

# Ritika Sharma

*Skilled Assistant with more than 2 years of experience at generating and analyzing financial reports.*

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Punjab, India  
🇮🇳 Indian

## Work experience

**Accountant** — [HDFC Bank](#) Khanna, India  
Since February 2022

**Assistant Accountant** — [Surya Steel Industries](#) Gobindgarh, India  
From March 2021 to February 2022

**Internship** — [Pawan Lal Associates](#) Gobindgarh, India  
From July 2019 to January 2020

**Training** — [Awasthi Associates](#) Ludhiana, India  
From April 2018 to September 2018

## Education

**Master of Commerce** — [Panjab University](#) Chandigarh, India  
From July 2017 to May 2019

**Bachelor of Commerce** — [Panjab University](#) Chandigarh, India  
From July 2014 to May 2017

**Senior Secondary** — [Acharya Atma Ram Sr. Sec. School](#) Khanna, India  
From April 2013 to May 2014

**Matriculation** — [Acharya Atma Ram Sr. Sec. School](#) Khanna, India  
From April 2011 to May 2012

## Skills and Abilities

**Great communication and interpersonal skills**

**Excellent organizational and multi tasking skills**

**Great Team Player**

**Quick Learner**

## Achievements

**Diploma in French**  
French language Diploma ( A2 ) from Alliance  
Française de Chandigarh June 2020

## Interests

Yoga

Music

## Languages

English

Panjabi

Hindi

French