

Website:
www.hmrc.gov.uk/childbenefit

If you get in touch
with us, tell us these
reference numbers

CHB 84735197 OI
NI SL 26 58 35 D

Mr M Besta
18 Wye Valley Rd
Peterborough
PE2 9SP

Our address

Child Benefit Office
PO Box 1
Newcastle upon Tyne
NE88 1AA

Our phone number

0300 200 3100

If you have a textphone 0300 200 3103

For our opening hours go to
www.hmrc.gov.uk or phone us

Date

3 September 2015



Dear Mr Besta

About your Child Benefit

I am writing to tell you that you are entitled to Child Benefit at £20.70 a week from 8 June 2015.

Child Benefit payments are usually made at the beginning of every fourth week. We have made arrangements for payment to be sent to HSBC Bank PLC, personal account reference number 30040630.

If your child was born on a Monday, the earliest date your Child Benefit can be paid is the Monday following the child's birth.

The way your benefit is made up is shown on the other side of this letter under the heading **How your Child Benefit is worked out**. If the amount you are paid is going to change we will send you a letter telling you what the new amount will be.

If you want a further explanation, please see the other side of this letter. It explains what to do if you disagree with the decision.

Please read the notes we have sent with this letter. The notes are important. They tell you what changes you must tell us about. **Please keep the notes and this letter in a safe place.** You can tell us about changes online at www.hmrc.gov.uk/childbenefit or you can fill-in the back pages of this letter and send it to us.

Yours sincerely



Paul Gerrard
Director, Child Benefit Office

How your Child Benefit is worked out.

Total weekly rates from 8 June 2015 £20.70.

Basic amounts:	8 June 2015
Krithik	£20.70

Other Important Information

* Payment of £269.10 for the amount we owe you up to 31 August 2015 will be paid into your account shortly.

Questions you might have.

What should I do if I want to know more about this decision or I think it is wrong?

Please contact us and we will give you an explanation. Our phone number and address are shown on the other side of this letter. If you get in touch with us please tell us your:

- * full name
- * Child Benefit number
- * National Insurance number
- * phone number if you have one

Remember you should contact us within one month of the date of this letter.

What happens if you think the decision is wrong?

If you think the decision on this notice is wrong, then write to us and ask us to look at it again. We call this **Mandatory Reconsideration**. When we have looked at the decision again we will send you a Mandatory Reconsideration Notice to tell you what we have done. If you are still unhappy with the decision, the Mandatory Reconsideration Notice will include all the information you need to make an appeal. **Please ask for a copy of factsheet CH24A 'What to do if you think our decision is wrong'.**

National Insurance Credits

If you are in receipt of Child Benefit for a child under age 12 you will receive weekly National Insurance contribution credits to protect your future entitlement to the basic State Pension and the State Second Pension. These credits will be given for any week that you do not have any other National Insurance contribution or credit. For more details see the enclosed leaflet (CH1715).

* Help and advice

An advice centre like the Citizens Advice Bureau or a law centre can give you free advice. If you appeal they will sometimes go to the tribunal with you. You can find a list of their addresses in the phone book or at the front of the yellow pages or at the library. It will help the advice centre if you let them see this note.