

THE RIGHT TO INFORMATION ACT, 2005

(Application for Obtaining Information)

From

Applicant Name

Full Postal Address

Mobile: XXXXXXXXXX

Email: example@gmail.com

To

The Public Information Officer

Telangana State Power Generation Corporation (TSGENCO)

[Plant / Division / Corporate Office Address]

Subject:

Request for Information under RTI Act, 2005 regarding Power Generation Projects, Plant Operations, Production Data, and Departmental Records

Respected Sir/Madam,

I, [Applicant Name], am filing this RTI application under the Right to Information Act, 2005. Kindly provide the following information:

1. Certified details of power generation statistics for [Thermal / Hydro / Solar] Power Plant at [Plant Name] for the period [from] to [to].
2. Status of new / expansion power generation project at [project/plant location], including progress report and expected completion timeline.
3. Certified copy of DPR (Detailed Project Report) / environmental clearance / technical sanction documents for the above project.
4. Certified copy of tender documents, contractor details, and work orders related to project execution.
5. Certified maintenance logs, equipment test reports, or disruption/outage reports for the unit during [period].

6. Certified details of expenditure incurred and funds allocated for the above project, including financial utilization statements.
7. Safety audit reports, accident reports (if any), and compliance records from [date] to [date].
8. Name, designation, and contact details of the Chief Engineer / Superintending Engineer / PIO responsible for the concerned plant/project.

Application Fee

₹10/- IPO / Court Fee Stamp / Online payment / DD

Declaration & Requests

I am a citizen of India.

If information pertains to another authority, kindly transfer it under Section 6(3).

If additional fee is required, inform me under Section 7(3).

Please provide FAA details in the reply as per Section 7(8).

Yours sincerely,

Applicant Name