



Organization Profile



**BEST PROFESSIONAL TRAINING
CENTRE IN BANGLADESH**

Training Centre of First Aid & Fire Safety (TCFF)

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“Sharing skills, changing lives”

Company Profile

TCFF is a popular First aid and Fire safety training service in Bangladesh. Established in 2007, we provide a range of professional services that can help an organization in occupation health and safety field. Our training center is located in Dhaka, Bangladesh.

Values

We believe that the rich learning experiences from our programs can effect powerful and positive transformation in individuals, in their communities, and in their institutions. We work with our partners and sponsors to design and implement programs in which participants reach across – and live across – boundaries and borders. And we do this in an atmosphere of mutual respect, organized collaboration, and fun.

Programming

Over 3000 people from different corners of the country have come to TCFF over the years. We conduct 15-30 short-term programs each year for groups that range in size from 1 to 25 participants, and participants who have ranged in age from 14 to 50. Programs last anywhere from one to five days. We tailor each program's content to its respective participant profiles and its thematic concentration.

Trainings conducted by TCFF:

To spread knowledge and develop capacity of the industrial communities to meet the needs in emergencies, members and volunteers along with regular trainings organized for different national and international organizations. As per demand from respective organization we are capable to prepare those training manual also supply the printed manual copies.

Duration and contents of each course is determined on a case by case basis and are recommended for the concerned organizations.

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Our Course

Training Name	Details	Duration
First Aid	Introduction to First Aid, Chocking, Cardio Pulmonary Resuscitation (CPR), Bleeding, Shock, Fit, Fainting & Unconsciousness, Wounds & dressing of wounds, Poisoning, Bites, Burn & electric injuries, Bone fracture and Transportation of Casualties etc. We also include drowning, basic fire safety/fighting on request of respective organization.	day long orientation, 3 days basic and day long refreshers
Search & Rescue	Introduction to Search & Rescue (SAR), Objective/aims, Steps, Survey and Stages, Emergency rescue method including transportation of casualties, Introduction to First Aid, AR/CPR (simulation / practice based), Bleeding and control of bleeding, Rope : Terminology, types, importance, use and care, Knot : types and different hitches and use of knots, Stretcher : use, making improvised and handling of stretcher, Techniques of rescue from tree/elevated places by chair knots and chain knots, Mass casualty management (theatrical & practical), Lashing : types and use of lashing, Water rescue : tools and techniques, swimming and floating aids and making raft etc.	3/4/5 days, depending on requirement
Disaster Management	Disaster : concept, definition/terminology, global and Bangladesh perspective, Disaster cycle, DM : concept, global and Bangladesh context, Urban Disaster Management, DM mechanism, role of different organizations, DRR : concept, local capacity building, local coping mechanism, contingency plan, community organization, community empowerment, DR : Concept, Relief Management (post disaster/emergency damage & needs assessment, beneficiary selection, distribution, documentation, reporting, coordination), DR tools : national and global tools/guidelines (e.g. Code of Conduct, SPHERE Standard) etc.	1 to 3 days



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Training methodology

TCFF recognizes that the adult participants who take part in our courses are experts in their fields, and that youth participants also bring a great deal of knowledge. We see our role as exposing them not only to new knowledge but also to widely different ideas, situations, and people. TCFF sessions stimulate thought and discussion, so that participants may build on their own knowledge and understanding.

TCFF's training methods include lectures, visual materials (e.g. Multimedia presentation, Flipchart, video show etc.), simulation / practice, group work, role play etc. Besides these, each course starts with Pre-evaluation to assess understanding of individual growth with received training. Apost-training evaluation is conducted to assess their understanding on completion of the course.

Throughout many programs, TCFF staff guide participants in reflecting on their experiences and developing feasible and meaningful action plans to apply newly acquired knowledge and skills to their own place of work or study.

Commitment to Diversity

Diversity is central to TCFF programming. Participants, program speakers, organizational hosts, and host families represent different shades of the political, ethnic, economic, and social spectrum in Bangladesh. We strive to include approximately equal numbers of men and women (or boys and girls) in each program, and our groups visit diverse communities including rural farming areas, suburbs, small cities, and major metropolises.

Languages

Programs are conducted in the participants' first or second language, or through interpretation. TCFF has provided programs mostly in Bangla and English.

Human Resource

TCFF has a set of qualified trainers for conducting the courses. For professional programs we hire local and national consultants, and call on diverse institutions to address the professional theme being investigated.

For regular programs we have the following HR structure:

For Search & Rescue Training



Duration	Training Fee	
	National organization	Intl. organization
5 Days	1,00,000.00	1,20,000.00
4 Days	80,000.00	1,00,000.00
3 Days	70,000.00	90,000.00

For Fire Safety Training

Duration	Training Fee	
	National organization	Intl. organization
1 day (Orientation/Refreshers)	20,000.00	30,000.00

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Training Fee (Negotiable on condition)

For First Aid Training



Duration	Training Fee	
	National organization	Intl. organization
3 Days(Basic course)	60,000.00	70,000.00
2 Days Course	45,000.00	55,000.00
1 Day (Orientation/Refreshers)	20,000.00	30,000.00

For Search & Rescue Training



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For Emergency Response Preparedness Training



Duration	Training Fee	
	National organization	Intl. organization
5 Days	1,00,000.00	1,20,000.00
4 Days	80,000.00	1,00,000.00
3 Days	70,000.00	90,000.00

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For Disaster Management Training



Duration	Training Fee	
	National organization	Intl. organization
5 Days	80,000.00	1,00,000.00
4 Days	70,000.00	90,000.00
3 Days	60,000.00	80,000.00

For Water Rescue Training



Duration	Training Fee	
	National organization	Intl. organization
5 Days	1,00,000.00	1,20,000.00
4 Days	80,000.00	1,00,000.00
3 Days	70,000.00	90,000.00

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Training conducted outside of Dhaka

With request from concerned organization TCFF also conducts trainings outside of Dhaka. In which case (Transportation and accommodation will be provided by organization) rates/charges are applicable with inclusion of an additional 0% on the total amount.

Mode of payment

On completion of the course, Training Centre of First Aid & Fire Safety will submit an INVOICE/BILL. Payment is to be made either by Pay Order/DD or by Crossed Bank Cheque in favour of "Mohammad Jiaull Ahsan" Standard Bank Limited, Mirpur Branch, Section -2, Chiriakhana Road, Mirpur, Dhaka. Account # 03134004042) within 07 days on submission of the Invoice.

Contact

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