional fee is required, please inform me under Section 7(3).

Please provide FAA details as per Section 7(8) in reply.

Yours sincerely,  
Applicant Name