

NAME : KOTIPALLI KRISHNA
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JOB APPLIED TO : CIVIL CONSTRUCTION FOREMAN



OBJECTIVE

The foreman has the ability and skills to delegate responsibilities to workers based on their expertise and specialization in order to bring out their best.

❖ Roles and Responsibilities: -

- Receive approved drawing and mobilize manpower as per schedule.
- Plan and schedule the work sequence based on program schedule and execute accordingly.
- Timely communication and follow up with Site Engineer/ Project Manager for requirements and smooth operation of site.
- Arrange work sequence to open up works for all subcontractors.
- Recommend effective quantities to prepare payment for subcontractor based on their work. Performance and further works need.
- Ensure approved materials were used by subcontractors and timely communicate to site engineer / project manager.
- Oversee materials usage and its handling to prevent damages and lost, if found any discrepancy direct apply penalty to prevent such activities in future.
- Communicate site engineer / project manager if any difficulties / hurdles came which hinders the progress.
- Regular follow up to receive approved drawing (latest) and deposit existing drawing as “VOID”

Labor control & provide technical assistance to subcontractors in coordination with site engineer / project manager.

- Ensure any manpower don't site without works.
- Motivate peoples to take preventive actions for safety matters.
- Make available of safety gears to all manpower available within your control.
Take preventive actions on safety gears and punish if anybody violates the regulations regarding safety instructions.
- Timely highlight the obstacles with site engineers/ project managers while executing as per drawings.
- Conduct checking of tools, items fixed prior to proceed further works such as scaffolding fixing, steel form works prior to concrete etc.
- Recommend innovative ideas to execute works on cost effective manner being with prescribed specification and agreement.
- Available on duty early from the site open (i.e. 6 AM) and close per regular duty hours instruction or as per works demand.
- Perform duties assigned by site engineers or project manager.

❖ Skills

- Create working schedule for workers.
- Place order for needed equipment.
- Measure strength and weaknesses of workers.
- Hire workers when needed with consent of management.
- Reprimand workers when found wanting.
- Assign appropriate tasks to workers.
- Ensure that workers are up and doing.
- Ensure that work is always in good progress.
- Keep management updated on project development.
- Make sure that works are completed on or before deadlines.
- Ensure that safety of workers is guaranteed at all times.

❖ EXPERIENCE

| 01-05-2003–30-09.2021 | Al Ahmadiyah Contracting & Trading, Dubai

2019 to 2021 | International Projects, Working in EXPO 2020 Dubai, UAE

❖ EDUCATION

Secondary School Certification | Dates

Rameyswaram Z.P. High School

Sakhinetipalli.

❖ PASSPORT DETAILS

Date of Birth	: 02.07.1978
Nationality	: Indian
Gender	: Male
Languages Known	: English, Hindi and Telugu
Passport No	: J 6383554
Issued Date	: 08.06.2021
Expiry Date	: 07.06.2031

DECLARATION

I hereby certify that the above information is true and correct to the best of my knowledge.

Place: Andhra Pradesh

Kotipalli Krishna