

THE RIGHT TO INFORMATION ACT, 2005

(Application for Obtaining Information)

From

Applicant Name

Full Postal Address

Mobile: XXXXXXXXXX

Email: example@gmail.com

To

The Public Information Officer

Telangana State Medical Services & Infrastructure Development Corporation (TSMSIDC)

[Office Address]

Subject:

Request for Information under RTI Act, 2005

Respected Sir/Madam,

I, [Applicant Name], am filing this RTI application under the Right to Information Act, 2005. Kindly provide the following information:

1. Certified copy of procurement records and purchase orders of medical equipment and supplies purchased for [Hospital/Institute Name].
2. Certified details of fund allocation and expenditure utilized for hospital infrastructure and medical equipment for the period [from] to [to].
3. Certified copies of tender documents, bid evaluation reports and contract award details for the procurement projects executed by TSMSIDC.
4. Certified status report of ongoing and completed construction or renovation works managed by TSMSIDC at [Project/Hospital Name].
5. Certified inspection and audit reports related to infrastructure development and procurement activities.

6. Certified details of supply delivery status, stock distribution records and logistics information for materials supplied to [Hospital/Institution].
7. Certified details of complaints received regarding delays, shortages or quality issues along with action taken report.
8. Name, designation and contact details of the officer responsible for maintaining these records.

Application Fee

₹10/- IPO / Court Fee Stamp / Online payment / DD

Declaration & Requests

I am a citizen of India.

If information pertains to another authority, kindly transfer it under Section 6(3).

If additional fee is required, please inform me under Section 7(3).

FAA details may kindly be provided as per Section 7(8).

Yours sincerely,

Applicant Name