

THE RIGHT TO INFORMATION ACT, 2005

(Application for Obtaining Information)

From

Applicant Name

Full Postal Address

Mobile: XXXXXXXXXX

Email: example@gmail.com

To

The Public Information Officer

Telangana Disaster Management Department

[Office Address]

Subject:

Request for Information under RTI Act, 2005 regarding Disaster Relief Measures, Emergency Response, Compensation, and Departmental Records

Respected Sir/Madam,

I, [Applicant Name], am filing this RTI application under the Right to Information Act, 2005. Kindly provide the following information:

1. Certified details of relief assistance and compensation provided for the disaster incident that occurred on [date] in [location].
2. Status of compensation/claim/disaster relief application submitted on [date] in relation to the above incident, along with action taken report (ATR).
3. Certified copy of damage assessment survey report and valuation report prepared by the department authorities.
4. Details of funds allocated and utilised for relief operations in [district/area] during the disaster period.
5. Certified copy of guidelines/circulars/policy documents regarding disaster relief compensation and eligibility criteria.

6. Certified details of emergency response timeline, including deployment of rescue teams and resource utilization.
7. Records of complaints received (if any) regarding delay or denial of relief support, along with inquiry outcomes.
8. Name, designation, and contact details of the officer responsible for disaster response and compensation in the concerned area.

Application Fee

₹10/- IPO / Court Fee Stamp / Online payment / DD

Declaration & Requests

I am a citizen of India.

If information pertains to another authority, kindly transfer it under Section 6(3).

If additional fee is required, inform me under Section 7(3).

Please provide FAA details in the reply as per Section 7(8).

Yours sincerely,
Applicant Name