



# ***HAWASSA UNIVERSITY***

***COLLAGE NATURAL SCIENCE AND TEACHER  
EDUCATION***

***DEPARTMENT OF BED IT***

***COURSE TITLE: PRACTICUM ONE***

***A PORTPOLIO IN ADARE MILLENNIUM SECONDARY AND  
PREPARATORY SCHOOL***

***NAME***

***ID***

***BIRUK KIDANE***

***NaScER/0052/13***

***07/2013 E.C***

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## ACKNOWLEDGEMENT

First of all, I would like to thank the Almighty GOD for helping me in all process of this practicum. Then I would to thank Hawassa university colleague of Informatics and department of BED IT. I would like to express my deepest gratitude to my supervisors who are being with me from beginning up to the end of this practicum in school observation by providing information and giving guidance on what to do with the school, how to write a portfolio and they gave me a various advice what to do in the school especially they gave me awareness on discipline of the school without saving their efforts and without requiring any payment from me additionally. I would like to thank all of the members of *Adare millennium secondary and preparatory school* including Principal, vice principal, teachers and students for their support and information both personally and professionally as I need, And also I would like to give my gratitude to teacher ICT teacher for giving the chance in practicum one to observe her class room. Finally I would like to show my greatest appreciation to Hawassa University.

## ***INTRODUCTION***

*The practicum provides a flexible linkage, and focuses across the three learning domains in the teacher preparation programs at the higher education level context knowledge (what to know about schooling, schools and the people in them), and the knowledge and skills needed to function as capable and attitude carrying professionals in those school (how to teach part).*

This portfolio is all about school observation that is given for us in the course practicum I. It is about school observation on the issues like school environment, facilities, student behavior, the teaching and learning process and also the communication between the school communities and so on...

We went to ADARE MILLENNIUM SECONDARY AND PREPARATORY SCHOOL for visiting the school and to apply some tasks that we were learning in the theory session in the class.

*the course intended to orient student about the image of school and surrounding environment as well as hence activist observation and exploration phase so as to familiarize the student with school activities and community issues.*

## **Objective**

### **General objective**

To develop a rich and enough understanding of the school's classroom and general school environment.

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To develop a rich and enough understanding of the school's classroom and general school environment.

### **Specific objectives**

Describe the physical situation of schools and classrooms

Identify different resource centers in schools

Identify Learners behavior

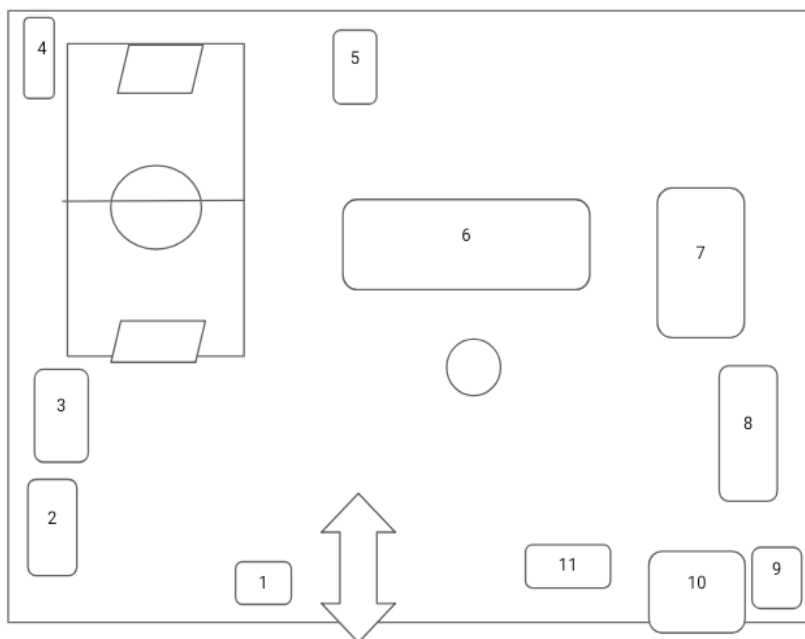
Establish professional relationship with school community

Reflect on school observation

Analyze the role of teacher in the school they are assigned

Develop interest in producing appropriate teaching material for a given instruction

Recognize the role of different administrative personnel and teachers in the school management



1 Guard, 2 library, 3 laboratory, 4 male toilet, 5 female toilet, 6 class computer lab and teachers staff, 7 class , 8 office, 9 teachers toilet, 10 carwash, 11 cafeteria,

## ***SCHOOL PHYSICAL SETTING***

### ***Observation of school locations***

a) Where is the school's Physical location in terms of the four cardinal directions? Is the school very far from students' homes? Note down the physical structures in the school, which you think are made to make the school attractive

*Adare millennium secondary and preparatory school is located in Sidama region, Hawassa city administration. which is somewhat far from the student home. it can be located as follows in terms of four cardinal directions*

- *From south – diaspora elementary school*
- *From east -road*
- *From west - road*
- *From north – IOT CAMPUS*

*Adare secondary and preparatory school has different physical structures, five(5) buildings are there and two(2) of them are G+1.*

- ✓ *one administrative block*    ✓ *one teaching staff*
- ✓ *two learning blocks*      ✓ *two latrines*

✓ *one library*

✓ *one laboratory*

✓ *one cafeteria*

b) What conservation and/or fruit trees are found in the school for its attractiveness? Are there trees may be sources of income in the school? Write a short description.

### ***1.2 conservation and fruit trees***

There are different types of trees and they are very attractive they are not used as source of income.

As my observation there are not so much fruit trees which are used for income, but there are by the number small mango seedlings, olives, lemons and other trees used for shade, and for compound beauty.



## School physical setting observation checklist

N o	School environment observation checklists	yes	No
1	The classrooms are well built (cemented ground).	✓	
2	Voices of teachers are limited to the classroom they are teaching	✓	
3	Students from neighboring classrooms do not communicate through windows.	✓	
4	Classrooms are arranged in such a way that sun lights Does not disturb class room learning.	✓	
5	Various maps, pictures, charts and posters are found drawn or fixed on outside walls of the classrooms and offices		✓
6	Clean water supply.	✓	
7	Clean latrine	✓	
8	Electric supply	✓	
9	Library	✓	
10	Pedagogical center	✓	

1 1	Laboratory	✓	
1 3	Notice board		✓
1 4	Student and teacher cafeteria	✓	
1 5	The school is neat	✓	
1 6	The school is attractive having gardens, and some conservation and fruit trees	✓	
1 7	The administrative offices are not far from classrooms.	✓	
1 8	There are enough sport fields in the school (at least a football field)	✓	
1 9	Total number of yes and No answers: _____	15	3
	Percentage	83.3%	16.6%

*Adare millennium secondary and preparatory school has some attractive gardens trees but there is no fruit trees and also the school has two latrine building one for male students and it has 6 rooms, one for female students and it has 6 rooms. The latrines are clean when I compared with other schools but they are not very clean and attractive.*

*They have no notice board. The school has one cafeteria that is used for both teachers and students. The school administrative office is far from*

*the classroom. The class room arrangement is very attractive and it is not suitable to communicate through windows with neighboring class.*

*The school has 5 buildings two of them are G+1. Those two buildings have 16 rooms, from them 14 room used as classroom for teaching and learning purpose and one of them used as ICT laboratory room and one for staff purpose. The school is built on comfortable area and covered by green plants. The school is far from student home and most of the students came from rural area. The school has well construct fences, the classroom arrangements are well built on cemented ground. Adare millennium secondary and preparatory school is around three (3) km far form city, it is accessible for transportation service but it does not disturb classroom because the classrooms are far from the road, the classroom are relaxed, almost there is no disturbing(noisy) sound that can affect learning teaching process. the administrative offices are far from the classrooms, there is enough sport field but not well constructed, the administrative offices are well for client service because they have enough chairs on it and its environment is good. No places near the school that push students to develop bad habits like chat and alcohol.*

## **2 School administration**

### **School administration related issues**

a) What are the different administrative offices found in the school? What services each provide?.

In Adare Millennium Secondary and Preparatory School there are three administrative offices: Record office, Finance office, And Store office

### 1. Record Office:

The record office, also known as the registrar's office or student services office, is responsible for managing student records and enrollment-related tasks. Some key functions of the record office include:

- Student Enrollment: The record office handles the process of admitting new students to the school. This involves collecting necessary documentation, verifying student information, and maintaining accurate records of student enrollment.
- Student Records Management: They maintain and update student records throughout their academic journey, including personal details, academic achievements, attendance records, and disciplinary actions, if any. These records are important for future reference, transcript issuance, and academic evaluations.
- Transcripts and Certificates: The record office is responsible for generating official transcripts, report cards, and other academic certificates for students. They ensure the accuracy and completeness of these documents.
- Scheduling and Course Selection: This office may also manage the scheduling of classes, coordinating with teachers and students to create timetables, and facilitating the course selection process.

### 2. Finance Office:

The finance office is responsible for managing the financial operations and resources of the school. Some key functions of the finance office include:

- Budgeting and Financial Planning: The finance office prepares and

manages the school's budget, taking into account various expenses, such as staff salaries, facility maintenance, instructional resources, and extracurricular activities. They work closely with school management to ensure efficient use of funds and financial stability.

- Accounting and Financial Reporting: They maintain accurate financial records, track income and expenses, and prepare financial statements and reports. This includes processing invoices, payroll, and managing vendor contracts.

- Fundraising and Grants: The finance office may coordinate fundraising activities, seek grants and sponsorships, and manage donations to support the school's programs and projects.

- Tuition and Fee Collection: They oversee the collection and management of tuition fees, ensuring compliance with payment policies and providing assistance to students and parents regarding financial matters.

### 3. Store Office:

The store office, sometimes referred to as the procurement office or supply office, is responsible for managing the inventory and procurement of supplies and equipment in the school. Some key functions of the store office include:

- Distribution and Asset Tracking: The store office is responsible for distributing supplies to various departments or classrooms and maintaining an updated inventory of fixed assets.

- Inventory Management: This office keeps track of the school's supplies, textbooks, stationery, furniture, and equipment. They maintain proper stock levels, monitor usage, and ensure timely replenishment as needed.

- Procurement: The store office coordinates the process of purchasing necessary items for the school. This involves requesting price quotations, comparing supplier offers, placing orders, and ensuring timely deliveries.

- Vendor Management: They establish relationships with suppliers, negotiate contracts, and evaluate supplier performance to ensure the best quality products at the most reasonable prices.

These offices collectively contribute to the effective functioning of a school by managing student records, financial resources, and essential supplies. Each office plays a vital role in supporting the academic and administrative operations of the institution.

What are the duties of the director?

**Director:** *The director allocates (apportions) works for workers in the school and controls all works in the school. The responsibility of school director is more demanding than other administrative position. Such as skill and qualification of strong administrative experience and ability to communicate with other member of school.*

**School Administrators in Their Duties (Director, Vice Directors, Department Heads, Unit Leaders etc...)**

**Vice director:** *There are two vice directors in Adare millennium secondary and preparatory school, namely vice academy and vice director work on behave of school director. When the director is absent in any case.*

**Vice academy:** *works on teachers, learners, learning and teaching prosses to facilitate and assess to the teacher.*

**Department heads:** *Department heads lead all teachers in the departments, and evaluate plans of teachers as well as assessments on education.*

*Again, department heads allocate educational periods for teachers, and send to vice academy, by which educational periods are approved.*

**Unit leaders:** *Unit leaders have great works next to school director. Some activities are the following point.*

- *Control wasted periods.*
- *Control tutorial periods.*
- *Controls belatedness of students and teachers.*
- *Ring a bell to inform periods and breaks perfectly.*
- *Have highest authority in doing the school and educational works next to director and above the department heads.*

**What are the major duties teachers in the school? Refer school rules and regulations.**

- ✓ Teaching all students equally (without separating student with gender, race, economic background and so on).
- ✓ Improve his skills regularly so that he/she can share the necessary knowledge.
- ✓ To abide by and respect the constitution of the country and the rules and regulations of education (the school).
- ✓ Smoking, drinking alcohols, chewing chat are forbidden.
- ✓ Abstaining from inappropriate contact with the student, both at

school and outside of school.

The school facilities and resources

**Adare millennium secondary and preparatory school has:**

- **Library-** I observed that, the students didn't use library properly and there is no enough books and places and facilities in the library.
- **Laboratory-** I read the notice in the wall that says the laboratory is used for biology, chemistry and physics together. when I visited laboratory, it was closed.
- **ICT laboratory-** I saw interesting thing in ICT room because there was internet access and the sitting is very comfortable.

b) What visual aids (charts, figures, maps, tables, posters, photographs, etc.) are used to communicate information in the school? Note each of them with the information they display.

visual aids such as charts, figures, maps, tables, posters, photographs, etc. are used to communicate information in the school.

There is one chart in Adare millennium secondary and preparatory school. That is about planting trees. It is placed at the end of football field.

c) When was the school is inaugurated? How many students are learning in which grade? How many teachers are teaching there? Prepare a chart to



show gender balance, services, and academic qualifications of each.

Adare Millennium Secondary School was inaugurated in 2005 E.C. when it started there was only grade 9 with four sections. At that time 85 male students and 143 female students totally two hundred forty (240). During that time there were five (5) male teachers and seven (7) female teachers totally twelve (12) and all of them have first degree. This school had sixteen administrative workers among them eight are females and eight (8) are males in 2005. The preparatory school especially grade 11 is opened in 2013 and grade 12 is in 2014. Currently in this year there are 2300 students, of this 20% are male and 80% are female students are registered. Totally grade 9=six section, grade 10=six section, grade 11=six section and grade 12=eight section, there are maximum 70 students in each class and there are 55 teachers among them 21 are male,34 female. Their education level is 30 are first degree and 15 are MA degree.

#### 2005 E.C

Sex	Number of students	Number of teachers
Male	85	5
Female	155	7
Total	240	12

#### 2016

Sex	Number of students	Number of teachers
Male	460	21
Female	1840	34
Total	2300	55

c) Construct organizational structure of the school, and ask the director if it is possible to perform all the school duties? Ask also reasons for

Relation with higher educational administration levels (Woreda, Zone, Region, MOE etc.)

obviously, it is a government School so, it will have a relation with zone, woreda, region and soon regarding the curriculum, budget and others relations.

From the higher government bodies, they have a relation because the courses and other policies are designed or formulated by them and forwarded to the school, and they get evaluated quarterly by the supervisors.

g) Identify the different school committees and note down

### **DISCIPLINE COMMITTEE**

This committee include the members from the PTA, the student, the managements of the school. This committee is also perform their functions by following all three types of discipline modifications, such as; preventative, supportive, and corrective discipline.

Most of the time the school used indirect way of the communication with parents; that means the communication mediums are students.

### **PTA (parent and teachers associations) COMMITTEES**

The committee has term of office only three years; it consists of 3 members from the community, 2 from students and 2 from the teachers, and has a total of 7 members. It is the bridge between school with the community participates in fundraising events and encourage cooperation and mutual between parents and teachers. In general, the PTA involves in

most of the school activities and also they involve in budget approach process since they are source of income.

i) What were the sources of finance for the school in the academic year? How much is obtained from which source(s)? For what purposes each budget/fund is used?

### **There are two categories for source of finance**

#### **1 internal (school based)**

Adare millennium secondary and preparatory school has three sources of income:

- a. There is grass inside the school and they sell the grass yearly for income purpose.
- b. They have football field and they rent it for player.
- c. They have the place to wash car and they can get income.

#### **2. external**

##### **➤ Budget**

They get budget fund from government annually. There are two types of government budget for a school, which are block budget which is given for all schools, and the other type of budget fund is **school grant** which is given for schools based on their number of students they have for teaching and learning process.

##### **➤ Donation**

Donation is made out of the normal budget fund for the school but this type

of donation is made for higher schools that means for the schools that accounts a long period of time in both establishment and the skill of the teachers as well as the students.

➤ **They have Income from student parents**

The purpose of income:

- ★ *To buy institutional aid that are used to learning & teaching processes*
- ★ *For construction of different buildings*
- ★ *Fixing of damaged materials such as desk, duster*
- ★ *Payment school worker*
- ★ *For library books*
- ★ *For water payment*
- ★ *For electricity payment*
- ★ *For tutorial*
- ★ *For exam paper*

### **III. Classroom Observations**

a) How do you observe about classroom neatness, seats and seating arrangements, windows, the door in the class? Are they appropriate and attractive for the teaching and learning condition? Write a short comment.

The classrooms are somewhat neat but it is not very attractive. Seats are good and it can hold around three students together. Seating arrangement is good because it is arranged straight forward to the blackboard. The Windows and the doors are good so that it does not make sound. The blackboard is well arranged and there are also additional boards in the class.

b) How many students are in the classroom? Are they too many or up to the standard? Why?

I was visited grade 11 section C, I observed almost 65 students in one section and vice director told us around 70 students in one section. Actually 70 students in one class is not advisable because it is not comfortable for the teachers to teach student in appropriate way and making group work is so difficult. The reason to teach this much students in one class is lack of teachers, lack of learning rooms etc...

### 3.1 Teacher lesson plan and lesson presentations

A) How does the teacher prepared his lesson plan? Do objectives in his lesson plan appropriately stated? Are they SMART and included the three domains of learning? Write your comments in order of the questions.

I attended grade 11 section c ICT class, I asked her in order to show me her lesson plan but she couldn't show me her lesson plan. She told me as they have no textbook and because of that they are not ready for new curriculum. In my view It is not good character to teach with lesson plan because lesson plan is very important thing in teaching learning process in order to keep time, in order to cover planned content, in order to give

qualified education to students and so on. As a teacher she expected to prepare here lesson plan.

b) What is your comment on the teacher lesson presentations? Was it participatory? How does the teacher started and proceed on presenting the lesson? Did the teacher put his plan into practice? Whose activity took most of the lesson time? Is it teacher activity or students' activity? Write shortened note on each question.

I look her as careless because she acted as bored person and she was not free. She didn't put her presentation in to practice. She wrote almost two black board but she took around 10 minutes to present the note, she spent her time only by writing note.

She started her lesson by asking questions like what are the five components of computer? The students are tried to answer the questions. I appreciated this action because students can remember previous class lesson. The teacher activity took hole time.

## **Class room management skills**

a) What preventive methods the teacher has used to maintain classroom discipline?

She didn't take any preventive method while some of the student tried to disturb the class.

b) What type of classroom mis-behavior(s) you observed from the students? How does the teacher acted towards them?

Talking side: many students engage in conversations with their peers without seeking permission from the teacher, disrupting the focus and attention of the class especially during the teacher was writing note.

Out-of-Seat Behavior: few students are frequently leave their assigned

seats without a valid reason, causing disruptions and distractions for themselves and others.

Inattentiveness: Some students display signs of inattentiveness, failing to actively participate in class activities.

Some of the students was disturbing class by communicating with their friends. The teacher didn't act anything to correct their miss-behavior.

c) Do you think the measures taken by the teacher appropriate? Why? Write concisely.

She was not taken measure at all.

## Classroom observation checklist

No	Attributes of good classroom conditions	Yes	No
1	The class room is clean	✓	
2	The number of students are not more than 50		✓
3	Desks are well erected to sit on (fixed well)	✓	
4	Students sit in groups		✓
5	Enough lights are available in the classroom	✓	
6	Windows are made of glasses		✓
7	The door is not sounding when opened and closed	✓	

8	The chalk board is relaxed to write/draw on	✓	
10	There are additional display boards in the class		✓
11	No unwanted sound disturbing the class	✓	
12	The class has some visual aids posted on class walls(pictures, figures, photographs ,charts)		✓
13	The students have their text book in hand		✓
14	The teacher has his lesson plan in hand		✓
15	The objectives in lesson plan are SMART		✓
16	The teacher began lesson presentation with questioning the students	✓	
17	There is more student work than teacher talk		✓
18	The teacher has given group work		✓
19	Different measures are taken by the teacher for different student misbehavior's		✓
20	The teacher has taught according to his plan		✓
	Total number yes and no answer:	7	12

### Student behaviors in and out of classroom

a) Do most students appear at school on time? If no, what do you think the reasons are? What measures are taken by the school? Are the measures



appropriate? How?

Some students are late come to the school but many student come to school on time. Some student do not appear on time because most of the students come from rural area. when the time of coming to school is over, the guardian immediately close the gates. when the teachers see the students who comes late, they ask them why they are late, and they warn them not to late again in the future.

Most of the students are tried to leave the school by themselves before the time to leave the school. It is hard to said who is in charge and who is in control over the implementations of rules and regulations of the school. I was also observed some students play and sit outside the classroom while class was being taught. Unfortunately, only the vice director chasing them in order to get class, no one was taken the corrective action. They do not take any appropriate measures. They should take appropriate measures.

b. What do students do while the teacher is teaching? Actively participating? Listening attentively? Chat among each other? Disturb the class making different noises? What are they doing? Please describe briefly.

I observed that some of the students was listening teacher and actively participating and some of the students was disturbing the class by talking with their friends.

When the teacher in the class few students follow the teacher attentively, on the other hand many others disturb. few students write note from the black board when teacher write, while many students are going to disturb the class. few students ask questions that are not clear for them. Many students come to class after the class begun and disturbs the teaching learning process. talks, back talks, movement in classroom from one position to another are there and also few students chews gum.

c) How does the teacher respond when misbehaviors occur?

The teacher didn't respond any thing when the student show misbehavior. even she didn't focus on student doings.

b) Did the teacher you observed responds to disruptive behavior on the spot? If yes, give examples among those appeared during the lesson.

No.

What different measures you take if you were the teacher?

If I were the teacher, first I can advise and warn the student who disturb teaching learning process, then if the student do not refrain from his doing, I let him to leave the class because I do not let anybody to disturb the students those who want to learn

## **Co-Curricular Activities**

a) How many clubs are there in the school? List them all. Do all have annual plans? Do they achieve their plans? Write a short note.

In Adare millennium secondary and preparatory school, there are many co-curricular activities which are founded for different purposes. They are listed as the following with their performances in the school.

1 Ethics and anti-corruption club: inspires the students, teachers and school communities to condemn the corruption and ethical related issues.

2 Anti-HIV/AIDS club: raise the awareness on the ways of HIV/AIDS transmission, protective mechanisms and the effect of the disease on the economy.

3 Mini media club: encourages students to show their talents, and skill of art and music and share their knowledge.

4, Environmental conservation and Health club: teaches the students how to conserve and use environment properly and health related matters.

5 Gender club: create awareness about gender issues within the student community and he larger public sphere. It is widely felt that in order to promote gender equality.

6 Reproductive club: support packages on teenage pregnancies, early

marriages and school drop-out rates. One of the support packages included focusing on Comprehensive Sexual and Reproductive Health Education.

7, Road and safety club: The goal of traffic safety education for students in general and secondary school students in particular is to achieve the basic knowledge in order to prevent and avoid accidents, and develop the sense of law observance when participating in traffic.

8, Women's counseling club: support in female student retention and success in academia.

9 Special needs club: strives for a comfortable environment and inclusion education system.

10 Science and innovation: help to engage students in innovative and creative activities apart from providing opportunities for Hands-on activities and to promote innovation, creativity and engagement in science.

11) Teacher of tomorrow club: the respected teaching profession, works to create a better attitude among students with love and affection. And creates well skilled teachers man power.

12) charity club: helping the poor and the needy people of our society including institutions like orphanages, for the mentally challenged, etc.

13) Peace club: which aim is to create a responsible and young generation through a culture of Dialogue. Peace club are student based organizations. The aim of the club is creating a peace full and harmonious academic environment where students of diverse background lives inter dependently.

b) What important activities does each club embark on to enhance teaching learning conditions of the school? Write shortly.

As a vice director told us all this clubs have their own annual plan and they achieve their plans. those clubs have their own director from both students and teachers and they cooperatively work. Not only this, it also increases

the relation between the teachers and students.

c) Suggest good sides of the clubs in the school? Also add What you think weaknesses of the clubs in the school

#### Good sides

Those clubs provide a platform for students to develop and enhance a wide range of skills, such as leadership, teamwork, communication, problem-solving, creativity, and time management. These skills can be valuable in their personal and professional lives.

Students can Joining a club enables to socialize with peers who share similar interests. They encourage student growth by providing opportunities for self-expression, building self-confidence, and developing a sense of belonging. They also give advice for students accordingly to their works.

#### Weaknesses

As I gave information many clubs face limitations in terms of funding, equipment, or facilities, which can hinder their ability to provide optimal experiences for members.

d) What new ideas you give for club coordinators in the school? Use your previous experiences in this case.

What I give idea for club coordinator is club coordinator should be adaptable to change circumstances and open new idea. That means flexibility allow the club to evolve and respond the need and interest of the members.

## School- Community Relation

a) Is there any exemplary relationships made between the school and the community? If yes, describe them in detail.

Aspects of relation of the school with parents, local community, NGOs, other government organizations, etc.

Since the school is in the town the school community can't help the community by crop cultivation program but they support the community in other fields like:

The school has good relation with the society, they give the sport field for the youths to play in it.

The school also makes a charity program for the people who are in need by collecting an extra clothes or shoes from the students and they make a donation.

The school community also donates a blood to the blood bank for the people who needs a blood donation.

The school also makes a program on the protection of environment in the society.

b) How do school teachers make communications with students' parents? Is it occasional or planned? Write issues on which teachers and parents usually discuss when meeting each other

Parents are called for the meeting at the beginning of the year, mid of the year and end of the year. during this meeting strategic plan will be explained to them and they give feedback and these plans gets checked when it is needed or necessary. But due to the covid -19 pandemic that occurred in the country they are not making meetings frequently.

The school's staff meeting is held monthly, during this meeting the staff heads present a report to the directors. This meeting is for report purpose, they do extensively discuss but no part time payment is made for them like other governmental offices pay but their major aim is not payment, because they are shouldering a future's generation.

## General Comments on your School Observations

### 1. What important lessons have you learned from the school you have observed?

In this practicum I have learned many things. I understand the physical location of the school has great effect on teaching learning process. many things that have great voice should be far from the school to carryout teaching learning process. the another one what I get experience during classroom observation and Participating in a practicum or school observation can provide me with valuable experiences and opportunities for growth in several areas. I could learn how to create effective lesson plans and adapt them to meet the needs of diverse learners and I got experience on Working alongside experienced educators and school staff provides an opportunity to collaborate, exchange ideas, and learn from their expertise. Building professional relationships during my practicum can also be beneficial for future career opportunities. I observed that how teachers establish routines, manage behavior, and create a positive and inclusive learning environment. I get confidence in my teaching abilities and my adaptability in different educational settings. It can help me develop the resilience and flexibility needed to navigate challenges in my future teaching career.

### 2. What do you think are major problems you come across during your observations

Some of the facilities and resources of the school is now in bad condition, not at all functioned. In my observation I never found meeting Hall, visual aid and instructional medias (examples: plasma, charts, graphs not existed, related to any subject matter

in my respective classroom) the canteen of students was very narrow, the toilet of students was dirty. There was no pedagogical center, its benefits are not negligible. pedagogical center is a center for teaching and learning process. And there is no division of cafeteria for students and teachers and there is no enough water supply for everything.

# Conclusion

During our practicum I observation experience, we have observed and learned a lot of things. To mention some of them: we have learned how the classrooms are arranged, how the teacher prepares lesson plan and what things they include, the organizational structure of the school and different offices and also their duties and responsibilities. As our group we are familiar with the school activities, school environment and school community related issues. Finally, we are happy because, we have learned different things and realized that the importance of the course practicum I on our very near future career.



## Recommendation

As I observed *in* ADARE MILLENNIUM SECONDARY AND PREPARATORY SCHOOL, it hasn't full of facilities as the school that is found in one of the great city in our country.

I didn't expect that from a secondary and preparatory school standard as it is in the greatest cities of our country, especially as I compare it to my school in the previous years. Because I was assuming that it has a lot of facilities that will help students to be brave. But, on the other hand, as it is established in 2005 it may be satisfactory, but still at least there must be some facilities like laboratory, enough library and others. What I recommend most is they have to build an inclusive educational environment like making a ramp in the buildings in order to make it easier for disabled persons.

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Teachers and the school communities

- ★ From observation of school
- ★ From documents of office
- ★ From interview school community
- ★ From interviewing vice principal (Abebayehu Kurabachew)