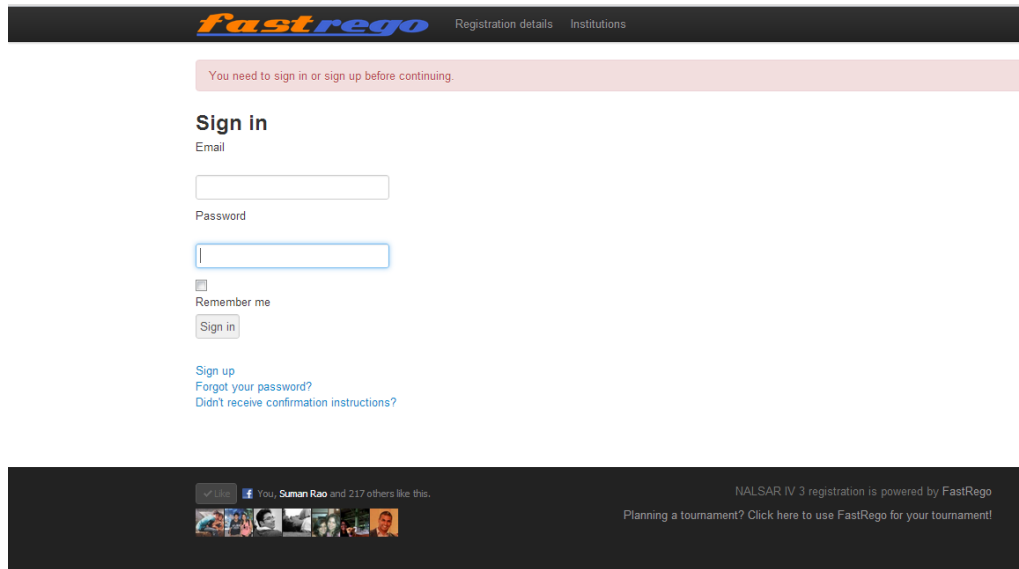# HOW TO UPDATE CONTINGENT DETAILS ON FASTREGO

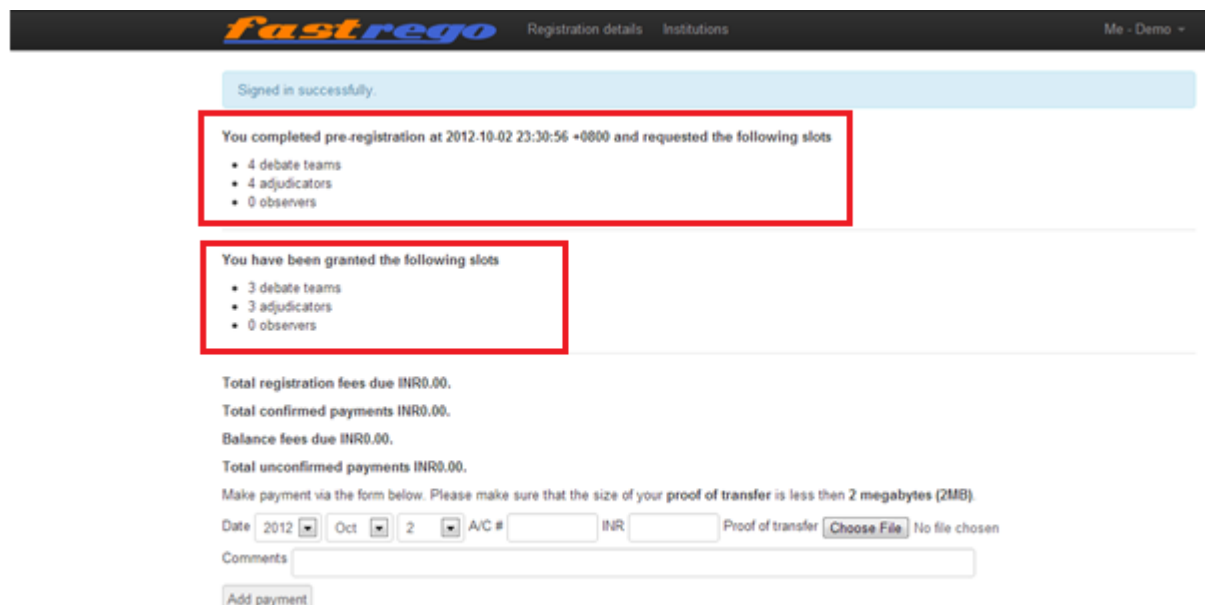**STEP 1:**

Log in using as the Team Manager using the email id you provided at the time of registration and the password that was emailed to you.

STEP 2:

This screen will tell you how many slots you applied for and how many you have been granted.

In this present case, the person applied for 4 slots each but was granted only 3.

STEP 3:

As you scroll down, you will be told how many slots have been confirmed for you.

In the present case, 3 slots each have been confirmed.

NOTE:

Please note that all payments must be made in cash on the day you arrive at NALSAR.

STEP 4:

Click on the link "Add debate team details" to update speaker details.

Click on the link "Add adjudicator details" to update team adjudicator details.

Your teams on the form that appears will be called "<Institution name> 1". For example, in the present case, the name of the institution was NALSAR and so the 3 teams were called NALSAR 1, NALSAR 2 and NALSAR 3.

STEP 5:

Have fun at NALSAR IV 3!