

THE RIGHT TO INFORMATION ACT, 2005

(Application for Obtaining Information)

From

Applicant Name

Full Postal Address

Mobile: XXXXXXXXXX

Email: example@gmail.com

To

The Public Information Officer

Delhi Women & Child Development Department

[Office Address]

Subject:

Request for Information under RTI Act, 2005 regarding Welfare Schemes, Child Protection Services, Anganwadi Operations, and Departmental Records

Respected Sir/Madam,

I, [Applicant Name], am filing this RTI application under the Right to Information Act, 2005. Kindly provide the following information:

1. Certified details of welfare schemes (ICDS, Anganwadi services, child nutrition programs, etc.) implemented in [area/locality].
2. Number of beneficiaries under schemes for women, children, and vulnerable groups in the concerned area.
3. Certified copy of Anganwadi centre records, including child attendance, nutrition distribution, and staff details for [period].
4. Details of funds allocated and utilized for Women & Child Development programs in [area] for the year [year].
5. Status of application submitted on [date] for [benefit/scheme/grievance].

6. Certified copies of inspection reports or monitoring reports for Anganwadi centres or shelter homes in [location].

7. Action taken report (ATR) on complaints related to child welfare, women safety, or scheme implementation filed on [date].

8. Name, designation, and contact details of officers responsible for implementing WCD schemes in the concerned area.

Application Fee

₹10/- IPO / Court Fee Stamp / Online payment / DD

Declaration & Requests

I am a citizen of India.

If information pertains to another authority, kindly transfer it under Section 6(3).

If additional fee is required, inform me under Section 7(3).

Please provide FAA details in the reply as per Section 7(8).

Yours sincerely,

Applicant Name