Minutes of Meeting

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Run by : futurense.uni

Title : Internship

Attendes: CSE(AIDE)

Objective:

-      The objective of this meeting is to streamline our project management process by organizing the GitHub repository in a day-wise manner and creating an Excel sheet to centralize all necessary details, including solution links, task links, other pertinent

information for each student involved in the project and the completion of task 51.

Agenda:

-    Review GitHub repository status, establish day-wise organization, and assign implementation responsibilities.

-    Define Excel sheet content, format, and assign creation tasks.

-    Set deadlines for GitHub repository organization and Excel sheet creation, discuss potential challenges, and clarify communication channels for updates and progress reports.

-    Completion of Task 51.

Key takeaways:

-	The GitHub repository will be organized in a day-wise manner to facilitate easier navigation and project tracking.

-	An Excel sheet will be created to centralize all project-related details, including solution links, task links, and other pertinent information for each student.

-	Responsibilities for implementing the organization plan and creating the Excel sheet have been assigned.

-	Deadlines have been set for completion of tasks, and communication channels for updates and progress reports have been established.