



# **Department of Technical Education, Haryana Admission Brochure**

**for**

**for Admission to 2<sup>nd</sup> Year (3<sup>rd</sup> Semester) B.E./B.Tech (Lateral Entry) for  
the Session 2020-21**

**in**

**The University Departments, Govt./ Private Self Financing institution located in  
State of Haryana**

**Issued by**

**Haryana State Technical Education Society  
Bay Nos. 7-12, Sector-4, Panchkula**

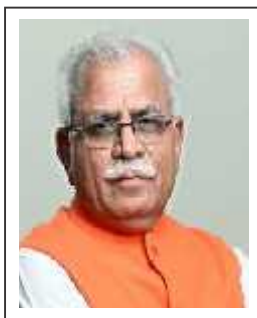
**Website: <http://techeduhry.gov.in/> , [www.hstes.org.in](http://www.hstes.org.in)**

**E-Mail ID: [onlineadmissionhelp@gmail.com](mailto:onlineadmissionhelp@gmail.com)**

**Toll free No. 1800-137-3735**

## **VISION**

“To reorient Technical Education which shall be relevant to the real world-of-work, attractive to the students, responsive to the industry and connected to the community at large”.



Chief Minister, Haryana,  
Chandigarh

## Message

I am very pleased to know that the Haryana State Technical Education Society is publishing an Admission Brochure for various courses in the Technical Education Institutions of Haryana for the academic session 2020-21 in the Technical Education.

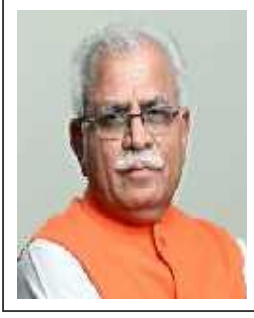
Technical Education is critical in harnessing the energies of our youth in the nation building. In the knowledge-based economies its role in becoming even more significant. Our Technical Education Department is continuously upgrading and updating courses and curriculum as per the requirement of the Industry. Machinery and equipment are also upgraded regularly.

To further promote the spirit of “Beti Bachao Beti Padhao” 25% seats have been reserved for girls in all Technical Institutions of the State. Besides this, no tuition fee is being charged from girl students admitted in Government and Government Aided Polytechnics.

Our dream is that our youth should be skilled, self-reliant and that they have the qualities of entrepreneurship and a whole host of new doors of livelihood get opened for them in the country and abroad.

I hope the aspirant will find this brochure useful, which includes all relevant information regarding admissions, fee and various motivational schemes of the Government for the academic session 2020-21. I wish you success all your ventures and look forward to your support in building a stronger, modern and developed Haryana.

**(Manohar Lal)**



मुख्यमंत्री, हरियाणा  
चण्डीगढ़

## संदेश

मुझे यह जानकर अत्यन्त प्रसन्नता हुई कि हरियाणा राज्य तकनीकी शिक्षा सोसायटी शैक्षणिक सत्र 2020-21 के लिए हरियाणा के तकनीकी शिक्षा संस्थानों में विभिन्न पाठ्यक्रमों के लिए एक दाखिला ब्रोशर प्रकाशित कर रही है।

राष्ट्र निर्माण में हमारे युवाओं की ऊर्जा का उपयोग करने में तकनीकी शिक्षा अत्यंत महत्वपूर्ण है। ज्ञान आधारित अर्थ-व्यवस्था में इसकी भूमिका और भी महत्वपूर्ण होती जा रही है। हमारा तकनीकी शिक्षा विभाग उद्योगों की आवश्यकताओं के अनुसार कोर्सों और पाठ्यक्रमों का लगातार उन्नयन और अद्यतन कर रहा है। मशीनरी और उपकरणों को भी नियमित रूप से अपग्रेड किया जा रहा है।

'बेटी बचाओं-बेटी पढ़ाओं' की भावना को और बढ़ावा देने के लिए राज्य के सभी तकनीकी संस्थानों में लड़कियों के लिए 25 प्रतिशत सीटें आरक्षित की गई हैं। इसके अतिरिक्त, सरकारी और सरकारी सहायता प्राप्त बहुतकनीकी संस्थान में दाखिला लेने वाली छात्राओं से कोई ट्यूशन फीस नहीं ली जाती।

हमारा सपना है कि हमारे युवा कुशल एवं आत्मनिर्भर हों, उनमें उद्यमशीलता के गुण हों और देश-विदेश में उनके लिए आजीविका के अपार अवसर उपलब्ध हों।

मुझे आशा है, कि विद्यार्थी इस ब्रोशर को लाभकारी पाएंगे, जिसमें शैक्षणिक सत्र 2020-21 के लिए दाखिलो, फीस और सरकार की विभिन्न प्रेरक योजनाओं के बारे में सभी प्रासंगिक जानकारी शामिल है। मैं दाखिला ब्रोशर के सफल प्रकाशन के लिए अपनी शुभकामना देता हूँ और आशा करता हूँ कि एक मजबूत, आधुनिक और विकसित हरियाणा के निर्माण में आप अपना पूर्ण सहयोग देंगे।

(मनोहर लाल)



Technical Education Minister, Haryana,  
Chandigarh

## Message

Technical Education is very important for the development of the country in general and empowerment of youth who have scientific temperament and aptitude for skill. It is the axis around which the development of an industry, infrastructure and economy of the country revolves. The main aim of Technical Education Department is to provide human resource by upgrading the quality of Technical Education in the State.

Haryana is the first State in the country to introduce “Online off campus” counseling. Technical Education Department is taking many initiatives to improve the quality of technical education and to enhance the employability of every diploma/ degree holder. The information provided in this brochure will help and guide the aspiring candidates to seek admission in the branches of engineering/ non-engineering of their choice for the academic session 2020-21.

I am happy that Technical Education Department is implementing upgraded and updated AICTE modal curriculum as per the requirement of the industry to make the students capable enough to interface with skill, scale and speed as per the requirement of the industry to meet the global competition. I wish all the students a very bright future.

**(Anil Vij)**



तकनीकी शिक्षा मंत्री,  
हरियाणा, चण्डीगढ़

## संदेश

तकनीकी शिक्षा देश के विकास के लिए सामान्यतः तथा वैज्ञानिक स्वभाव एवं कौशल में अभिरुचि रखने वाले युवाओं के सशक्तिकरण के लिए बहुत महत्वपूर्ण है। यह देश के औद्योगिक, बुनियादी ढांचे एवं अर्थव्यवस्था के विकास की धुरी है। तकनीकी शिक्षा विभाग का मुख्य उद्देश्य राज्य में तकनीकी शिक्षा की गुणवत्ता को **उन्नत** करके मानव संसाधन प्रदान करना है।

हरियाणा 'ऑन लाईन ऑफ कैंपस काउंसलिंग' आरंभ करने वाला देश का पहला राज्य है। तकनीकी शिक्षा विभाग द्वारा तकनीकी शिक्षा की गुणवत्ता को बढ़ाने के लिए एवं सभी डिप्लोमा/ डिग्री धारकों को रोजगार प्राप्ति के अवसरों में वृद्धि के लिए अनेक कदम उठाए जा रहे हैं। इस प्रवेश पुस्तिका में शैक्षणिक सत्र 2020-21 हेतु दी गई सूचना इच्छुक उम्मीदवारों को अपनी पसंद के इंजीनियरिंग/ गैर-इंजीनियरिंग कोर्सों में प्रवेश लेने में सहायता एवं मार्गदर्शन करेगी।

मुझे खुशी है कि तकनीकी शिक्षा विभाग उद्योग की आवश्यकता के अनुसार **उन्नत** और अद्यतन एआईसीटीई मोडल पाठ्यक्रम को लागू कर रहा है। ताकि विद्यार्थी विश्वस्तरीय प्रतिस्पर्धा हेतु उद्योगों द्वारा वांछित कौशल, पैमाना और गति के मानदंडों अनुसार पर्याप्त सक्षम बने। मैं सभी छात्रों के उज्ज्वल भविष्य की कामना करता हूँ।

(अनिल विज)

## CONTENTS

Sr. No.	Description	Page No.
1.	Important Information for the session 2020-21	1
2.	Chapter – 1 Abbreviations and Terms used	2
3.	Chapter – 2 General Information	4-6
4.	Chapter – 3 Eligibility and Basis of Admission	7-15
5.	Chapter – 4 Information regarding Intake for the session 2020-21	16
	Chapter – 5 Distribution of Seats	17-23
6.	4 5 6 5.1 Govt. /Govt. Aided Institute / University Deptt. 5.2 Private unaided Institute 5.3 Private unaided minority institute	17 18 18
7.	Chapter – 6 Information regarding Fee for the session 2020-21	19
	Chapter – 7 Procedure for counseling for the session 2020-21	20-28
8.	5 6 7.1 Important Steps for participating in online off-campus 7.2 Counseling for Kashmiri Migrants /TFW /EWS seats 7.3 Admission to 25% Seats to be filled by the private institutions.	21 22-24 25-28
9.	Chapter-8 Reporting of the Candidate at Allotted Institutes	29-35
10.	Chapter-9 Refund of Fee	36
11.	Chapter-10 Various Financial Supports And Motivational Schemes	37
12.	Chapter-11 Instructions to curb the events of Eve - Teasing	38-45
13.	Annexure-1 Character Certificate	46
14.	Annexure-II Haryana Resident Certificate	47
15.	Annexure-III Certificate of Employer	48
16.	Annexure-IV Scheduled Caste Certificate	49
17.	Annexure-V Backward Class Certificate	49-50
18.	Annexure-VI Medical Certificate of physically handicapped candidates	51
19.	Annexure-VII Freedom Fighter's Certificate	51
20.	Annexure- Certificate for deceased or disabled or discharged Military / Para-Military personnel and ESM	53

	VIII		
21.	Annexure-IX	ESM Certificate	54
22.	Annexure-X	Medical Fitness Certificate	54
23.	Annexure-XI	Undertaking by Student (Anti Ragging)	55-58
24.	Annexure – XII	Undertaking by Parents / Guardian (Anti Ragging)	59
25.	Appendix A	Criteria for Excluding Creamy Layers From Backward Classes	60
26.	Appendix B	List of Backward Classes in Haryana	61
27.	Appendix C	List of Scheduled/ Deprived Scheduled Caste in Haryana	62
28.	Appendix D to D4	Bonafide Resident of Haryana –guidelines regarding	63
29.	Appendix E	List of self –styled Institutions / Universities which have been declared fake by the University Grant Commission and other Government Bodies	64
30.	Appendix F	List of B.Tech (Lateral Entry) institutions	65-70
31.	Appendix G	Fee Structure for the session 2020-21	71-73
32.	Appendix H	Letter regarding MIGRATION CERTIFICATE	74
33.	Appendix I	Tuition Fee Waiver Scheme of AICTE	75
34.	Appendix-J	EWS Income & Asset Certificate	76
KEY DATES			77



## **Important Websites**

### ❖ **Websites for Admission Process**

<b>S. No.</b>	<b>Name of Web Sites</b>	<b>Purpose</b>
01	<a href="http://www.hstes.org.in">www.hstes.org.in</a>	Availability of Prospectus, Latest Updates, Public Notices etc., Key Dates
02	<a href="http://www.onlinetesthry.gov.in">www.onlinetesthry.gov.in</a>	Online application form for all courses, application fees, Merit Card etc, Key Dates
03	<a href="http://www.techadmissionshry.gov.in">www.techadmissionshry.gov.in</a>	For Online off campus Counseling (registration, uploading of requisite documents & choice filling and online deposition of Semester Fee) for all the courses, Key Dates, Counseling fee, seat allotment letter etc.

### IMPORTANT INFORMATION FOR THE SESSION 2020-21

1. The Admission Brochure is for admission to B.E./B.Tech. Lateral Entry Courses for the Academic Year 2020-21. **Its contents are subject to change without prior notice. Therefore, visit HSTES website regularly for updates.**
2. For the session 2020-21, admissions to B.E./B.Tech. (Lateral Entry) course including Kashmiri Migrants (KM), Tuition Fee Waiver (TFW) and Economically Weaker Section (EWS) categories shall be made on the basis of inter-se merit of percentage of qualifying examination through On-line Off-Campus Centralized counseling on [www.techadmissionshry.gov.in](http://www.techadmissionshry.gov.in). for all categories, two online off-campus counselings shall be conducted for admissions to B.E./B.Tech. (Lateral Entry) courses.
3. **Online Application Fee** for B.E./B.Tech. (Lateral Entry) shall be deposited by the candidate through Credit/Debit Card or Netbanking by using online payment gateway of following designated banks during filling the online application form on [www.onlinetesthry.gov.in](http://www.onlinetesthry.gov.in):
  - I. Punjab National Bank
  - II. Axis Bank
  - III. HSFC Bank
  - IV.

**Application fee:**  
Rs.500/- for General Category  
Rs.200/- for All Reserved Categories  
(SC/BCA/ BCB/PH/FF/ESM/GIRLS/KM/EWS/TFW)

**The Online Application Fee once paid shall not be refunded (full or partial) under any circumstances. The service charges will be charged from payer for using online payment gateway.**
4. Candidates without depositing the online application fee shall not be considered for calculation of inter-se-merit & his/her online application will be rejected.
5. The candidate shall fill all his/her particulars and details given in the online application form available on website [www.onlinetesthry.gov.in](http://www.onlinetesthry.gov.in) and upload his/her recent passport size **Colored Photograph (JPEG File Max. 30KB Size)** and **Specimen Signature (JPEG File Max. 20KB Size)** and **DMC of Qualifying examination (PDF File Max. 200KB Size)** on online application form.
6. **Before submitting the online application form, the candidate can check and edit his/her registration details. Further, the candidate should also ensure that the photograph, signature and the Detailed marks Certificate (DMC) of qualifying examination uploaded are his/her own and registration details of the candidate must be same as registered in qualifying exam.**
7. Submission of duplicate application is not allowed. The particulars of the candidate in the application must exactly be the same as registered in the Qualifying Exam. In case, if a candidate wants to correct/update certain detail(s) submitted in his/ her online application form, same would be done upto the last date of submission of online application form by the HSTES, Panchkula as per key-dates for verification of marks of qualifying examination/other particulars filled in online application form along with the required documents.

8. It has been decided by the Government that from the session 2019-20, the candidate shall submit preferably the Aadhaar Number (or Enrolment No.) at the time of online registration.
9. All candidates of B.E./B.Tech. (Lateral Entry) course including Kashmiri Migrant (KM)/Tuition Fee Waiver (TFW)/ Economically Weaker Section (EWS) are required to fill online application form on <https://onlinetesthry.gov.in>. He/She will get unique application number after submission of online application form. The **unique application form number** may be used by the candidate for any correspondence with HSTES, Panchkula.
10. The candidates are advised to take the help of nearby Common Service Centre (CSCs) for filling application form and payment of fee.
11. Online application filled by candidate will be verified by the designated centre w.r.t. your credentials, marks etc. which were asked to fill. And after verification by the designated center, inter-se-merit of percentage of qualifying examination will be prepared & displayed at [www.onlinetesthry.gov.in](http://www.onlinetesthry.gov.in) / [www.hstes.org.in](http://www.hstes.org.in) as per key dates. No separate result card will be sent to the candidates.

***Note : Inter-se-merit of those candidates will not be prepared, who have not uploaded his/her complete/correct details or particulars, documents of qualifying examination & have not deposited the online application fee. Moreover their online application is liable to be rejected by the HSTES, Panchkula and no correspondence or request will be entertained in this regard thereafter.***

12. The candidate shall register online on <https://techadmissionshry.gov.in> for participating in online counseling (choice filling and seat allotment) after depositing the counseling fee @500/- (Non-refundable) through Credit/Debit Card or Net-banking by using online payment gateway on <https://techadmissionshry.gov.in> during registering for Online centralized counseling.
13. The counseling fee for B.E/B.Tech (Lateral Entry) course is Rs.500/- (Five Hundred Rupees) only (Non- Refundable) for all category candidates. The Counseling fee once paid shall not be refunded (full or partial) under any circumstances. The service charges will be charged from payer for using payment gateway.
14. A candidate shall be allowed for change of his/her registration details on the counseling websites <https://techadmissionshry.gov.in> as and when required before locking of choices during counseling period. **In case any candidate changes registration details after submission of choices, but before locking, all choices filled earlier will be initialized and all choices will be required to be filled in again.**
15. Candidates are advised in their own interest to deposit the above mentioned fees before the Registration for counseling and to check display of their fee deposited entry on "Check Fee Deposition Status" link on website <https://techadmissionshry.gov.in>. For detailed schedule of counseling & paying of counseling fees, please refer to **KEY DATES**.
16. Registration for counseling would be done on website <https://techadmissionshry.gov.in>. Candidate shall upload all the requisite documents i.e. Haryana Resident Certificate , Reserve Category Certificate and special category certificate etc. **see chapter 8**) in scanned PDF Format of 200 KB size. A candidate shall be allowed to change his/her registration details on the counseling websites as and when required before locking of choices during counseling period. In case any candidate changes registration details

after submission of choices, but before locking, all choices filled earlier will be initialized and all choices will be required to be filled again. For more details, refer **Chapter 8**.

17. The fee structure of various self-financing pharmacy institutions/deemed to be universities is available at **Appendix-F** and on the website [www.techeduhry.gov.in](http://www.techeduhry.gov.in). Candidates are advised in their own interest to see the fee structure of institutes on the website [www.techeduhry.gov.in](http://www.techeduhry.gov.in) before filling the choices of branch and institute during online counseling.
18. Locking of submitted choices is advisable. However, candidates who do not lock the choices, their last filled choices would be considered as final.
19. For the guidance of candidates, Institute-wise, branch-wise first & last ranks of admission status 2019-20 would be available on counseling website <https://techadmissionshry.gov.in>.
20. During Counseling, Registration for online counseling on <https://techadmissionshry.gov.in> will be allowed prior to the respective counseling as per the dates mentioned in “Key Dates”. The candidates who have registered before 1<sup>st</sup> Online-Off-Campus counseling at <https://techadmissionshry.gov.in> need not register again for participating in 2<sup>nd</sup> Online-Off-Campus counseling. **On registration, password has to be created by the candidate, for use in future logins. Candidates are advised to keep records of this password secretly for their own use only and not to disclose this to others. In the event of sharing of password, candidate will be solely responsible for the change of registration details, choices etc.**
21. **Candidates are advised to register for Online Counseling and fill choices from their own home or by going to Govt. Engg. Colleges, Govt. Polytechnics, Govt. Aided Polytechnics and SHOULD NOT go to any cyber café or any outside unauthorized persons** for the same, however, in any case if the candidate register from Cyber Café/ unauthorized venue, he must ensure that the password is created by him-self only in a secret manner.
22. After declaration of the result of first counseling, the Candidate shall report online as per provisional seat allotment letter to the allotted institute and deposit the semester fee online (subject to conformity through e-interface with HSTES, to confirm the admission in the allotted institute besides other formalities of joining/ online reporting at allotted institute by the candidates and verification of credentials) (please read the allotment letter and **chapter 8 & 9** carefully). The allotted institute shall verify the credentials uploaded by the candidates with in time and confirm the admission of the candidate on intra portal of HSTES and issue **Provisional Admission Slip** to the candidate online as a proof of his/her admission. In case, the candidate fail to report online as per the key dates or the documents/ fees uploaded are found incorrect, then his/ her allotted seat will be forfeited/ cancelled automatically.
1. To participate in subsequent 2<sup>nd</sup> & subsequent Online-Off-Campus counseling (if any), candidates will have to again fill (refill) the choices in the order of priority on the counseling website <https://techadmissionshry.gov.in>. The procedure for filling of choices of Branch/Institute shall remain the same. In case seat is allotted in 2<sup>nd</sup> Online-Off-Campus counseling, the earlier allotted/reported seat will be **cancelled automatically** & the candidate will have to report online again to the institute allotted in 2<sup>nd</sup> Counseling. Thus candidates are advised to fill the choices in order of priority only to upgrade. **The candidate who is satisfied with his/her earlier admission & wish to retain the online reported seat shall not opt for subsequent counseling.**

23. After the result of each counseling, the candidate shall report online as per provisional seat allotment letter to the allotted institute (please read the allotment letter and **chapter 9** carefully). The allotted institute shall verify the credentials online uploaded by the candidates with in time and confirm the admission of the candidate on intra portal of HSTES and issue **Provisional Admission Slip** to the candidate online as a proof of his/her admission. In case, the candidate fail to report online as per the key dates or the documents/ fees uploaded are found incorrect, then his/ her allotted seat will be forfeited/ cancelled automatically.
24. After successful online reporting to the allotted institute, the institute **MUST** issue an online generated **Provisional Admission Slip** to the candidate as per Key-Dates.
25. The allotted institute will update the status of joining/non-joining by a candidate by simply Tick marking the checklist online only by checking all the parameters of the check list. The online generated **Provisional Admission Slip shall** be sent to the candidate after successful reporting.
26. Fulfilling eligibility for B.Pharmacy / B.Pharmacy (Lateral Entry) w.r.t. qualification and percentage of qualifying exam shall be proved by the candidate at the time of online submitting of Application form. A candidate may not be eligible on the 1st day of counseling but may be eligible on subsequent days of counseling due to the reasons, whatsoever **The candidate may seek admission at his/her own risk and cost and if he/she is found ineligible at the time of online reporting, his/her entire dues shall be forfeited and his/her admission shall be cancelled for which he/she shall have no claim, whatsoever**
27. For the guidance of candidates, List of Institutes along with branches and intake thereof is provided at **Appendix-F**. Candidates should go through this **Appendix-F** for preparation of his/her mind set for selection of preferences of choices to be filled by the candidate during online counseling. For details of List of Institutes along with branches and intakes refer to **Appendix-F**.
28. Under no circumstances the original certificates of the candidate should be retained by the institute, ever. The candidate seeking admission will submit his/her documents/ certificates/testimonials duly attested by the Principal/ Headmaster of the school/ college last attended/ any gazetted officer, if asked by the institute at time of physically joining the institute.
29. The Director-Principal/ Registrar of the concerned Institute/ University Department shall satisfy himself/ herself regarding the authenticity of all certificates uploaded online by the candidates for the purpose of their admission in the B.E./B.Tech. Lateral Entry course and shall be verified online by the institution from the issuing authority of the certificates. The Director-Principal/ Registrar should also ascertain the identity of the candidate by verifying his photo from photo available at [www.onlinetesthry.gov.in](http://www.onlinetesthry.gov.in). The Director-Principal/ Registrar of the concerned Institute shall be held responsible for any ineligible admission made in their institute. Anyhow, if the affiliating University, so desires, the original certificates from the candidate can be demanded by the institute at the time of physically joining the institute, of his admission for any purpose whatsoever these may be.
30. **HSTES reserves no right to change the allotment of seat for any particular individual, as the allotment is done purely as per the defined counseling procedure/ admission guidelines.**
31. For refund of semester/ admission fee deposited online, candidate has to give the refund application to the concerned institute or HSTES **well within time** and get a receipt of the same

from them. Remember to apply Refund in case you don't want admission in allotted institute before last cut off date of all admission. The ultimate responsibility of refund of fee lies with the institute. In case the institute does not refund candidate's fee, the candidate can complain to the University and AICTE for further action. **(Refund directions / guidelines are issued by the AICTE through AICTE approval process handbook 2020-21)**

32. Post Matric Scholarship for SC/ BC will be given to eligible SC/ BC students by the respective Department.
33. List of fake Universities / Boards / Institutions may be seen on website [www.hstes.org.in](http://www.hstes.org.in). **(Appendix "E")**
34. Help regarding counseling would be taken from the University Departments and Government Polytechnics in the State of Haryana for support and guidance of the candidates. Candidates may also contact HSTES at 1800-137-3735 (Toll Free) or [onlineadmissionhelp@gmail.com](mailto:onlineadmissionhelp@gmail.com) for any enquiry/ help regarding applying online, counseling etc. Always quote your B.E./B.Tech.( Lateral Entry)-2020 **Unique Application Form Number** while making correspondence regarding admission to 2<sup>nd</sup> year B.E./B. Tech course.
35. The institute shall submit one set of documents self-attested by the admitted candidates (whose details uploaded on HSTES portal upto last cut off date of Admissions) and duly authenticated by Institute to the concerned affiliating University for authentication and registration purpose. **The concerned affiliating University will further authenticate the documents of the admitted students submitted by the institute after one month of last cut off date of admissions for registration of the students.**



## CHAPTER 1

### ABBREVIATIONS AND TERMS USED

- i. "AICTE" means "All India Council for Technical Education."
- ii. "HSTES" means Haryana State Technical Education Society, Panchkula
- iii. "E-challan" On-Line generated Fee Deposition Form (Bank's copy and Candidate's copy).
- iv. "Application Fee" for B.E./B.Tech.( Lateral Entry)-2020 Rs. 500/- for General Category and Rs.200/- for KM Category.
- v. "Counseling Fee" Rs.500/- for all categories.
- vi. "BC-A" means "Backward Class Block 'A' of Haryana.
- vii. "BC-B" means "Backward Class Block 'B' of Haryana.
- viii. "CCS HAU" means "Ch. Charan Singh Haryana Agricultural University, Hisar."
- ix. "CDLU" means "Ch. Devi Lal University, Sirsa."
- x. "CFF" means "Children of Freedom Fighters" of Haryana.
- xi. "Department" means "Department of Technical Education, Haryana."
- xii. "ESM" means "Ex-Servicemen and their Wards" of Haryana.
- xiii. "GJU" means "Guru Jambheshwar University of Science & Technology, Hisar."
- xiv. "Haryana Resident" means "a person eligible for grant of Resident Certificate as per instructions of Chief Secretary, Haryana, vide memo No. 62/17/95 – 6 GSI dated 3.10.96, No. 62/27/2003-6GSI Dated 29-7-2003, No. 62/32/2000-6 GSI Dated 23-5-2003 and No. 22/28/2003-3G.S.III dated 30-1-04.
- xv. "HOGC" means "Haryana Open General Category".
- xvi. "Intake" means "Sanctioned Intake"
- xvii. "KU" means "Kurukshetra University, Kurukshetra".
- xviii. "MDU" means "Maharshi Dayanand University, Rohtak."
- xix. "MHRD" means "Ministry of Human Resource Development, Government of India."
- xx. "PH" means "Physically Handicapped" of Haryana.
- xxi. "Qualifying Examination": For Qualifying Examination, refer to **Chapter 3**.
- xxii. "SC" means "Scheduled Caste of Haryana."
- xxiii. "NIC" means National Informatics Centre, New Delhi and State Unit, Chandigarh.
- xxiv. "State Government" means "Government of Haryana."
- xxv. "UGC" means "University Grants Commission".
- xxvi. "University" means "Affiliating University".
- xxvii. "State Quota" means "the seats meant for Haryana resident candidates in terms of Appendix "A".
- xxviii. "K.M." means "Kashmiri Migrants".
- xxix. "M.Q." means "Minority Quota or the seats available for the candidates of concerned Minority Community of the Institutes".
- xxx. "NRI's Seats" means "the seats meant for non-resident Indians & their children or wards" in

true spirit of PA Inamdar's case.

- xxxi. "SFC" means "State Fee Committee".
- xxxii. "PI" means the "Participating Institutes".
- xxxiii. "AI" means the "Allotted Institute" for the purpose of admission".
- xxxiv. "CBSE" means "Central Board of Secondary Education".
- xxxv. "State Government" means "Government of Haryana".
- xxxvi. "Allotted Seat" means seat allotted by NIC server.
- xxxvii. "Reported seat" means allotted seat confirmed after online reporting to the allotted institute.
- xxxviii. "AIO" means "All India Open Category".
- xxxix. "ESM" means "Ex-Servicemen and their Wards" of Haryana.
  - xl. "FF" means "Freedom Fighters" of Haryana.
  - xli. "TFW" means "Tuition Fee Waiver" scheme.
  - xlii. "RoHC" means "Rest of Haryana Category".
  - xliii. "EWS" means "Economically Weaker Section".



## CHAPTER-2

### GENERAL INFORMATION

1. Admission Brochure can be downloaded from HSTES Website [www.hstes.org.in](http://www.hstes.org.in)
2. The Admission Brochure is for admission to 2<sup>nd</sup> year B.E /B.Tech courses for the Academic Year 2020-21 only.
3. Nothing contained in this Admission Brochure should be construed to convey sanction or cited as an authority for which University regulations alone are applicable.
4. The seats in B.E./B.Tech Courses in all Government/Private Technical Institutional/State Universities shall be filled against 15% Rest of Haryana Quota (excluding Haryana State) upto 2nd Online-Off-Campus Counseling. After 2nd Online-Off-Campus Counseling all the vacant seats under this Rest of Haryana Category (RoHC) shall be made in General Category to all the candidates including Haryana in subsequent online counseling.
5. **Two Online-Off-Campus Counselings** will be conducted for admission to all Lateral Entry to B.E./ B.Tech Courses for all the seats of Govt. University Departments/ Govt. Technical Institutions and 75% seats of Self Financing Institutes only as follows :  

<b>1st Counseling -</b>	shall be done for all categories namely RoHC, HOGC, KM, TFW, SC, BC-A, BC-B, PH, EWS, ESM (with all priorities) and FF of all categories with 25% Horizontal Female reservation.
<b>2<sup>nd</sup> Counseling -</b>	shall be done for all categories namely RoHC, HOGC, KM, TFW, SC, BC (by merging BCA and BCB in BC), EWS, PH and merging all ESM (all priorities) and FF with 25% Horizontal Female reservation.
6. **After 2<sup>nd</sup> counseling no online counseling shall be conducted by HSTES and admission shall be made at institute level counseling after merging the sub categories (including female) of a particular reserved category into the main reserved category. In the event of seats remaining vacant /unfilled, if any, same shall be filled up before final cut-off date of admissions without any reservation on the basis of merit prepared from percentage of marks of Qualifying examination.**
7. The private unaided institutions shall make admissions against 25% of the sanctioned seats at their own level with transparency strictly as per Hon'ble Supreme Court directions (refer **Chapter-6**). The vacant/ leftover/ unfilled seats, if any, as notified by HSTES on website after 2nd counseling, shall also be filled lawfully by the institutes on the basis of inter-se merit of percentage of qualifying examination, before the last cut off date of admission for the session 2020-21.
8. The admissions made by private institutes at their own level are open for supervision and monitoring of Directorate of Technical Education, Haryana; Haryana State Technical Education Society and State Admission Committee constituted by the State Govt. in pursuance of the judgment dated 14.08.2003 of Hon'ble Supreme Court of India in Writ Petition (Civil) No. 350 of 1993 (Islamic

9. While displaying the status of availability of seats, the number of seats available at an institution will be displayed as per eligibility/category. The non-availability of the seats of an institution and the seats/institution for which a candidate is not eligible will not be shown to him/ her.
10. If a candidate is admitted on the basis of the information submitted by him/her, which is found to be incorrect or false later on, his/ her admission, shall be cancelled and all fee and other dues paid by him /her shall be forfeited. The HSTES, University, Institute may also take further action, as deemed fit, against the candidate and his/her guardian in accordance with law.
11. If the University authorities are not satisfied with the character, past behavior and antecedents of a candidate, they may refuse to admit him/her in the University/ Institute. In order to ensure academic Standards, discipline and peaceful atmosphere in the University/ Institute, the Vice-Chancellor of the University concerned may cancel the admission of any student for a specified period.
12. Canvassing in any form is strictly prohibited. Further, if any candidate, person or official engages himself/herself in any act that results in the use of unfair means in the entrance exam and counseling, he/she shall be liable to prosecution under relevant law. Candidates indulging in any such activity and/or canvassing may also be denied admission.
13. Candidates seeking admission in private unaided institutions are advised to ensure that they are lawfully admitted failing which, they shall not be authenticated by HSTES and shall not be registered by the affiliating Universities and they themselves shall be responsible for any such lapse.
14. Any candidate who has been disqualified or debarred by any University/Board shall not be eligible for admission to the 2<sup>nd</sup> year B.Tech-2020 in any institution for the period he/she has been debarred.
15. The decision of the Haryana State Technical Education Society (HSTES) in all matters relating to the admissions shall be final.
16. All disputes pertaining to counseling for making admissions to B.E./ B.Tech. (Lateral Entry-2020) for the session 2020-21 is subject to the jurisdiction of Panchkula only. Haryana State Technical Education Society (HSTES) shall be the legal authority in whose name the State may sue or may be sued for this purpose. No suit, prosecution or other legal proceedings shall lie against the State of Haryana or any officer of the State Govt. or NIC or Haryana State Technical Education Society, for anything which is in good faith done or intended to be done for the purpose of on-line off-campus counseling.
17. All the rules and regulations for submission of migration certificate by the candidates who have passed the qualifying examinations from other Universities / Boards will be applicable as per the rules of the concerned university.
18. Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately, which may include expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take the shape of;
  - (i) withholding scholarships or other benefits,
  - (ii) debarring from representation in events,

- (iii) withholding results,
- (iv) Suspension or expulsion from hostel or mess, and the like.

If the individuals committing or abetting ragging aren't/cannot be identified, collective punishment can be awarded to act as a deterrent.

The following will be termed as the act of ragging vide UGC regulations 29.06.2016 and AICTE approval process handbook 2020-21:

***“(j) any act of physical or mental abuse (including bullying and exclusion) targeted at another students (fresher or otherwise) on the ground of colour, race, religion, caste ethnicity, gender (including) transgender), sexual orientation, appearance, nationality, regional origins, linguistic, identity, place of birth, place of residence or economic background.”***

**Students in distress due to ragging related incidents can call the National Anti-Ragging Help Line No. 1800-180-5522(24x7 Toll Free) or email: [helpline@antiragging.in](mailto:helpline@antiragging.in).**

### CHAPTER 3

## ELIGIBILITY AND BASIS OF ADMISSION

#### A. Minimum Academic Qualifications for Admission to 2<sup>nd</sup> year (3<sup>rd</sup> Semester) of B.E./B.Tech. Courses:

##### ➤ **Eligibility:**

- a) **Passed Diploma Examination with at least 45% marks (40% in case of candidate belonging to reserve category) in aggregate in any Branch of Engg. and Technology.** Diploma in Engg./ Technology of a duration of 3 years or more from Haryana State Board of Technical Education or its equivalent.
- b) Passed B.Sc. Degree from a recognized University as defined by U.G.C., with at least 45% marks (40% in case of candidates belonging to reserve category) and passed XII standard with mathematics as a subject.
- c) Provided that in case of students belonging to B.S. stream, shall clear the subjects of Engineering Graphics/Engineering Drawing and Engineering Mechanics of the first year engineering program along with the second Year subjects.
- d) Provided further that, the students belonging to B.Sc. stream shall be considered only after filling the supernumerary seats in this category with students belonging to the Diploma stream.
- e) Passed D.Voc. Stream in the same or allied sector.
- f) In the above cases, a suitable bridge course, if required such as in Mathematics may be conducted.
- g) For Kashmiri Migrants (KM) relaxation in cut-off percentage upto 10% subject to minimum eligibility requirement.

**As per AICTE, seats in lateral entry to B.Tech. course may be taken up to a maximum of 10% of sanctioned intake.**

##### ➤ **Basis of Admission:**

Admissions in B.E./ B.Tech (Lateral Entry)-2020 shall be made on the basis of the rank/inter-se-merit to be prepared by HSTES from the percentage of marks obtained in the qualifying examination.

- **Inter-se-Merit/ Rank of Qualifying Examination:** Each eligible candidate who has submitted his/ her Online Application Form for all categories (Haryana Reservation, TFW, EWS, KM) up to the last date of Confirmation of Online Application Form for admission to B.E./ B.Tech (Lateral Entry)-2020 will be assigned Inter-se-Merit/ Rank based on the following criteria:

**NOTE :** Certificate of the qualifying examination showing aggregate marks must be uploaded by the candidate during the course of filling of online Application Form on [www.onlinetesthry.gov.in](http://www.onlinetesthry.gov.in). The particulars of the candidate along with marks on uploaded Certificate of the qualifying examination should be legible, neat & clean.

- I. Percentage of Aggregate Marks upto **04 decimel places** obtained at qualifying examination as mentioned in section A above shall be the basis for the purpose of determining the Inter-se-Merit.
- II. In case, Mark Sheet issued by any Board is in a Language other than English and Hindi, candidate shall also upload copy of transcript of Mark Sheet issued by the concerned Board in English or Hindi.

- **Tie-Breaking Criteria:** In case of a tie i.e. when two or more candidates obtain equal Aggregate Marks at Qualifying Examination as mentioned in Point No. 1, Inter-se-Merit of such candidates shall be decided in the following order:
  - Resolution by Date of Birth of candidate. Elder candidate will be given better rank.
  - Resolution by name of the candidate (in English as per Qualifying Examination mark sheet).
  - Resolution by Father's name of the candidate
  - Resolution by Mother's name of the candidate

## **B. Admission in Kashmiri Migrants (KM) Category:**

- **Minimum Academic Qualifications shall be same as mentioned in section A.**
- One seat in each University/ Institute is reserved for Kashmiri migrant's admission to 2<sup>nd</sup> year B.E./B.Tech. & this seat is to be filled up on supernumerary basis on the inter-se-merit of percentage of qualifying exam through Online counseling at <https://techadmissionshry.gov.in> by Haryana State Technical Education Society.
- **Kashmiri migrants will be required to have the original certificate of migration duly signed by the competent authority or Relief Commissioner.**
- KM category candidate shall apply online and the application fee for the purpose shall also be deposited online on [www.onlinetesthry.gov.in](http://www.onlinetesthry.gov.in) through Credit/Debit Card or Net banking by using online payment gateway. Candidate shall upload his/her Detailed Marks Certificate of Qualifying exam, proof of Date of Birth, Migration Certificate duly signed by Competent Authority or Relief Commissioner (PDF of Max. 200 KB Size), recent passport size Colored Photograph (JPG File Max. 30KB Size) and Specimen Signature (JPG File Max. 20KB Size) on online application form on website [www.onlinetesthry.gov.in](http://www.onlinetesthry.gov.in) for preparation of Inter-se- merit.

## **C. Tuition Fee Waiver (TFW) Scheme:**

- Under this Scheme of AICTE, up to a maximum of 5% of "Approved Intake" per Course shall be available for this admission. These seats shall be supernumerary in nature. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 30% of "Approved Intake" are filled up.
- Sons/ Daughters of parents whose annual income is less than Rs.8.00 Lac from all sources shall only be eligible for seats under this scheme **(as per Appendix-I)**. The candidate applying for Tuition Fee waiver Scheme will produce the relevant Income Certificate issued by the competent authority (Annual income of Parents / Guardians should be less than Rs.8.00 lakh from all sources).
- **The Online Off- campus counseling for admission to TFW seats will be done on the basis of inter-se-merit prepared on the basis of percentage of qualifying exam.**
- Candidate applying to TFW category in B. Tech are also required to upload his/her Income certificate issued by competent authority (PDF of Max 200 KB Size) at the time of registration for centralized online counseling.
- If original documents available then upload original document and if document downloaded online then take a printout of the same and upload after self-attesting it on Online Application Form.
- However, the following certificates issued by competent authority along-with other relevant documents shall be uploaded by the candidate at the time of registration for centralized online counseling otherwise allotted seat will be cancelled by the reporting institute:

- Only those candidates whose parental/Guardians annual income from all sources is less than 8.00 Lacs can apply for TFW category by producing income certificate issued by competent authority **Appendix-I.**
- Haryana Resident Certificate (in case candidate has not passed/ appeared in the qualifying examination from Haryana)
- Proof of Application fee deposition and Counseling Fee.
- Aadhar Number (Or Enrolment Number). It has been decided by the Government that from the session 2020-21, the candidate shall submit preferably the Aadhaar Number (or Enrolment No.) at the time of online registration
- The online centralized counseling will be done on the basis of rank prepared on the basis of percentage of qualifying examination.
- By using the unique roll no, the candidate should register on website [www.techadmissionshry.gov.in](http://www.techadmissionshry.gov.in) for participating in Centralised Online counseling and upload the scanned copy of Income certificate of Annual Parental Income issued by Competent Authority & Haryana Resident Certificate (in case candidate has not passed in the qualifying examination from Haryana) at the time of Online Choice filling for the Counseling.

#### **D. Economically Weaker Sections (EWSs):**

- Under Economically Weaker Sections (EWSs) reservation of State Government, seats up to maximum 10 percent of the sanctioned intake per course shall be available in all educational institutions other than the minority educational institutions approved by AICTE. These seats shall be supernumerary in nature. **The Online Off- campus counseling for admission to EWS seats will be done on the basis of inter-se-merit prepared on the basis of percentage of qualifying exam.**
1. The following certificates issued by competent authority along-with other relevant documents shall be uploaded by the candidate at the time of registration for centralized online counseling, otherwise allotted seat will be cancelled by the reporting institute:
    - i. EWS Income and Asset Certificate (issued by Tehsildar of the area where the applicant normally resides) (Given at **Appendix-J**).
    - ii. Haryana Resident Certificate (in case candidate has not passed/ appeared in the qualifying examination from Haryana)
    - iii. Mark Sheet of Qualifying Examination
    - iv. Proof of deposit of Application Fee and Counseling Fee.
  2. If original documents available then upload original document and if document downloaded online then take a printout of the same and upload it after self-attesting at the time of registration for Online Centralized Counseling. The uploaded document should be neat and in readable form.
- By using the above mentioned unique roll no, the candidate should register on website [www.techadmissionshry.gov.in](http://www.techadmissionshry.gov.in) for participating in Centralised Online counseling and upload the scanned copy of Income & Asset certificate issued by Tehsildar & Haryana Resident Certificate (in case candidate has not passed in the qualifying examination from Haryana) at the time of Online Choice filling for the Counseling.

## GENERAL NOTE:-

- i. Mere possession of the prescribed minimum academic qualifications does not entitle a candidate for admission to B.E./B.Tech (Lateral Entry) courses. Candidates would be required to fulfill other conditions as spelt out in the Admission Brochure.
- ii. Fulfilling of eligibility for B.E./B.Tech (Lateral Entry)-2020 for admission to 2nd year B.E./ B.Tech. Course w.r.t. qualification and percentage of qualifying examination shall be proved by the candidate Online at the time of applying the application online. A candidate may not be eligible on the 1st day of counseling but may be eligible on subsequent days of counseling due to the reasons, whatsoever. The candidate may seek admission at his/her own risk and cost and if he/she is found in-eligible, his/her entire dues shall be forfeited and his/her admission shall be cancelled for which he/she shall have no claim, whatsoever. However Kashmiri Migrants can only apply if they fulfill the eligibility criteria before submitting application.
- iii. Candidate if any simultaneously applying for more than one option i.e. Merit of qualifying exam, Kashmiri Migrants (KM) Quota, Economically Weaker Sections (EWSs) and Tuition Fee Waiver (TFW) Category quota are required to apply separately and deposit separate counseling Fee i.e. Rs.500/- **(non-refundable)** for each option through <https://techadmissionshry.gov.in> before submitting the Form. A separate Roll No. will be issued through this site and for that category the counseling will be done by that Roll No. only. After the display of merit list, candidate has to participate in Online Off-campus counseling by NIC through <https://techadmissionshry.gov.in>, separately for each category.

The candidates are advised to fill all the particulars like name, father name, date of birth, category, resident of Haryana, income, economically weaker category etc. in the online application form correctly. If the particulars of any candidate are found wrong at the time of reporting of admission then his/ her admission may be cancelled and the candidate himself/ herself will be responsible for the canceling of the said admission. **Submission of duplicate applications is not allowed. In case of duplicate application found, all the applications of such candidate will be cancelled automatically.**

If any candidate wants to correct his/ her particulars after submission of online application form he/ she may contact HSTES on email id [onlineadmissionhelp@gmail.com](mailto:onlineadmissionhelp@gmail.com) and at the toll free no. 1800-137-3735 before the last date of closing of application form.

- For detailed procedure regarding counseling kindly read **Chapter-7**.



## CHAPTER - 4

### PROCEDURE FOR APPLYING ONLINE

The applications for admission in B.E. / B.Tech.(Lateral Entry) Courses shall be invited online at [www.onlinetesthry.gov.in](http://www.onlinetesthry.gov.in) as per “Key Dates” given in **Appendix-I**. There is no printed application form available/ accepted. Candidate seeking admission in B.E. / B.Tech.(Lateral Entry) has to fill online Application Form on the website [www.onlinetesthry.gov.in](http://www.onlinetesthry.gov.in). In addition to filling of application form, candidate has to upload his/her photo, signature and DMC of qualifying examination showing aggregate marks for online verification by the team of designated center.

#### A. Instructions for Applying Online

1. Portal [www.onlinetesthry.gov.in](http://www.onlinetesthry.gov.in) for online registration (online application) for B.E./ B.Tech.(Lateral Entry) shall be open for the session 2020-21 as per the schedule mentioned in “Key Dates” given in Appendix-I.
2. Online Application fee shall be deposited by the candidate on [www.onlinetesthry.gov.in](http://www.onlinetesthry.gov.in) through Credit/Debit Card or Net-banking by using online payment gateway during filling the online application form.
3. Online Application fee for B.E. / B.Tech.(Lateral Entry):  
Rs. 500/- for General Category  
Rs.200/- for All Reserved Categories  
SC/BC/ PH/FF/ESM/GIRLS/EWS/TFW/KM)

**The Application Fee once paid shall not be refunded (full or partial) under any circumstances. The service charges will be charged from payer for using online payment gateway.**

4. Inter-se-Merit shall be prepared for those candidates only who will fill all the required parameters and upload the photo, signature & DMC of qualifying examination showing aggregate marks etc.
5. Before applying online, the candidate should read carefully B.E. / B.Tech. (Lateral Entry) Prospectus-2020-21 available at [www.hstes.org.in](http://www.hstes.org.in). and instructions mentioned on the website [www.onlinetesthry.gov.in](http://www.onlinetesthry.gov.in).
6. In case of filling wrong information, the application of such candidate can be rejected at any stage.
7. Before submitting the online application form, the candidate can check and edit his/her registration details. Further, the candidate should also ensure that the photograph & signature uploaded is his/her own photograph & signature and registration details of the candidate must be same as registered in qualifying exam.
8. It has been decided by the Government that, the candidate shall submit preferably the Aadhaar Number (or Enrolment No.) at the time of online registration.
9. The candidate must apply before the closing date for submission of Online Application Form as per “Key Dates” given in Appendix-I.
10. The candidates are advised to take the help of nearby Common Service Centre (CSCs) for filling application form and payment of fee.



11. The candidates have to fill the particulars online and also upload their **coloured photograph (JPG File Max. 30KB Size), Signature (JPG File Max. 20KB Size) & scanned pdf of certificate of qualifying examination and proof of Date of birth (Single PDF of 200 KB)**. The Documents uploaded on application form should be in readable form. Candidate must check the clarity of documents while uploading the same.
  12. The particulars/credentials of the candidate in the application form must exactly be the same as registered in the qualifying examination.
  13. The candidates are advised to clearly opt the course i.e. **B.E. / B.Tech. (Lateral Entry)**.
  14. The candidates should note down the unique application number which will be generated when the candidate submits online application form. The unique application number will be required for future communication. The candidate should keep a copy of application form for his/ her record.
  15. The candidate should remember his/her Application Number & Password. It should not be share with any other person for security purposes.
  16. Improper photo or signature may lead to rejection of online application. For better visibility, signature should be done by black ink pen.
  17. Any incorrect information submitted by the candidate may lead to disqualification. Candidate should also verify his/her photo and signature before confirming the registration details.
  18. To fill-in the Online Application Form, Tab Key can be used to jump from one item to another. In the Application Form, items marked with \* are compulsorily.
  19. Online application filled by the candidate will be verified by the designated centre w.r.t. his/her credentials, marks etc. which were asked to fill. And after verification by the designated center, inter-se-merit of percentage of qualifying examination will be prepared & displayed at [www.onlinetesthry.gov.in/](http://www.onlinetesthry.gov.in/) [www.hstes.org.in](http://www.hstes.org.in) as per key dates. No separate result card will be sent to the candidates.
  20. Inter-se-merit of those candidates will not be prepared, who have not uploaded his/her complete/correct details or particulars, documents of qualifying examination & have not deposited the online application fee. Moreover their online application is liable to be rejected by the HSTES, Panchkula and no correspondence or request will be entertained in this regard thereafter
- Submission of duplicate application is not allowed. The particulars/credentials of the candidate in the application form must exactly be the same as registered in the qualifying examination. In case, if a candidate wants to correct/ update certain detail(s) submitted in his/ her online application form, same would be done up to the last date of filling of online application form and the candidate may contact HSTES **(on e-mail id [onlineadmissionhelp@gmail.com](mailto:onlineadmissionhelp@gmail.com) and Toll free No. 1800-137-3735)** for correction/ updation of certain detail(s) submitted in his/ her online application form during the specified period.

## **B. Instructions for Verification & Confirmation of Online Filled Application Form:**

Candidates shall select a Designated Center (Govt. Engg. Colleges, Govt. or Govt. Aided Polytechnic in the State) while filling Online Application Form for online Verification & Confirmation of his/ her Online Filled Application Form. The list of Designated Centers is given in **Chapter-14**.

After submission of Online Application Form and deposition of Application Fee, the team at designated centers shall verify the credentials filled by the candidate in his online application form from the qualifying examination uploaded by him/her during the filling of online application form. Therefore all the interested candidates who want to apply for admission at [www.onlinetesthry.gov.in](http://www.onlinetesthry.gov.in) are suggested to make sure the following while filling of online application form, failure of which, your application will be rejected.

- ❖ Name, Father's Name, Mother's Name, Date of Birth (DOB), should be as per qualifying examination certificate.
- ❖ Marks which are asked to fill by you should be as per your qualifying examination certificate.
- ❖ You must have uploaded your colored Photo, Signature & Proof of passing of qualifying examination and proof of Date of Birth during the filling of online application form.
- ❖ Deposition of Application fees is mandatory. Therefore, you are advised to pay the application fees as per the procedure defined above.

**NOTE:**

- i) Uploaded entities (Photo, Signature & Proof of passing of qualifying examination & proof of Date of Birth) must be legible, neat & clean.
- ii) Your mobile number (Preferably WhatsApp Number) and e-mail id uploaded by you must be correct so that any clarification can be taken, if required.

**C. Inter-se-merit of B.E. / B.Tech.(Lateral Entry)**

The **Inter-se-Merit/ Rank of Qualifying Examination** of only the verified and confirmed Application Forms shall be declared by HSTES at [www.onlinetesthry.gov.in](http://www.onlinetesthry.gov.in) & [www.hstes.org.in](http://www.hstes.org.in) as per Key Dates. The candidate shall participate in **On-Line off campus Counseling** (Registration, Filling and Locking of Choices) according to the Key Dates on website: [www.techadmissionshry.gov.in](http://www.techadmissionshry.gov.in).

- No separate merit card will be sent to the candidates.
- All candidates are advised to visit regularly the websites [www.hstes.org.in](http://www.hstes.org.in) and [www.onlinetesthry.gov.in](http://www.onlinetesthry.gov.in) for updates/ notices/ messages etc.

**A candidate facing problem in online Verification & Confirmation as informed by the Designated Center may contact HSTES at 1800-137-3735 (Toll Free).**

**CHAPTER: 5**  
**INFORMATION REGARDING INTAKE FOR THE SESSION 2020-21**

1. Institute wise, branch wise intake for the session 2020-21 will be available at **Appendix-F**, which is just tentative. However, the final sanctioned intake will be incorporated before start of counseling.
2. The leftover/ vacant/ unfilled seats of first year in various institutions can be permitted to be filled after internal sliding of Branch and the net vacancy subject to authentication by the affiliating universities. So, the exact availability of seats for B.E. / B.Tech. (Lateral Entry) are subject to change by the competent authority. The exact distribution shall be displayed at the time of counseling.
3. As per AICTE, seats in lateral entry may be taken up to a maximum of 10% of sanctioned intake.
4. One seat in each University/ Institute is reserved for **Kashmiri Migrants**, as per guidelines of AICTE/MHRD for the session 2020-21. These seats are supernumerary seats.
5. Seats up to maximum 05 percent of sanctioned intake per course shall be available for **Tuition Fee Waiver (TFW)** Scheme of AICTE in all institutions approved by AICTE. These seats are supernumerary in nature and will be available to such courses in an institute, where a minimum of 30% of sanctioned seats are filled up.
6. **Under Economically Weaker Sections (EWSS)** reservation of State Government, seats up to maximum 10 percent of the sanctioned intake per course shall be available in all educational institutions other than the minority educational institutions approved by AICTE. These seats shall be supernumerary in nature.

## CHAPTER 6

### DISTRIBUTION OF SEATS

**5.1 For Govt./ Self Financing:** The Reservation policy notified by the State Government of Haryana is applicable for admissions in Technical Education Institutions for the session 2020-21.

Category	Code	Percentage
[a-1] Rest of Haryana Category (excluding Haryana State)	RoHC	15% of the sanctioned intake
[b] State Quota		85% of the sanctioned intake
[b-1] Haryana Open General Category (General)	HOGC	50% of State Quota
[b-2] Reserved Categories of Haryana		50% of State Quota
Scheduled Castes	SC*	20% of State Quota <b>i) 50% of 20% to Scheduled Castes</b> <b>ii) 50% of 20% to Deprived Scheduled Castes</b>
Backward Classes (A)	BCA	16% of State Quota
Backward Classes (B)	BCB	11% of State Quota
Physically Handicapped	PH	3% of State Quota

**\*In case of SC category the condition of 50% of 20% to Scheduled Castes and 50% of 20% to Scheduled Deprived Castes (as mentioned above) is applicable only for reservation in Admission In Government Educational Institutions**

In the event of quota reserved for physically handicapped remain unutilized due to non-availability for suitable category of handicapped candidates, it may be offered to the Ex-serviceman and their wards (1%) and the dependents of freedom Fighters (1%).

Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of general category, 1% out of Scheduled Castes and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided/institutes located in Haryana. As far as block allocation in Block-A and Block-B of Backward Classes category is concerned, year-wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the academic year 2006, the next block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2007 and so on.

As far as seat allocation in SC and Deprived SC of Scheduled Castes category is concerned, year-wise rotational system will be adopted for Ex-servicemen/ Freedom Fighter and their dependents. For example, if SC of Scheduled Castes are given seats in the academic year 2020-21, the next block i.e. Deprived SC of category of Scheduled Castes will be given seats in the next academic year i.e. 2021-22 and so on.

Instructions vide Notification No.22/27/2019-1GS-III dated 04.06.2020 issued by the GS-III Branch of Govt. of Haryana for Haryana Scheduled Castes will be implemented as follows: "Fifty percent of the twenty percent seats reserved for Scheduled Castes for admission in any Government educational institution shall be set aside for candidates belonging to deprived Scheduled Castes as enumerated in the **Appendix-C**.

Where a seat is set aside for candidate from the deprived Scheduled Castes for admission in Government Educational Institution is not filled up in any academic year due to non-availability of candidate of the deprived Scheduled Castes possessing the requisite qualification, the same shall be made available to the candidate of Schedule Castes.” (List of Scheduled Castes and Deprived Scheduled Castes are at **Appendix-C**).

Vide Notification No. 808-SW(1) dated 17 August, 2016 issued by Welfare of Scheduled Castes and Backward Classes Department, Haryana, the criteria for exclusion of creamy layer within the Backward Classes as per the Schedules appended to the Act namely Scheduled I, II & III will be as under:

**“The children of persons having gross annual income of upto three lakh rupees shall first of all get the benefit of reservation in services and admission in educational institutions. The left out quota shall go to that class of Backward Classes of citizens who earn more than Three Lakh rupees but upto Six Lakh rupees per annum. The sections of the Backward Classes earning above Six Lakh rupees per annum shall be considered as Creamy Layer under section 5 of the said Act.”**

**The welfare of Scheduled Castes and Backward Classes Department, Haryana Vide Notification No.1282-SW(1) dated 28.08.2018, further issued notification in reference to above notification dated 17.08.2016 as under:**

“The Government notification No. 808-SW(1) dated 17.08.2016 has been examined in consultation with the Advocate General Haryana. The Advocate General relying upon the judgment of the Hon’ble Punjab and Haryana High Court has opined that the criteria for computing annual income as prescribed under the above notification as gross annual income shall include income from all sources. All previous notifications or instructions which provided for a different mode of computing annual income stands over-ridden.

Income certificate mentioning gross annual income issued after 17.08.2016 shall only be considered for availing any benefit under BC (A) and BC (B) category.”

As per the above notification dated 28.08.2018, only amendment in the notification dated 17.08.2016 is that the criteria for computing annual income as prescribed under the notification dated 28.08.2018 as gross annual income shall include income from all sources and all previous notifications or instructions which provided for a different mode of computing annual income stands over-ridden and income certificate mentioning gross annual income issued after 17.08.2016 shall only be considered for availing any benefit under BC(A) and BC(B) category. The criteria of income slabs as mentioned in notification dated 17.08.2016 i.e. upto 03 lakhs and 03 to 06 lakhs remains the same.

The seats in B.E./B.Tech Courses in all Government/Private Technical Institutional/State Universities for the session 2020-21 shall be filled against 15% Rest of Haryana Quota (excluding Haryana State) upto 2nd Online-Off-Campus Counseling. After 2nd Online-Off-Campus Counseling all the vacant seats under this Rest of Haryana Category (RoHC) shall be made in General Category to all the candidates including Haryana in subsequent online counseling.

Under Economically Weaker Sections (EWSs) reservation of State Government, seats up to maximum 10 percent of the sanctioned intake per course shall be available in all educational institutions other than the minority educational institutions approved by AICTE. These seats shall be supernumerary in nature (\***Subject to change as per guidelines/directions of AICTE and State Govt.**).

#### **Important Note:**

- **25 % horizontal reservation in all categories shall be provided for girl candidates.**

## **5.2 For Private Unaided Institutions:**

The sanctioned intake in private unaided institutions shall be distributed as under:

- **25% of sanctioned intake shall be filled by the institutions.**
- **75% of sanctioned intake shall be filled through HSTES.**

### **5.3 For Private Unaided Minority Institutions:**

RoHC seats not exceeding upto 15% (at the discretion of the Management as above).

- i. Minority Quota - 42.5% of sanctioned intake fixed by the State Govt. vide notification No. 20/5/2004 4TE, dated 25.06.2004.
- ii. Balance- 42.5% (half for Haryana Open General and half for reserved categories of Haryana in the ratio as specified above.

(However, at the intervention of National Commission for Minority, Al-Falah School of Engg, Faridabad and Brown Hills College of Engg. & Tech. Dhauj, Faridabad are allowed to fill all seats at their level.)

#### **Note:**

1. Change, if any, shall be applicable at the time of counseling.
2. The seats in B.E./B.Tech (Lateral Entry) Courses in all Government/Private Technical Institutional/State Universities shall be filled against 15% Rest of Haryana Quota (excluding Haryana State) upto 2nd Online-Off-Campus Counseling. After 2nd Online-Off-Campus Counseling all the vacant seats under this Rest of Haryana Category (RoHC) shall be made in General Category to all the candidates including Haryana in subsequent online counseling.
3. Two seats are reserved for the bonafide resident of Village Murthal in DCRUST, Murthal (Sonipat). These seats shall be filled on the merit of qualifying exam as prescribed for admission to this course and vacant seats, if any, shall be filled on the merit of qualifying exam by DCRUST, Murthal, Sonapat at their level in a transparent manner after giving due publicity.
4. Only the candidates having the permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Physically Handicapped. Disability certificate must be issued from Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board constituted by the affiliating university for the purpose. The decision of the Board shall be final. Physically Handicapped candidates belonging to Haryana are required to submit the handicap certificate as per **Annexure-VI** at the time of Joining/Reporting.
5. If, the reserved seat(s) of Backward Class 'A' remains vacant, these shall be filled up from Backward Class 'B' & similarly other sub-category within reserve category of Haryana shall be inter converted.
6. Merging of sub-categories in the reserved categories and removal of ESM priorities of Haryana shall be made before 2nd Online-Off-Campus counseling.
7. Candidates claiming reservation under Scheduled Caste (SC) will submit the certificate as per **Annexure-IV** and Backward Class (Block 'A' & 'B') will submit the Certificate on the prescribed Proforma as per **Annexure-V**.
8. Parents of BC candidates (Block A & B) for benefit of reservation for their ward shall have to furnish an income certificate to the effect that they fall under the slabs of 0-3 lakh or 03-06 lakh or above 06 lakh annual income at the time of admission vide Haryana Govt Letter No 808-SW(I) dated 17.08.2016.
9. Children & Grand-children of Freedom Fighters of Haryana are required to submit a certificate from the Deputy Commissioner of the concerned District as per **Annexure VII** at the time of

counseling.

10. The seats reserved for ESM category shall be offered in order of following priorities:

- I. Widows/Wards of Defence personnel killed in action.
- II. Wards of disabled in action and boarded out from service.
- III. Widows/Wards of Defence personnel who died while in service with death attributable to military service.
- IV. Wards of disabled in service and boarded out with disability attributable to military service.
- V. Wards of Ex-Servicemen who are in receipt of Gallantry Awards:-
  - Param Vir Chakra
  - Ashok Chakra
  - Sarvottam Yudh Seva Medal
  - Maha Vir Chakra
  - Kirti Chakra
  - Uttam Yudh Seva Medal
  - Vir Chakra
  - Shaurya Chakra
  - Yudh Seva Medal
  - Sena, Nau Sena, Vayu Sena Medal
  - Mention-in-Despatches
- VI. Wards of Ex-Servicemen

So, the candidates claiming reservation for these categories of Haryana are required to submit the certificate as per **Annexure-VIII** in case of deceased/disabled and **Annexure-IX** in case of discharged or serving personnel, whichever is applicable, at the time of counseling.

11. If the number of seats in any particular category is not a round figure, 0.5 or above will be taken as one and less than 0.5 shall be ignored, except that in Physically Handicapped, Children & Grand-children of Freedom Fighters and Ex-Servicemen and their Wards Categories, at least one candidate will be admitted from all the three categories in total, even if the share is less than 0.5 seats provided the number of sanctioned intake in the particular course is 30 or above
12. Overall total number of reserved seats shall not exceed the overall Quota. For that, even a fraction of 0.5 or more is to be ignored.
13. A candidate, who applies for reserved category will be considered first in general category. In case, he/she does not get a seat of his/her choice in general category, then he/she will be considered for reserved category as applicable

**\*Subject to change as per directions of AICTE/State Govt.**

• **Instruction for the candidates claiming reservation for KASHMIRI MIGRANTS (KM):**

One seat is reserved in each University/Institute. The seat of Kashmiri Migrants is supernumerary i.e. over and above the sanctioned intake. For admission against this seat, **the Kashmiri Migrants will be required to have the original certificate of Migration duly signed by the competent authority or Relief commissioner and require uploading the same at the time of online counseling on [www.techadmissionshry.gov.in](http://www.techadmissionshry.gov.in).** These candidates are also required to apply Online Application Form on website: <https://onlinetesthry.gov.in> and upload the required documents as mentioned in Chapter-3.

• **Instructions for the candidates opting Tuition Fee Waiver (TFW) Scheme:**

Under Tuition Fee Waiver Scheme of AICTE, Seats upto maximum 5% of sanctioned intake per course shall be available for these admissions in all institutions approved by AICTE. These seats are supernumerary in nature and will be available to such courses in an institute, where a minimum of 30% of sanctioned seats are filled up. These seats shall be filled through Online-Off-Campus counseling

on the basis of inter-se-merit of percentage of qualifying examination. **The candidate applying for Tuition Fee waiver Scheme will produce the relevant Income Certificate issued by the competent authority (Annual income of Parents/ Guardians should be less than Rs.8.00 lakh from all sources) and upload the same on [www.techadmissionshry.gov.in](http://www.techadmissionshry.gov.in) during registering for online centralized online counseling.** These candidates are also required to apply Online Application Form on website: <https://onlinetesthry.gov.in> and upload the required documents as mentioned in **Chapter-3**.

- **Instructions for the candidates opting Economically Weaker Section (EWS).**

Under Economically Weaker Sections (EWSs) reservation of State Government, seats up to maximum 10 percent of the sanctioned intake per course shall be available in all educational institutions other than the minority educational institutions approved by AICTE. These seats shall be supernumerary in nature. For admission against this seat, the Economically Weaker Sections aspirant will be required to have the original EWS Income and Asset Certificate duly signed by the competent authority and **upload the same on [www.techadmissionshry.gov.in](http://www.techadmissionshry.gov.in) during registering for online centralized online counseling.** These candidates are also required to apply Online Application Form on website: <https://onlinetesthry.gov.in> and upload the required documents as mentioned in Chapter-3.



## CHAPTER 6

### INFORMATION REGARDING FEE

In pursuance of the judgment dated August 14, 2003 of Hon'ble Supreme Court of India in writ petition (Civil) No.350 of 1993 (Islamic Academy and Anr. Vs. State of Karnataka and Ors.), the State Government had constituted State Fee Committee to fix fee structure of private unaided minority/non-minority institutions for various types of technical courses. The Supreme Court guidelines stipulate that fee structure should be such that it is viable for the Colleges to function as per norms laid down by AICTE, but there should be no profiteering.

The fee structure of various self-financing technical institutions is available at **Appendix-G** and on the website [www.techeduhry.gov.in](http://www.techeduhry.gov.in) . Candidates are advised to see the changes, if any, in the fee structure of institutes on the website [www.techeduhry.gov.in](http://www.techeduhry.gov.in) before filling the choices of branch and institute during online counseling as there are pending requests with State Fee Committee from some institutes for fee revision.

**Guidelines issued by State Fee Committee regarding charging of different amounts under various heads other than Tuition Fee, Development Fund, Student Fund, Caution Money:**

- i. Hostel & Mess charges: Rs. 45,000/- per student which shall include lodging, boarding, water & electricity, reading room, computer, work station, gym and sports/ necessary furniture & furnishings. However, there can be a variation of 10% depending upon local and specific demands. Laundry and Canteen etc. shall be on actual basis and optional. Cost of A.C. room would be separate which could be on an average Rs. 9000/- to 10000/- extra.
- ii. Transport: - It has to be as per actual. However not beyond Govt. fare per km. + upto 50%.
- iii. University/Board and Examination fee: - as per actual.
- iv. Prospectus: - Only once in the course and should not be more than Rs. 500/-.
- v. Placement Brochure:-Chargeable only once (in final year) and should not be more than Rs. 500/-.
- vi. Insurance: - Actual basis.
- vii. Uniform: - Rs. 3000/- which shall include one Blazer, two trousers, two shirts, one tie & two socks. Subsequent requirement optional and chargeable.
- viii. Additional charges for items like generator, internet (Wi-Fi), Book Bank (minimum 3 books) EDP. etc. etc. may be taken only if these facilities are provided. However, it should not be more than 5% of the sum total of the tuition fee + development fund and proportionately less as decided by State Fee Committee. Every institute is required to fix all the charges accordingly and reflect in their prospectus & on their website and must necessarily submit a copy of prospectus and placement brochure to State Fee Committee.

**Every institute is required to fix to all the charges accordingly and reflect in their prospectus & on their website and must necessary submit a copy of prospectus and placement brochure to State Fee Committee**

PROCEDURE FOR ONLINE COUNSELING FOR THE SESSION 2020-21

**7.1 IMPORTANT STEPS FOR PARTICIPATING IN ONLINE OFF CAMPUS COUNSELING 2020-21**

1. The candidates whose merit/rank has been prepared are eligible for online off campus counseling for the session 2020-21 on <https://techadmissionshry.gov.in>.
2. The procedure is applicable for the candidates who want to take admissions through online off campus counseling.
3. Candidates should gather detailed information from Admission Brochure about counseling schedules and procedures.
4. Deposit the online counseling fee while registering on <https://techadmissionshry.gov.in> through Credit/ Debit Card or Net banking by using online payment gateway.

**Note:-Remember you have to pay your counseling fee before proceeding for online counseling, else your allotted seat can be CANCELLED at any stage and candidate would not have any claim on such allotted seat.**

5. The seats in B.E./B.Tech Courses in all Government/Private Technical Institutional/State Universities shall be filled against 15% Rest of Haryana Quota (excluding Haryana State) upto 2<sup>nd</sup> Online Counseling. After 2<sup>nd</sup> Online Counseling all the vacant seats under this Rest of Haryana Category (RoHC) shall be made in General Category to all the candidates including Haryana in subsequent online counseling.
6. **Two online counseling** will be conducted for admission to B.Tech (Lateral Entry) course for all the seats of Universities Deptt. , Govt. and 75% seats of Self Financing Institutes as follows:  
**1<sup>st</sup> counseling:** shall be done for all categories namely RoHC, HOGC, KM, TFW, SC, BCA, BC-B, EWS, PH, ESM (with all priorities) and FF of all categories with 25% Horizontal Female reservation.  
**2<sup>nd</sup> counseling:** shall be done for all categories namely RoHC, HOGC, KM, TFW, SC, BC (by merging BCA and BCB in BC), EWS and ESM (merging all priorities) and FF with 25% Horizontal Female reservation.

**After 2<sup>nd</sup> counseling no online counseling shall be conducted and admission shall be made at Institute level counseling after merging the sub categories (including female) of a particular reserved category into the main reserved category. In the event of seats remaining vacant/unfilled, if any, same shall be filled up before final cut-off date of admissions without any reservation, only on the basis of merit/rank prepared by HSTES and thereafter on the basis of merit prepared by Institute.**

**Steps for Online Counseling:**

1. For participating in online counseling (ID Verification, registration, submission of choices, downloading of seat allotment letters etc.), candidate will visit the website <https://techadmissionshry.gov.in> from any internet point preferably from any of the technical institutions in the states. **(Avoid going to Cybercafés, as they may mislead or misguide you).**
2. On website <https://techadmissionshry.gov.in>, view general information about institutions profile,

cut off ranks, latest schedules of counseling etc.

3. **To start counseling** click on “**New Registration**” option and submit your details of Course, Roll number, application number, Name, Date of birth (as per result card OR details provided by HSTES).
4. If any of the details are incorrect, please check the details once again. For any correction/ verification, you may contact HSTES.
5. If all information is entered correctly, you will get registration page for registering yourself as follows:

- i. Gender
- ii. Eligible for Haryana domicile
- iii. Category
- iv. Sub Category
- v. Physical handicapped
- vi. Educational Qualification
- vii. % age marks in aggregate of all
- viii. Name of School/ College from where eligible educational qualification attained
- ix. Type of School/College
- x. Location of School/College
- xi. Parental Annual Income
- xii. Password and Re-enter Password
- xiii. Security Questions
- xiv. Security Answers
- xv. Contact Address
- xvi. City/Town
- xvii. Home District
- xviii. Pin Code
- xix. Telephone number
- xx. Mobile number
- xxi. Email address etc.
- xxii. Aadhaar Number (Enrolment number in case Aadhaar is not available)
- xxiii. Bank Name
- xxiv. Bank Account Number
- xxv. IFSC Code of Bank Account
- xxvi. Bank Account linked with Aadhar or Not
- xxvii. Passport Number
- xxviii. Driving License Number
- xxix. Parivar Pahchan Patra Number

6. In case your entered details are wrong software will not allow you to submit.
7. Please check all the details once again, before submission.
8. After this, candidate will be redirected to “Registration Confirmation” page where all entered registration details are displayed for confirmation once again. If you found any detail incorrect, that can be corrected by using the option “**edit registration details**” otherwise “**Click here to continue**”, if all the registration details shown are correct.
9. Once you proceeded from the above step, your registration details (can't be changed or edited, so click on “Registration Confirmation” page when all your particulars are correct. In exceptional case, you may have to visit/contact HSTES only.
10. The candidate shall upload his/her following certificates/ documents to participate in Centralized Online counseling on website [www.techadmissionshry.gov.in](http://www.techadmissionshry.gov.in), as per key dates :

I. **Haryana Residence Certificate** (In case candidate has not passed qualifying exam from the

School situated in Haryana).

- a. Residents Certificate as per **Annexure-II**, if applicable: Candidates, who have passed their qualifying examination from a Board/ Recognized School located in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
- b. Certificate from the Employer in the case of Employees of Govt. of Haryana, members of All India Services born on Haryana Cadre, Employees of Statutory Bodies/ Corporations as per **Annexure-III**, if applicable

## **II. Reserve Category Certificate :-**

- a. Scheduled Caste (SC) Certificate as per **Annexure-IV**, if applicable
- b. Backward Class Certificate (BCA or BCB) as per **Annexure-V**, if applicable and annual parental income certificate for income slabs.
- c. Certificate in respect of Physically Handicapped (PH) Candidates as per **Annexure-VI**, if applicable.
- d. Certificate required to be furnished by the Children & Grand – children of Freedom Fighters as per **Annexure-VII**, if applicable.
- e. Certificate from wards of Deceased/ Disabled/ Discharged Military/ Para Military Personnel/ Ex-Servicemen or Ex-Personnel of Para-Military Forces **Annexure-VIII**.
- f. Certificate from wards of ex-employee of Indian Defense Services/ Para Military Forces- **Annexure-IX**.

## **III. Annual Parental Income Certificate**, in case of BCA, BCB and TFW Categories.

11. You can generate a User ID and Password. **Candidates should strictly keep records of this password for their own use only and not to disclose this to others. In the event of sharing of password, candidate will be solely responsible for the change of registration details, choice etc.** In the event of losing or forgetting of password, the same can be retrieved by the candidate on replying the queries by the system on the counseling website.
12. Candidate will login the website <https://techadmissionshry.gov.in> with his chosen User ID/ Password. After this, Candidate will confirm his/her registration details and move to fill his/ her eligible choice. Registration confirmation is necessary for choice filling.
13. Candidate can also see his eligible choice and can take the print out of his/ her eligible Choice. Number of seats available in a specific branch of an institution will be displayed as per the eligibility/category. The non-availability in a branch of an institution and branch / institute for which a candidate is not eligible will not be displayed to him/ her.
14. Candidate will go to fill his/her choices by clicking on Fill/Modify choice and fill his/her Choices priority wise by clicking on add choice button (+) in left frame. Candidate should save the filled choices also.
15. **To increase the probability of getting a seat, candidates are advised to fill maximum eligible**

**choices.**

16. After filling the choices, Candidate will lock his/ her choices. Locking choices means Candidate has finally filled his/ her choice.
17. Candidate can unlock his/ her choices and can edit, sort his/ her choices in specified time period which is available on key date's link (choice locking starts, choice locking ends) on the website. Candidate should lock his/ her filled choice for seat allotment result.
18. In case candidate make changes in his/ her registration details, he/ she has to fill the choices again as previous choices will be deleted automatically by the system as soon as any changes is made in registration details.
19. After this, Candidate has to wait for result of desired course as per **Key dates**.
20. Seat Allotment Result publishing date is available on Key date's section on the website.
21. After the declaration of result of 1<sup>st</sup> On-Line off Campus counseling as per Key-Dates, candidate will login on the counseling website <https://techadmissionshry.gov.in> by entering his/her Roll No. & Passwords and click on Provisional Seat Allotment result. If candidate has been allotted a seat then a page showing provisional seat allotment letter appears which shows Institute, Branch allotted to a candidate, Allotment Status and online reporting duration is mentioned.
22. Candidate should download this Provisional Seat Allotment letter, and should online report the institute allotted to him/ her between specified online reporting dates for taking provisional admission.
23. **The candidate will deposit Token fees online, if he/ she want to take admission in the allotted institute. However, the confirmation of Provisional Admission will be done after verification of uploaded documents by the allotted institute.**
24. Candidates who are willing to take admission in the allotted institution should report online and deposit one semester fees online as **per Chapter-8**.
25. For upgradation of the allotted seat, a candidate should participate in subsequent counseling.
26. For that the Candidate will login on web site **www.techadmissionshry.gov.in** and click on the undertaking that ***"I understand and accept that, by participating in this counseling, my earlier admission/ allotment, if any, will be cancelled automatically, in case I get new allotment to participate in next counseling."***
27. Candidates have to check the undertaking and click on Accept Participation and Proceed to participate in further counseling. **Candidate is advised to ONLY opt for the choice (s) which is/are better than the seat reserved in previous counseling.** Thus candidates are advised to fill the choices in order of priority only to upgrade. The candidates who wish to retain the reported seat are advised not to opt for subsequent counselings. However, if a candidate participates in the 2<sup>nd</sup> Counseling and after filling the choices he/she feels that he/she should not have opted for 2<sup>nd</sup> counseling then at this stage he should delete all the choices filled by him to retain the seat reported through 1<sup>st</sup> counseling.



28. If candidate wants to change his/ her registration details, then candidate has to approach HSTES online for modification in his/ her registration details, along with relevant certificates. By changing registration details, candidate filled up choices, if any, would be deleted and eligible choices of candidate may be affected.
29. For all subsequent counselings, step 11 to 29 will repeat.

### **Things to Remember**

- For withdrawal of fee, the candidate should submit a request in the institution/ HSTES concerned well before cutoff date of admissions. After withdrawal, the seat shall be cancelled and shall be allotted to next eligible candidate in queue.
- In case a candidate gets a new seat in subsequent counseling, the earlier allotment/ admission, if any, will stand cancelled automatically.
- In case a candidate upgrades to a new discipline in the same institution, he/ she should report again in the allotted institution but need not to deposit one semester fees again.
- The candidates who did not get seat in previous counseling or who are not satisfied with the allotted seat may try in subsequent counseling for getting a seat or UPGRADATION as per the case respectively.
- Once the seat in subsequent counseling is allotted, the previous allotted seat will be cancelled automatically.
- After allotment of seat in subsequent counseling, the candidate must report online to the allotted institute and in case of non reporting by the candidate, the allotted seat will also be cancelled automatically. **(Previously allotted seat got cancelled due to new allotment of seat in subsequent counseling and newly allotted seat got canceled due to non reporting)** and that seat will be automatically offered to candidates in the subsequent counseling. **Previously allotted seat will not be given to candidate by any means after allotment of seat in the subsequent counseling even if it remains vacant.**

## **7.2 COUNSELING FOR KASHMIRI MIGRANTS (KM) /TUITION FEE WAIVER (TFW)/ECONOMICALLY WEAKER SECTION (EWS) SEATS SHALL BE DONE ONLINE BY NIC.**

- Kashmiri Migrants (KM), Tuition Fee Waiver (TFW) category and Economically Weaker Section (EWS) candidate shall apply online and required to upload the documents as per the procedure mentioned at Chapter-3. Kashmiri Migrants candidate shall apply online and pay application fee for the purpose shall also be deposited online through <https://onlinetesthry.gov.in>
- Kashmiri Migrants candidates will be required to have the original certificate of Migration duly signed by the competent authority or Relief commissioner and upload the same at time of registering for online counseling at <https://techadmissionshry.gov.in>
- The candidate applying for Tuition Fee waiver Scheme will produce the relevant Income Certificate issued by the competent authority (Annual income of Parents / Guardians should be less than Rs. 8.00 lakh from all sources) and upload the same at time of registering for online counseling at

<https://techadmissionshry.gov.in>.

- The candidate applying for Economically Weaker Section (EWS) will produce EWS Income and Asset Certificate issued by the competent authority and uploads the same at time of registering for online counseling at <https://techadmissionshry.gov.in>.
- Candidates of TFW/EWS/KM are required to pay separate counseling fee (other than the State reservation policy) of Rs.500/- (non-refundable) through <https://techadmissionshry.gov.in> and after the display of merit list, the eligible candidates are required to participate in counseling by NIC through <https://techadmissionshry.gov.in>.

**Note:** Candidates may refer leading newspaper for advertisement (or) counseling website <https://techadmissionshry.gov.in> (in case of any change in Key Dates for KM and TFW).

### **7.3 ADMISSION TO 25% SEATS TO BE FILLED BY THE PRIVATE INSTITUTIONS INCLUDING LEFT OVER/ UNFILLED SEATS OF ON-LINE COUNSELING.**

- I. Private institutions shall fill 25% seats and any unfilled seats of online counseling out of 75% seats at their own level in a fair and transparent manner for which they shall invite the applications, prepare and display the merit list. The procedure shall be displayed by the Institute concerned on its website.
- II. All institutions shall fill left over/ unfilled seats of online counseling at their own level in a just and transparent manner as per the judgment of Hon'ble Supreme Court in Civil Appeal no. 9048 of 2012 titled as Parshavnath Charitable & Ors Vs. AICTE & Ors. For this the institute shall duly advertise and notify the leftover/vacant seats and shall invite the applications, prepare and display the merit list. The procedure shall be displayed by the Institute concerned on its website and in newspapers. The private institutions shall make these admissions before final cut-off date of admissions.
- III. The minimum eligibility condition for these seats shall remain the same as that for 75% seats to be filled by the Haryana State Technical Education Society.
- IV. In any case, all admissions shall be done before the final cut-off date of admission (as mentioned in key dates) and the fee fixed by the State fee Committee shall be charged as per the laid down procedure. In any case higher fee shall not be charged.
- V. The final list of admitted candidates (including the institute level admission) shall be updated online by the institutes by last cut off date of admissions, positively, so that the same may be forwarded to the concerned Universities. The wrong admissions, whatsoever, Shall not be permitted.

**Admission Data Management Fee (Rs.200/- per admission) shall be charged one time by HSTES in respect of all admissions in Self Financing Institutions including un-aided branches of Aided Institutions from the academic session 2016-17 onwards. The said Fee be charged from the admitted students by the concerned institute and be credited/ deposited in HSTES account.**

***Note: Candidates may refer leading newspapers for advertisement or website [www.hstes.org.in](http://www.hstes.org.in) and <https://techadmissionshry.gov.in> (in case of any change in Key Dates).***

## CHAPTER -8

### ONLINE REPORTING OF THE CANDIDATE

#### (A) ONLINE REPORTING OF THE SELECTED CANDIDATES

1. The candidate shall download the provisional allotment letter from website <https://techadmissionshry.gov.in> and If the candidate is satisfied with the allotted seat then deposit the admission/tuition fee of Rs.10000/- online (as token fee for all categories except SC/ SCD), Rs. 1000/- (for SC/ SCD as token fee) candidates and shall report online to the allotted institute as per the key dates.
2. Selected candidates need not required to go physically in the allotted institute for reporting. They are required to report online during reporting period for that particular counseling to the allotted institute for which they have been selected.
3. The candidate, who has been allotted a seat in any institute during a particular counseling, has to report online for that seat during reporting period for that particular counseling to the allotted institute otherwise that seat will be cancelled automatically. Such type of candidates can go for subsequent counseling by selecting again the choices priority wise & after the result of subsequent counseling he/ she may deposit admission/tuition fee online and report online to the allotted institute during the reporting period as per Key Dates.
4. Institute will first check candidate's provisional seat allotment letter online and verify all documents of the candidate as uploaded by him/her during online centralized counseling and proof of deposition of admission/tuition fee. If all the documents uploaded by the candidates are found correct, the system will generate Provisional Admission Slip. If some of the documents of candidate are not available/ incorrect, then institute will issue system generated deficiency message or contact to the candidate through e- mail/sms or telephonically.
5. On obtaining the deficiency message, candidate will again submit the corrected document online to the reporting institute between online reporting dates as per key dates and institute will again check candidate's document and if institute found the documents correct then Provisional admission slip shall be issued to the candidate.
6. If in case, there is minor discrepancy (like scanned of documents are not clear or uploaded category certificates in place of income certificate and vice versa) then institute may upload the correct document after seeking it online from the candidate.
7. The Director-Principal/ Registrar of the concerned Institute/ University Department shall satisfy himself/ herself regarding the authenticity of all certificates uploaded online by the candidates for the purpose



of their admission in B. Tech. and B. Arch. course and shall be verified online by the institution from the issuing authority of the certificates. The Director-Principal/ Registrar should also ascertain the identity of the candidate by verifying his photo from photo available at [www.onlinetesthry.gov.in](http://www.onlinetesthry.gov.in). The Director-Principal/ Registrar of the concerned Institute shall be held responsible for any ineligible admission made in their institute. Anyhow, if the affiliating University, so desires, the original certificates from the candidate can be demanded through the institute of his admission for any purpose whatsoever these may be.

8. Institutes would REPORT ONLINE on [www.intrahstes.gov.in](http://www.intrahstes.gov.in) for each selected candidate who reported online to the institute and a "Provisional Admission Slip" from institute to be issued to the candidate after confirmation of online reporting by the candidate.
9. If a candidate upgrades to a new institute in subsequent online counseling, then candidate need not to deposit online admission/tuition fees again for the new allotted seat, although candidate will confirm his/ her acceptance of seat at the newly allotted institute. If not accepted then both the seats stand cancelled. In case of cancellation of online provisional admission, candidate should submit fee withdrawal request to the HSTES.
10. After allotment of seat in subsequent counseling, the candidate must report online to the allotted institute and in case of non-reporting by the candidate, the allotted seat will also be cancelled automatically. (Previously allotted seat got cancelled due to new allotment of seat in subsequent counseling and newly allotted seat got cancelled due to non-reporting) and that seat will be automatically offered to candidates in the subsequent counseling. Previously allotted seat will not be given to candidate by any means after allotment of seat in the subsequent counseling even if it remains vacant.
11. Selected candidates are required to report during reporting period for that particular counseling at the allotted institutes for which they have been selected, with the allotment letter generated from the website along with all requisite documents/ certificates/ testimonials/ Annual Parental income Certificate from all sources (in case TFW quota candidates/ BC candidates)/ EWS income and asset certificate.
12. The candidates who have reported at the allotted institute will get a system generated Provisional Admission Slip from the allotted institute after completing the admission formalities.
13. The candidate, who has been allotted a seat in any institute during a particular counseling, has to report for that seat during reporting period for that particular counseling at the allotted institute otherwise that seat will be cancelled automatically. Such type of candidates can go for subsequent counseling by selecting again the choices priority wise & after the result of subsequent counseling he/ she may report in allotted institute during the reporting period as per Key Dates.

14. Institutes would REPORT ONLINE on [www.intrahstes.gov.in](http://www.intrahstes.gov.in) for each selected candidate in the presence of the candidate and candidate shall assure to collect the "Provisional Admission Slip" from institute during reporting.

**(B) 8.3 LIST OF DOCUMENTS TO BE PRODUCED BY THE CANDIDATES AT THE TIME OF 1ST DAY OF ATTENDING CLASSES PHYSICALLY AT THE INSTITUTE:**

The provisionally admitted candidates, at the time of joining the classes in the institute physically must bring the following Original Certificates/ Documents/ Testimonials. Any candidate, who fails to produce any of the required Certificate/ Documents/ Testimonial at the time of joining the classes in the institute physically, will forfeit his/ her claim to admission:

- I. Qualifying Examination Proof
- II. Matriculation/ High School Certificate.
- III. Character Certificate:
  - a. Regular Candidates: The candidates who passed their qualifying exam. From School/ College as regular students are required to submit the Character Certificate as per **Annexure-I**.
  - b. Private Candidates: Candidates, who have passed the qualifying examination as private candidates should submit their Character Certificate, duly signed by a First Class Magistrate.
- IV. Residents Certificate as per **Annexure-II**, if applicable: Candidates, who have passed their qualifying examination from a Board/ Recognized School located in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
- V. Certificate from the Employer in the case of Employees of Govt. of Haryana, members of All India Services born on Haryana Cadre, Employees of Statutory Bodies/ Corporations as per **Annexure-III**, if applicable.
- VI. Scheduled Caste Certificate as per **Annexure-IV**, if applicable.
- VII. Backward Class Certificate as per **Annexure-V**.
- VIII. The parents of BC candidates (Block A & B) for benefit of reservation for their ward shall have to furnish an income certificate to the effect that they fall under the slabs of 0-3 lakh or 03-06 lakh or above 06 lakh annual income at the time of admission *vide Haryana Govt Letter No 808-SW(I) dated 17.08.2016*.
- IX. Economically Weaker Section (EWS) income and asset certificate as per **Appendix-J**.
- X. Certificate in respect of Physically Handicapped Candidates as per **Annexure-VI**, if applicable.
- XI. Certificate required to be furnished by the Children & Grand – children of Freedom Fighters as per **Annexure-VII**, if applicable.

- XII.** Certificate from wards of Deceased/ Disabled/ Discharged Military/ Para Military Personnel/ Ex-Servicemen or Ex-Personnel of Para-Military Forces **Annexure-VIII.**
- XIII.** Certificate from wards of ex-employee of Indian Defense Services/ Para Military Forces- **Annexure-IX.**
- XIV.** Certificate of Medical Fitness- **Annexure-X.**
- XV.** Income certificate of annual parental income from all sources (in case of TFW quota candidates & BC Candidates).
- XVI.** Undertaking of Anti-ragging by the student **Annexure-XI.**
- XVII.** Undertaking of Anti-ragging by the Parent/ Guardian **Annexure-XII.**
- XVIII.** Aadhar Number. It has been decided by the Government that from the session 2019-20, the candidate shall submit preferably the Aadhaar Number (or Enrolment No.) at the time of online registration. Coloured Photograph (JPG File Max. 30KB Size) and Signatures of candidate (JPG File Maximum 20 KB Size)
- XIX.** Proof of counseling fee, application fee and admission/tuition fee (as a token fee) paid.

**Note:**

- i. All Originals and 3 sets of attested photo-copies of all applicable documents/ testimonials/ certificates must be brought at the time of physically joining the institute.
- ii. **The original certificates shall be returned back after verification by the institute. Under no circumstances the original certificates of the candidate be retained by the institute.**
- iii. The 3 sets of attested copies of certificates/ documents/ testimonials will be verified & signed by the Director-Principal or his authorized representative & will be retained for registration purposes with the HSTES and subsequently in the University.
- iv. In case of Kashmiri Migrants, supporting certificates and original certificate of migration duly signed by the competent authority or Relief Commissioner along with the printout of online- filled application form.
- v. Only those candidates whose parental/ Guardians annual income from all sources is less than 8.00 lacs can apply for TFW category by producing income certificate by competent authority.
- vi. **Admission Data Management Fee (Rs. 200/- per admission) shall be charged one time by HSTES in respect of all admissions (Centralized Admissions and Institute Level Admissions) in Self Financing Institutions including un-aided branches of Aided Institutions from the academic session 2016-17onwards. The said Fee be charged from the admitted students by the concerned institute and be credited/ deposited in HSTES account.**

**8.3 POST COUNSELING INSTRUCTIONS FOR THE INSTITUTES:**

- Institutes are required to update the admissions online on [www.intrahstes.gov.in](http://www.intrahstes.gov.in) strictly as per Key Dates so that the subsequent counseling may be conducted as per schedule, failing which they will be fined heavily.

- All admissions by the institutes including institute level admissions are to be updated/ reported online, as and when they report/ admit the candidates. No permissions of any kind would be provided for admitting students, if not reported online as per Key Dates/ Schedule. The online reported candidates for centralized as well as institute level admissions would only be forwarded online to the respective universities.
- No excuse from institutes regarding non-updation of admissions because of internet not working, etc. would be entertained in any case. If institutes internet facility does not work, they should use the facility of nearby institutes or other internet points or cyber café for Reporting. The counseling would not be delayed because of them and no seats of institute would be filled after that.
- No excess admission shall be made by any institute.
- The institute shall submit one set of documents self-attested by the admitted candidates (whose details uploaded on HSTES portal upto Last Cut-off date of Admissions) and duly authenticated by Institute to the concerned affiliating University for authentication and registration purpose. **The concerned affiliating University will further authenticate the documents of the admitted students submitted by the institute after one month of last cut off date of admissions for registration of the students.**
- Any admission made after the last cutoff date of admission shall be treated as wrong and illegal and will not be permitted / updated at [www.intrahstes.gov.in](http://www.intrahstes.gov.in)

**NOTE: Respective institute shall check the admission status of all the candidates admitted at the institute in subsequent counseling** and make the candidates aware through notification on first day of online reporting itself whose admissions have been cancelled due to up-gradation, so that he/ she may check his/ her allotment status online on website and report online at newly allotted institute/ seat within reporting period of subsequent counseling.

## CHAPTER-9

### REFUND OF FEE

1. **The Application Fee of Rs.500/- for General Category and Rs.200/- for all reserve category, (EWS and KM categories) in B.E./ B.Tech Lateral Entry course 2020 and counseling fee of Rs.500/- for all categories deposited in HSTES account are non-refundable.**
2. **Refund of fee in case student leaves after joining the course:**

As per the revised guidelines on examination and academic calendar issued by, UGC on 6.7.2020, AICTE has issued revised Academic Calendar for AY 2020-21 for all the Technical Institutions on 13.8.2020:

- According to the revised Academic calendar issued on 13.08.2020, the last date for cancellation of seats of technical courses with full refund is 10th November, 2020.
- It is further stipulated that in the event of a student withdrawing before 10th November 2020, the entire Fee collected from the student, after a deduction of the processing Fee of not more than 1000/- (Rupees One Thousand only) shall be refunded by the Institution. It would not be permissible for Institutions to retain the School Institution Leaving Certificates in original.
- In case, if a student leaves the Course after 10th November 2020 and if the vacated seat is consequently filled by another student by the last date of admission i.e. 15th November 2020, the Institution must refund the fee collected after the deduction of the processing fees of not more than 1000/- (Rupees One Thousand Only) and proportionate deduction of tuition fee and hostel rent, where applicable.
- In case the vacated seat after 10th November 2020 is not filled by the Institute till 15th November 2020. The Institution should refund the Security Deposit and return the original documents.
- The Institution should not demand Fee for the subsequent semesters/ years from the students cancelling their admission at any point of time. Fee refund along with the return of Certificates should be completed within 7 days of cancellation.
- Institutions not following guidelines issued by the Council regarding refund of Fee for cancellation of admission or delaying refunds shall be liable to punitive action as stipulated in the AICTE regulations/APH 2020-21.

In case of withdrawal of admission, for refund of admission/tuition fee (Rs.10000/- online (as token fee for all categories except SC/ SCD), Rs. 1000/- (for SC/ SCD as token fee) deposited at the time of online reporting, candidate has to contact HSTES. (HSTES will take action as per the guidelines of AICTE).

## CHAPTER-10

### VARIOUS FINANCIAL SUPPORTS AND MOTIVATIONAL SCHEMES

Financial Supports and Motivational Schemes for Scheduled Castes/ Minority students are as follows:

1. Post Matric Scholarship of Govt. of India (GOI) for SC Students (Details given in the following Table-I)
2. SCSP Scheme of Haryana Govt. for SC Student (Details given in the following Table-I)
3. Post Matric Scholarship for Minorities Diploma Students (Details given in the following Table-II)
4. Merit-cum-Means Scholarship for UG /PG Students (Details given in the following Table-II)
5. Reimbursement of State Transport Facilities/ Train Pass- Eligibility: All scheduled caste students of Diploma/ UG/PG level of Technical Course having Aadhaar / UID number. However, scheduled castes students residing in campus hostels shall not be eligible for this benefit.

**Table-I: SC Scholarship Schemes at a Glance**

Parameters of the Schemes	PMS Scheme (G.O.I. Scheme) (Post Matric Scholarship)	SCSP Scheme (State Scheme) (Schedule Caste Sub Plan)												
Applicability	SC & BC <i>Welfare Department</i>	w.e.f. 2007-08												
	Ceiling of 40% of total filled seat in any course in a Institute.	Only the students admitted through Central Counseling conducted by HSCS are eligible.												
Eligibility: Regarding Annual Parental Income from all sources	Upto Rs. 2.5 lacs <i>w.e.f. 2013-14</i>	Rs. 2.50 lacs to Rs. 3.50 lacs <i>w.e.f. 2013-14</i>												
Other Conditions of Eligibility	i. AADHAAR NUMBER / UID NO. OF THE CANDIDATE IS REQUIRED FOR CLAIMING SCHOLARSHIP FOR THE PURPOSE OF VERIFICATION. WITHOUT UID NO. SCHOLARSHIP CLAIMS SHALL NOT BE ENTERTAINED. ii. 70% attendance in the semester and should appear in at least one theory paper.													
Reimbursement	Tuition fee, Development fund & Student fund as fixed by State Fee Committee including Maintenance Allowance & Examination fee.													
	Maintenance Allowance:													
	<table><tr><td>Type of Course</td><td>Day Scholar</td><td>Hosteller</td></tr><tr><td>BE/B.Tech./MBA/MCA (Gp-I)</td><td>550/- pm</td><td>1200/- pm</td></tr><tr><td>M.Pharm. /B.Pharm./ BHMCT (Gp-II)</td><td>530/- pm</td><td>820/- pm</td></tr><tr><td>Diploma (Gp-IV)</td><td>230/- pm</td><td>380/- pm</td></tr></table>		Type of Course	Day Scholar	Hosteller	BE/B.Tech./MBA/MCA (Gp-I)	550/- pm	1200/- pm	M.Pharm. /B.Pharm./ BHMCT (Gp-II)	530/- pm	820/- pm	Diploma (Gp-IV)	230/- pm	380/- pm
	Type of Course	Day Scholar	Hosteller											
	BE/B.Tech./MBA/MCA (Gp-I)	550/- pm	1200/- pm											
M.Pharm. /B.Pharm./ BHMCT (Gp-II)	530/- pm	820/- pm												
Diploma (Gp-IV)	230/- pm	380/- pm												
Only Tuition Fee is reimbursed as below:														
<u>Diploma courses:</u> Tuition fee or Rs. 20000/- whichever is less  <u>UG /PG courses:</u> Tuition fee or Rs. 40000/- whichever is less														
Intensive checking /inspections shall be made by the respective Disbursing Institute of the Department during the conduct of session. Only after verifying the records of the admitted SC students, minimum attendance (70%), physical presence of the SC students in at least one theory paper of semester examination, the claim shall be settled & scholarship released accordingly.														

**Table-II: MINORITIES SCHOLARSHIP SCHEMES AT A GLANCE**

*(Schemes Transferred from Social Justice & Empowerment Department to Tech. Education Department w.e.f 2010-11)*

Parameter	Merit-cum-Means Scheme	Post Matric Scholarship Scheme																												
Applicability	UG/PG Technical and Professional Courses from recognized institutions	Diploma courses  <i>(studies in Govt. or Private Higher Secondary School /Universities and Technical and Vocational Courses of classes 11<sup>th</sup> and 12<sup>th</sup> level)</i>																												
Eligibility	(i) Annual parent/ guardian's income from all sources upto Rs. 2.50 lacs. (ii) Financial Assistance is being provided to the Minority Students pursuing Degree and / or Post Graduate Level Technical and Professional Courses from recognized institutions. (iii) Selection on merit bases. (iv) Continuation of scholarship in subsequent year will depend on successful completion of the course in preceding year.	(i) Annual parent/ guardian's income from all sources upto Rs. 2 lacs. (ii) Not less than 50% marks or equivalent grade in the previous final examination. (iii) Preference in the ascending order of income to Students from BPL families. (iv) 30% of Scholarship will be earmarked for girls students																												
Scholarship Rate	<table><tr><th>Sr. No.</th><th>Type of Financial Assistance</th><th>Hosteller</th><th>Day Scholar</th></tr><tr><td></td><td>Course Fees</td><td>Rs. 20,000 per annum or actual whichever is less.</td><td>Rs. 20,000 per annum or actual whichever is less.</td></tr><tr><td></td><td>Maintenance Allowance (for 10 months only)</td><td>Rs. 10,000 per annum (Rs. 1000 P.M.)</td><td>Rs. 5,000 per annum (Rs. 500 P.M.)</td></tr><tr><td colspan="2">Total</td><td>Rs. 30,000/-</td><td>Rs. 25,000/-</td></tr></table>	Sr. No.	Type of Financial Assistance	Hosteller	Day Scholar		Course Fees	Rs. 20,000 per annum or actual whichever is less.	Rs. 20,000 per annum or actual whichever is less.		Maintenance Allowance (for 10 months only)	Rs. 10,000 per annum (Rs. 1000 P.M.)	Rs. 5,000 per annum (Rs. 500 P.M.)	Total		Rs. 30,000/-	Rs. 25,000/-	<table><tr><th>Sr. No.</th><th>Type of Financial Assistance</th><th>Hosteller</th><th>Day Scholar</th></tr><tr><td></td><td>Admission and course/ tuition fee (includes fee/ charges for raw material etc.)</td><td>Actual subject to maximum ceiling of Rs. 10,000 per annum.</td><td>Actual subject to maximum ceiling of Rs. 10,000 per annum.</td></tr><tr><td></td><td>Maintenance allowance (for 10 months only)</td><td>Rs. 380 per month</td><td>Rs. 230 per month</td></tr></table>	Sr. No.	Type of Financial Assistance	Hosteller	Day Scholar		Admission and course/ tuition fee (includes fee/ charges for raw material etc.)	Actual subject to maximum ceiling of Rs. 10,000 per annum.	Actual subject to maximum ceiling of Rs. 10,000 per annum.		Maintenance allowance (for 10 months only)	Rs. 380 per month	Rs. 230 per month
Sr. No.	Type of Financial Assistance	Hosteller	Day Scholar																											
	Course Fees	Rs. 20,000 per annum or actual whichever is less.	Rs. 20,000 per annum or actual whichever is less.																											
	Maintenance Allowance (for 10 months only)	Rs. 10,000 per annum (Rs. 1000 P.M.)	Rs. 5,000 per annum (Rs. 500 P.M.)																											
Total		Rs. 30,000/-	Rs. 25,000/-																											
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	Maintenance allowance (for 10 months only)	Rs. 380 per month	Rs. 230 per month																											

## **CHAPTER: 11**

### **INSTRUCTIONS TO CURB THE EVENTS OF EVE-TEASING**

In compliance of directions of Hon'ble Supreme Court of India in case Civil Appeal no. 8513 of 2012 titled the Deputy Inspector General of Police and Anr. Vs S.S. Samuthiram, the State Government has issued the following instructions for strict compliance by all the technical education institutions of the State to curb the events of Eve-Teasing in/around their campuses and emphasis should be given to curb the same from the Society at large.

1. Head of the Institutions of all technical educational institutions shall make arrangements to depute staff to be present at the main gates during opening and closing of institution hours.
2. A women grievance cell be constituted with senior women faculty as members. A suggestion/complaint box should be in place at the convenient place, so that the students may submit their grievance/complaints.
3. Information regarding awareness for protection of women against Eve-Teasing and any other form of sexual harassment should be displayed on the notice boards of the Institution and hostels. Helpline numbers also be displayed on the hoardings for informing any incident of eve-teasing.
4. Deputy Commissioners, Supdt. Of Police and SHO of the area may be requested to make arrangements for PCR vehicles to be stationed near education institutions during opening and closing hours and police patrolling must be intensified near the educational institutions/campus to ensure that students are not harassed by eve-teasers.
5. Responsibility of the Heads of the Institutions and Management will be fixed for failure to curb the incidents of eve-teasing in and around their respective institutions.
6. Faculty should be deputed to classrooms during free periods to ensure that no girl shall be allowed to sit alone in classrooms during free period and a separate girls common room should be made functional in the institution.
7. CCTV Cameras be installed at gates of education institutions and in the campus and classrooms.
8. One male or female official duly armed with walky-talky set/mobile phone be deputed in Vehicles carrying working women or girl students.
9. It should be ensured that liquor shops are placed at maximum distance from the educational institutions/campus.
10. Effective steps to stop eve-teasing by creating awareness through awareness programs, seminars and discussion be taken up at the institution level and also other steps or measure be used to curb the evil of eve-teasing with the help of Women Organizations and Women Commissions of the State involving them in awareness programs.
11. The Head of the Institution and Management is hereby directed to take care of their girl's students and female faculty for the incidence of eve-teasing reported by them even outside the campus.



Name of the School/College.....Session.....

### CHARACTER CERTIFICATE

Certified that Sh./Km./Smt.....son/daughter of Sh..... has been a Bonafide student of this School/College during the period.....He/She appeared in the Examination of the..... University/ Board) held in ..... under Roll No..... and \*passed obtaining ..... marks out of.....marks or \*failed/\*placed under compartment in the subject of.....

1. Academic Distinction, if any.....
2. Co-curricular activities, if any.....

Brief particulars of disciplinary action by School / Board / University (including punishments such as expulsion, warning, fined for violation of School / Board / University / Hostel Rules, UMC/disqualification etc., if any.....

4. General Conduct during stay in the Institution: Good/Satisfactory/ Unsatisfactory

5. He/ she bears good/ bad character.

No.....

Date :.....

Signature Principal  
(with office seal)

\*Strike out whichever is not applicable.

**HARYANA RESIDENT CERTIFICATE**  
**(For bonafide Residents of Haryana only)**

Certified that Sh. / Km./ Smt..... son/ daughter of.....

Sh.....R/o.....(Complete address)  
 since..... and applicant for admission to various Engineering/ Technical  
 Coursed in Haryana, is a bonafide resident of Haryana State in terms of Chief Secretary, Haryana letter no.  
 62/17/95-6 GSI dated 3.10.1996 letter No. 62/32/2000 -6GSI dated 23.05.2003, letter No.  
 62/27/2003/6 GSI dtated 29.07.2003, letter no. 22/28/2003-3GS-III datd 30.01.2004 under  
 Clause.....

No.....

(Signature of the attesting authority)

Date:.....

Name.....

Place.....

Designation.....

(With legible office seal)

**NOTE :**

- I. The competent authorities to issue Haryana Resident Certificate will be as per State Govt. letter No. 22/28/2003-3 GS III dated 30.01.2004.
- II. The candidates, who have passed their qualifying examinations from the Universities/Board/Institutes located in Haryana are not required to produce Certificate of Haryana Resident.
- III. The certificate must have been issued on or after 31-1-2005.

**CERTIFICATE FROM THE EMPLOYER IN THE CASE OF EMPLOYEES OF GOVT. OF  
HARYANA, MEMBERS OF ALL INDIA SERVICES BORNE ON HARYANA CADRE,  
EMPLOYEES OF STATUTORY BODIES / CORPORATIONS**

Certifie that Sh./Km./Smt..... son/daughter/wife of Sh..... is serving as a Regular employee of Govt. of Haryana / Members of All India Services borne on Haryana Cadre/Regular Employees of Statutory Body/Corporation established by or under an Act of State of Haryana.

Presently, he/she is posted as ..... in the Department of.....at.....(Place of Posting)  
Sh./Km./Smt..... is his/her son/ daughter/dependent (if parents are not living), seeking admission in various technical courses in Haryana for the session 2020-21.

No. ....

Signature of Employer

Date : .....

Designation .....  
(legible Seal)

Place : .....

.....  
\*Strike out whichever is not applicable.

**Haryana Government**

Certificate Sr. No..... /Year...../The.....

**Photo of  
Applicant to be  
attested by the  
issuing  
Authority**

**SCHEDULED CASTE- CERTIFICATE**

This is to clarify that Shri/Smt./Kumari.....Son/ daughter of  
Sh..... resident of ..... Village/  
Town.....Tehsil.....District.....of the State/  
Union Territory..... belongs to the .....cast/Tribe, which is  
recognized as a Scheduled Caste/ Scheduled tribe under the Constitution (Scheduled Caste) order,1950.

2. Shri/Smt./Kumari..... and /or/his/her family ordinarily reside(s) in  
.....Village/Town.....of Tehsil.....District.....of the State/  
Union Territory .

Date:.....

Place:.....

(Signature of the attesting authority)

Name.....

Designation.....

Address.....

Telephone No.....

(With legible office seal)

- **Issuing Authority:** Tehsildar-cum Executive Magistrate,  
Naib Tehsildar- cum Executive Magistrate  
Head of Department in case of Government employees
- Strike out the paragraph which is not applicable.
- For instructions refer to [www.csharyana.gov.in](http://www.csharyana.gov.in)

**Haryana Government**

Certificate Sr. No...../Year...../Teh.....

Photo of  
Applicant to  
be attested by  
the Issuing  
Authority

**BACKWARD CLASS CERTIFICATE**

This is to certify that Shri/Smt./Kumari ..... Son/daughter of Shri ..... resident of ..... village/town.....Tehsil ..... District ..... of the State/Union Territory ..... belongs to the ..... Caste. This caste is mentioned in the State list of BC Block ..... (The applicant shall submit an affidavit that he/she falls/does not fall in creamy layer)

2. Shri/Smt./Kumari ..... and/or his/her family ordinarily reside(s) in .....Village/Town.....of Tehsil..... District.....of the State/Union Territory.....

3. This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt. letter No. 1170-SW(1)-95 dated 7-6-1995, No. 22/36/2000-3GS-III dated 09.08.2000, & No. 213-SW(1)-2010 dated 31-08-2010.

Signature with seal of Issuing Authority

Full Name.....

Designation.....

Address with .....

Telephone No. with code.....

Place.....

Date.....

- Issuing Authority: Tehsildar-cum-Executive Magistrate,  
Naib Tehsildar-cum-Executive Magistrate.  
Head o Department in case of Government employees

- Strike out the paragraph which is not applicable.
- For instructions refer to [www.csharyana.gov.in](http://www.csharyana.gov.in)

**NOTE: The parents of BC candidates (Block A & B) for benefit of reservation for their ward shall have to furnish an income certificate to the effect that they fall under the slabs of 0-3 lakh or 03-06 lakh or above 06 lakh annual income at the time of admission vide Haryana Govt Letter No 808-SW(I) dated 17.08.2016.**

**MEDICAL CERTIFICATE FOR PHYSICALLY HANDICAPPED**

**OFFICE OF THE CHIEF MEDICAL OFFICER.....**

No. ....

Dated: .....

Certified that Sh./Km./Smt. ....

son/daughter/wife of Sh. .... resident of ..... District

..... appeared before the Medical Board for medical check-up. On his/her Medical

Examination, it is found that the nature of handicap/disability is .....% and (as

applicable), is as under:

1. Blind or Low vision: .....

2. Hearing impairment .....

3. Locomotor disability/cerebral palsy .....

Thus, the candidate is physically handicapped as per standard norms of Haryana.

(Signature of the Applicant)

Date :

.....

Chief Medical Officer

Place : .....

.....

(Seal of the above authority)

\*The handicap disability should not be less than 40% and should not interfere with the requirement of professional career such as Engineering/Architecture/Technician etc.

**CERTIFICATE REQUIRED TO BE FURNISHED BY CHILDREN/ GRANDCHILDREN OF  
FREEDOM FIGHERS**

Certified that Sh./ Km./ Smt..... Son/ Daughter of  
Sh. ...., resident of (complete address), Freedom Fighter of  
Haryana (Identity No.....) is father/ grandfather of Sh./Km./Smt. (Name of Candidate)  
of Village/ Town.....Police Station.....Tehsil .....District  
.....State.....

No.....

Date : .....

Place : .....

Deputy Commissioner of  
District concerned of Haryana  
(SEAL OF OFFICE)

**CERTIFICATE FOR DECEASED OR DISABLED OR DISCHARGED MILITARY/ PARA-MILITARY PERSONNEL, EX-SERVICEMEN OR EX-PERSONNEL OF PARA-MILITARY FORCES**

Certified that Number.....Rank.....Name .....Son of..... Father.....Resident of Village.....Post Office.....Tehsil.....District..... belonging to the State of Haryana has served in the Army/ Air-Force/Navy/ .....Name of the Para-Military Force) from .....to ..... and subsequently invalidated out of service as under:

- (1) Medical Category
- i. for JCO's .....
  - ii. for ORS : Shape-I, II, III etc. ....
  - iii. for Rank / Designation (in case of Para-Military Forces).....
- (2) Reason of discharge/ retirement .....
- (3) Death
- whether killed in action.....
- or any other reason.....
- (4) If killed in action .....
- name of the war / operation .....
- (5) Disabled : Whether disabled during the war / operation (name).....
- (6) Nature of disability
- i. Whether permanent i.e. for life .....
  - ii. Whether temporary up to what extent) .....
- Next RSMB IS DUE .....
- Name of Records.....

Case No. ....

Signature of the issuing authority  
with designation and official  
Seal and stamp

Date : .....

Place : .....

Note: Only the certificate issued by the Officer duly authorized by the Army/ Navy / Air-Force/ Concerned Para-Military Force Headquarters, as the case may be, shall be entertained.



**CERTIFICATE FOR THE EX-EMPLOYEES OF INDIAN DEFENCE SERVICES/PARA-MILITARY FORCES**

Certified that Number.....Rank.....Name  
..... S/o or D/o .....Father/Mother of  
.....Resident of Village .....Post Office  
.....Tehsil.....Distt..... belonging to  
the State of Haryana, as per his/her service record at the time of entry into service, had served in the  
Army/ Air-Force/ Navy/ .....(Name of the Para-Military Force) from  
.....to .....and subsequently discharged/retired from the service on  
..... as per his/her service record. At the time of entry into service the home address  
given is ..... (Distt. ....) Haryana.

Signature  
Officer Commanding/ZilaSainik  
Board/Competent Authority  
(with Official Seal)

Place:.....  
Date:.....

\*(Strike out whichever is not applicable)

**CERTIFICATE OF MEDICAL FITNESS**

**(For admission to B.E/B.Tech. and B. Arch Courses in Haryana)**

**To be obtained only from gazette Government Medical Officer/ Medical Officer of a Government Undertaking. Please note that this certificate in no other form will be accepted. Medical Certificates issued by private medical practitioners will not be accepted.**

(Please refer to prescribed standards given overleaf)

Name .....

(in Block Letters)

Father's Name: Sh.....

Height: ..... Weight .....

Chest: .....

Heart & Lungs: .....

Vision: L: ..... R: .....

Colour Vision: .....

Hearing: .....

Hernia/Hydrocele/Piles: .....

Remarks : .....

I certify that I have carefully examined Sh./Km./Smt. ....son/daughter of Shri  
.....who has signed in my presence.

He/she has no mental and physical disease and is FIT.

Signature of the candidate

Station: .....

Date: .....

Signature of the Medical Officer  
With legible Seal

**(FOR PRESCRIBED MEDICAL STANDARDS FOR ADMISSION SEE NEXT PAGE)**

### **PRESCRIBED MEDICAL STANDARDS FOR ADMISSION**

An Engineering demands good physique and stamina. An applicant who suffers from any organic defect or does not have sound health so as to bear the strain of the course which must be heightened in his/her professional life would be well advised not to take up the Engineering/Architecture Profession. He/she must fulfill the following medical standards:

HEIGHT	:	Not less than 1.5 metre for male candidates, and not less than 1.2 metre for female candidates.
WEIGHT	:	41 Kg. approximately for male candidates and 37 kg. approximately for female candidates.
CHEST MEASUREMENT	:	Not less than 69 cms. with satisfactory limit of expansion and contraction for male candidates only
HEART & LUNGS	:	No abnormality.
HERNIA, HYDROCELE	:	Presence of these is a temporary disqualification & to be rectified before joining the course of study.
VISION	:	Normal, where defective, it must be corrected to 6/9 in the better eye and 6/12 in the worse eye. Eye should be free from congenital and other disease.
HEARING	:	Normal, where defective, it must be corrected.

**UNDERTAKING BY THE STUDENT**

I, (full name of student with admission/ registration/ enrolment number) s/o d/o Mr. / Mrs./Ms:..... aving been admitted to ..... (name of the institution) ..... have received a copy of the AICTE Regulation dated 1.7.2009 on Curbing the Menace of Ragging in Higher Educational Institutions, ( hereinafter called the “ Regulation”) carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular, perused **Clause 4** of the Regulation and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused **Clause 5(3)** and **Clause 8(4) (a)** of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
  - a) I will not indulge in any behavior or act that may be constituted as ragging under Clause 4 of the Regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 4 of the Regulations.
- 5) I hereby solemnly affirm that, if found guilty of ragging, I am liable for punishment according to clause 8(4)(a) of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this.....day of ..... month of..... year.  
.....

Signature of Student

Name:.....

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my Knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of month (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this on this the (day) of month (year) after reading the contents of this affidavit

**OATH COMMISSIONER**

**UNDERTAKING BY PARENTS/GUARDIAN**

- 1) I, Mr. /Mrs./Ms. .... (Full name of Parent/Guardian) father/ mother/ guardianof Mr./ Mrs./ Ms. .... (Full name of student with admission/registration/enrolment number) ..... having being admitted to ..... (name of the institution) ....., have received a copy of the AICTE Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulation") carefully read and fully understood the provisions contained in the said Regulations.
  - 2) I have, in particular, perused **Clause 4** of the Regulation and am aware as to what constitutes ragging.
  - 3) I have also, in particular, perused **Clause 5(4)** and **Clause 8(4)** of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
  - 4) I hereby solemnly aver and undertake that
    - a) My ward will not indulge in any behavior or act that may be constituted as ragging under **Clause 4** of the Regulations.
    - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 4 of the Regulations.
  - 5) I hereby solemnly affirm that, if found guilty of ragging, my ward is liable for punishment according to **Clause 8(4) (a)** of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
  - 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that the admission of my ward is liable to be cancelled.
- Declared this.....day of.....month of .....year.....
- Signature of Parents/Guardian
- Name: .....
- Address: .....
- Mobile No./Tel. Phone: .....

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my Knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of month (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this on this the (day) of month (year) after reading the contents of this affidavit

**OATH COMMISSIONER**

**CRITERIA FOR EXCLUDING CREAMY LAYERS FROM  
BACKWARD CLASSES**

Description of the Category	To whom rule of the exclusion will apply
I. Constitutional Posts	<p>Son(s) and daughter(s) of :</p> <ol style="list-style-type: none"> <li>President of India</li> <li>Vice President of India</li> <li>Judges of the Supreme Court and of the High Courts;</li> <li>Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commission; Controller and Auditor General of India;</li> <li>Persons holding Constitutional positions of like nature.</li> </ol>
II. Service Category	Son(s) and daughter(s) of :
Group A/Class-I Officers of the Central and Services (Direct Recruits)	<ol style="list-style-type: none"> <li>Parents, both of whom are Class 1 Officers;</li> <li>Parents, either of whom is a Class I Officers;</li> <li>Parents both of whom are Class I Officers; but one of them dies or suffers permanent incapacitation.</li> <li>Parents, either of whom is a Class 1 Officers; and such parents dies or suffers permanent incapacitation and before such death or such incapacitation has the benefit of employment in any international organization like; U.N., I.M.F., World Bank etc. for a period not less than 5 years.</li> <li>Parents, both of whom are Class I Officers die or suffers permanent incapacitation and before such death or such incapacitation of the both, either of them has had the benefit of employment in any international organization like; U.N., I.M.F., World Bank etc. for a period not less than 5 years.</li> </ol> <p><b>Provided that the rule of exclusion shall not apply in the following cases:</b></p> <ol style="list-style-type: none"> <li>Sons and daughters of parents, either of whom or both of whom are class I Officers and such parent(s) dies/ die or suffer permanent incapacitation.</li> <li>A lady belonging to OBC category as got married to a Class I Officer, and may herself like to apply for a job.</li> </ol>
B. Group B/Class-II Officers of the Central and State Services (Direct Recruitment)	<p>Son(s) and daughter(s) of :</p> <ol style="list-style-type: none"> <li>Parents, both of whom are Class II Officers;</li> </ol>

	<p>b) Parents, or whom, only the husband is a Class II Officer, and he gets into Class I at the age of 40 or earlier.</p> <p>c) Parents, both of whom are Class II Officers; but one of them dies or suffers permanent incapacitation and either one of them has had the benefit of employment in any international organization like; U.N, I.M.F., World Bank etc. for a period not less than 5 years before such death or permanent incapacitation.</p> <p>d) Parents, of whom, the husband is a Class I Officer (Direct recruit or pre-forty promoted) and wife is a Class II Officer and the wife dies or suffer permanent incapacitation; and</p> <p>e) Parents, of whom, the wife is a Class I Officer (Direct recruit or pre-forty promoted) and the husband is a Class II Officer and the husband dies or suffer permanent incapacitation.</p> <p><b>Provided that the rule of exclusion shall not apply in the following cases:</b></p> <p>Sons and daughters of:</p> <p>a) Parents both of whom are class II Officers and one of them dies or suffer permanent incapacitation.</p> <p>b) Parents, both of whom are Class II Officers, and both of them die or suffer permanent incapacitation, even though either of them has had the benefit of employment in any international organization like, U.N, I.M.F., World Bank etc. for a period not less than 5 years before their death or permanent incapacitation.</p>
C. Employees in Public Sector Undertakings etc.	<p>The criteria enumerated in A and B above, in this category apply mutatis mutandi to officers holding equivalent or comparable posts in PSUs, Banks, insurance organizations, equivalent or comparable basis in these institutions, the criteria specified in category V below will apply to the officers in these institutions.</p>
IV. Armed Forces including <b>Para Military Forces</b> (person holding civil posts not included)	<p>Son(s) and daughter(s) of either or both of whom is or are in the rank of Colonel and above in the army and to the equivalent posts in the Navy and the Air Force and the Paramilitary Forces:</p> <p>Provided that:</p> <p>i) If the wife of an Armed Force Officer is herself in the Armed Forces (i.e. the category under consideration) the rule of exclusion will apply only when she herself has reach the rank of</p>

	<p>colonel.</p> <p>ii) The service ranks below colonel of husband and wife shall not be clubbed together.</p> <p>iii) If the wife of an officer in the Armed Forces is in civil Employment, this will not be taken into account for applying the rule of exclusion unless she false in the service category under Item No. II, in which case, the criteria and condition enumerated therein, will apply to her independently.</p>
IV. <b>property Owners</b> (Agricultural Holdings)	Son(s) and Daughter(s) of persons belonging to a family (father, mother and minor children) which owns land more than land permissible under the Ceiling Act of Haryana State.
V. Income/ Wealth Test	<p>Son(s) and Daughter(s) of:</p> <p>a) Persons having Gross Annual Income (Income from all Sources) or rupees above 6.0 lacs rupees per annum (as per Social Welfare Notification No. 808-SW(1) dated 17.08.2016 and <b>Vide Notification No.1282-SW(1) dated 28.08.2018</b>) or possessing wealth above the exemption limits as prescribed in the Wealth Tax for a period of three consecutive years.</p> <p>b) Persons in categories I,II, III and IV, who are not disentitled to benefit of reservation but have income from other sources of wealth which will bring them within the income/wealth criteria mentioned in (a) above.</p> <p><b>Explanation:</b></p> <p>I. Income means income from all sources.</p>



**APPENDIX-B****LIST OF BACKWARD CLASSES IN HARYANA STATE-BLOCK-A**

S.No.	CASTE NAME	S.No.	CASTE NAME
1.	Aheria, Aheri, Heri, Naik, Thori or Turi, Hari	36.	Khanghera
2.	Barra	37.	Kuchband
3.	Beta, Hensi or Hesi	38.	Labana
4.	Bagria	39.	Lakhera, Manihar, Kachera
5.	Barwar	40.	Lohar, Panchal-Brahmin
6.	Barai, Tamboli	41.	Madari
7.	Baragi, Bairagi, Swami, Sadh	42.	Mochi
8.	Battera	43.	Mirasi
9.	Bharbhunja, Bharbhuja	44.	Nar
10.	Bhat, Bhatra, Darpi, Ramiya	45.	Noongar
11.	Bhuhalia Lohar	46.	Nalband
12.	Changar	47.	Pinja, Penja
13.	Chirimar	48.	Rehar, Rehara or Re
14.	Chang	49.	Raigar
15.	Chimba, Chhipi, Chimpa, Darzi Rohilla	50.	Rai Sikhs
16.	Daiya	51.	Rechband
17.	Dhobis	52.	Shorgir, Shergir
18.	Dakaut	53.	Soi
19.	Dhimar, Mallah, Kashyap Rajpoot, Kahar, Jhinwar, Dhinwar, Khewat, Mehra, Nishad, Sekka, Bhisti, Sheikh-Abbasi	54.	Singhikant, Singiwala
20.	Dhosali, Dosali	55.	Sunar, Zargar, Soni
21.	Faquir	56.	Thathera, Tamera
22.	Gwaria, Gauria or Gwar	57.	Teli
23.	Ghirath	58.	Banzara, Banjara
24.	Ghasi, Ghasiara or Ghosi	59.	Weaver (Jullaha)
25.	Gorkhas	60.	Badi/Baddon
26.	Gawala, Gowala	61.	Bhattu/ Chattu
27.	Gadaria, Pal, Baghel	62.	Mina
28.	Garhi, Lohar	63.	Rahbari
29.	Hajjam, Nai, Nais, Sain	64.	Charan
30.	Jhangra-Bhrahman, Khati, Suthar Dhiman-Brahmin, Tarkhan, Barhai, Baddi	65.	Chaaraj (Mahabrahman)
31.	Joginath, Jogi, Nath, Jangam-Jogi, Yogi	66.	Udasin
32.	Kanjar or Kanchan	67.	Ramgarhia
33.	Kurmi	68.	Rangrez, Ligar, Nilgar, Lallari
34.	Kumhars, Prajapati	69.	Dawala, Soni-Dawala, Nyaaria
35.	Kamboj	70.	Bhar, Rajbhar
		71.	Nat (Muslim)
		72.	Jangam

**LIST OF BACKWARD CLASSES IN HARYANA STATE (Block- B)**

S.No.	CASTE NAME		
1.	Ahir/Yadav		
2.	Gujjar		
3.	Lodh/lodha/Lodhi		
4.	Saini, Shakya		
5.	Meo		
6.	Gosai/ Gosain/ Goswami		

**APPENDIX-C**

**LIST OF SCHEDULED CASTES IN HARYANA STATE**

Tentative

No. 62/32/2000-6GSI

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Department in Haryana
  2. The Commissioners Rohtak, Gurgaon, Hisar and Ambala Divisions
  3. The Registrar, Punjab and Haryana High Court
  4. All the Deputy Commissioners in Haryana
  5. The Managing Directors of all Boards and Corporations in Haryana
  6. The Registrars, Maharishi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hisar, Guru Jambheshwar University, Hisar and Ch. Devi Lal University, Sirsa.
- Dated, Chandigarh the 23.05.2003

**Sub :** **Bonafide residents of Haryana- Guidelines regarding**

Sir,

1. I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.1996 on the subject noted above vide which the powers of issuing Haryana Resident Certificate was vested with District Magistrate/ General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/ Sub-Divisions.
2. The matter has been reconsidered by the State Government in view of the problems being faced by the public in general and the students' community in particular in obtaining a Resident Certificate from the concerned authorities. With a view to improve the existing system in public interest, it has been decided by the Government to delegate powers of District Magistrates/ City Magistrates/ Sub-Divisional Officers (Civil) to Tehsildars to issue Haryana Resident Certificate to the claimant(s). Henceforth, the Tehsildars of Revenue Department are authorized to issue Resident Certificates besides the aforesaid functionaries.
3. These instructions may be observed by all concerned meticulously.

Yours faithfully,

Sd/-

Under Secretary General Administration,  
for Chief Secretary to Government Haryana.

To

All the Financial Commissioners and Principal Secretary/ Commissioners and Secretaries to Government Haryana.

U.O.No. 62/32/2000-6GSI

Dated, Chandigarh the 23.05.2003

No. 62/27/2003-6GSI

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana
  2. The Commissioners Rohtak, Gurgaon, Hisar and Ambala Divisions
  3. The Registrars, Punjab and Haryana High Court
  4. All the Deputy Commissioners in Haryana
  5. The Managing Directors of all Boards and Corporations in Haryana
  6. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hisar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa.
- Dated, Chandigarh

**Sub :** **Bonafide residents of Haryana- Guidelines regarding**

Sir,

1. I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 and No. 62/32/2000-GSI, dated 23.5.2003 on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of resident for purpose of admission to educational institutions (including technical/ medical institutions).
2. The matter has been reconsidered by the State Government in view of the problems faced by the children and wards of accredited journalist recognized by Government of Haryana and it has been decided that the children and wards of the accredited journalists residing at Chandigarh and recognized by Government of Haryana would also be eligible for the grant of Residence Certificate only for the purpose of admission in the academic institutions of Haryana State.
3. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Yours faithfully,

Under Secretary General, Administration,  
for Chief Secretary to Government Haryana.

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/ Commissioners and Secretaries to Government of Haryana for information and necessary action.

Yours faithfully,

Under Secretary General, Administration,  
for Chief Secretary to Government Haryana.

To

All the Financial Commissioners and Principal Secretary/ Commissioners and Secretaries to Government of Haryana.

U.O.No. 62/27/2003-6GSI

Dated, Chandigarh the July 29,2003

Copy of letter No. 22/28/2003-3GSIII Dated, the 30<sup>th</sup> January, 2004.

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana.
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala Divisions
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana.
5. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa.

Dated, Chandigarh the 30<sup>th</sup> January, 2004.

**Sub: "Streamlining the procedure in the offices regarding issuing of Resident/Income Certificates and the Caste Certificate to Scheduled Castes and Backward Classes".**

Sir,

1. I am directed to invite your attention to Haryana Government letter Nos. 62/17/95-2GSIII, dated 03.10.1996, No. 22/51/93-3GTSIII, dated 12.08.93 and even No. dated 14.10.97 on the subject noted above wherein instructions regarding the Caste Certificates (SC/BC/OBC), and Resident Certificates have been issued.

The policy has been reviewed keeping in view the various courts judgements and the hardships caused to the individuals in obtaining above quoted certificates. Government is of the view that the procedure be institutionalized by delegating powers at proper level for ensuring speedy disposal of work without any harassment or exploitation. The present modification of the policy also aims at simplifying the procedure for obtaining certificate by an individual falling under the reserved categories.

2. The matter has been reconsidered in depth by the State Government in view of the problems being faced by the Government employees in obtaining these certificates. With a view to improve the existing system in issuing various certificates, it has been decided by the Government that henceforth Circle Revenue Officers (Tehsildars/ Naib Tehsildar-cum-Executive Magistrate) concerned will be authorized to issue Resident as well as Caste Certificate (SC/BC/OBC) after getting the verification done through the subordinate revenue staff in case of applicants residing in the rural area and through the Corporation concerned in case of applicants residing in urban areas. It has further been decided that in case of Haryana Government employees serving in the offices located at Chandigarh/ Panchkula and residing at Chandigarh/ Panchkula, the Resident Certificate and the Caste Certificates to SC/BC employees and for their children may be issued by their respective Heads of Departments also.
3. The validity of Resident Certificate issued by the competent authority shall be as long as the holder of this certificate maintains his residential address in Haryana State.
4. SC certificate once issued be valid as long as the caste is not removed from the Schedule of the Constitution and BC certificate shall be valid for life from the date of issue of the certificate or till the applicant does not fall into creamy layer category as defined from time to time. The applicant

applying for BC certificate would also submit a self declaration on simple paper that he does not fall under creamy layer category. However, if the certificate has been obtained by fraud or misrepresentation or concealment of facts or by some other means, the said certificate shall be declared as invalid/ non-est and benefit taken by the applicant will be withdrawn and a criminal case shall be registered against the applicant misrepresenting the facts as well as against the guilty officers/ officials, if any. In addition, Social Justice & Empowerment Department, Haryana is being directed to finalize the modalities and procedure to constitute the Scrutiny Committee.

The files relating to Caste and Resident certificate shall be retained for 10 years and Register shall be retained permanently. The proformae of the application form, Register and SC/BC certificates prescribed by the Government shall be followed by all the Departments/ Institutions in letter and spirit as it has come to the notice of the Govt. that some Department/ Institutions demand such certificates in proformae which are at variance with the proformae in which these certificates are being issued by the competent authorities (Tehsildar/ Naib Tehsildar/ HODs). It is, therefore, decided that the Departments/ Institutions shall accept these certificates only in the proformae in which these are being issued by the competent authorities which have been prescribed by the Govt. itself.

5. To make institutional arrangements, it has also been decided that in future the Resident and Caste certificates will be issued to all the students studying in class 8<sup>th</sup> every year as per the time schedule given below :-

i	Filling of application form by the Parents/ students.	1 <sup>st</sup> Nov. to 10 <sup>th</sup> Nov. every year
ii	Verification by	
	a. Sarpanch/ Nambardar in case of rural areas and Municipal Councillors in case of Urban areas.	upto 15 <sup>th</sup> Nov. every year
	b. Verification by Patwari in case of rural areas/ EO/ Secy. (MC) any other officer/ official authorized by the local body for the purpose in case of urban areas.	30th November.  upto 15th Dec
	c. Head Teacher/ Head-master	
iii	Forwarding of application to CRO by Head Teacher/ Head Master	Upto 31 <sup>st</sup> December.
iv	Verification & issue of certificate by CRO	Upto 31 <sup>st</sup> Jan. every Year

6. All the application forms of a particular School may be sent to the Tehsildar/ Naib Tehsildar concerned preferably at one go so that the certificates are issued and sent back to the Headmasters of Government Schools/ Private Schools for distribution to the concerned students. The Head Teacher/ Headmaster shall be responsible for getting the application forms filled and files prepared of all the students presently studying in Class-VIII to XII will be issued these certificates during the months of January, 2004 to March, 2004. The schedule will be finalized by the concerned Deputy Commissioner in this regard.
7. It has been further decided that in case of SC/BC students claiming benefit under various welfare schemes upto Class IX, the benefits will be given by the Headmaster/ Head Teacher after getting the verification done from Sarpanch/ Nambardar/ MC and a caste certificate issued by the CRO (Tehsildar/ Naib Tehsildar) may not be demanded for this purpose by the School authorities.

8. The matter regarding issue of income certificate to the students for claiming various benefits in educational institutions has been considered and it has been decided that in future the income certificate for educational purpose will be issued by the CRO (Tehsildar/ Naib Tehsildar concerned) and income certificate for other purposes by the SDO (C) concerned taking into account income of the applicant from various sources including agriculture, trade, profession, salary etc. The verification will be got done through the subordinate revenue staff in case of applicants residing in rural areas and through the Executing Officers/ Secretary of the concerned Municipal Committee/ Municipal Corporation in case of applicants residing in urban areas.
9. It has also been brought to the notice of the Government that when posts are advertised, fairly large number of candidate apply for such posts and Haryana Public Service Commission/ Haryana Staff Selection Commission/ Department demand attested copies of Resident/ Caste certificates and other documents from the candidates. This creates not only financial problems for the unemployed youths but also increases the workload in the offices. Similar is the position in case of admission to educational/ professional Engineering institutions. To give relief to the public, it has been decided that at the time of applying for job or for admission in educational institutions including technical/ professional institutions etc. self attested photo-copy of the certificate about the residence and caste status shall be sufficient and at the time of final interview/ selection, original papers, including Castes and Resident Certificate issued by the competent authorities may be obtained/ examined/ inspected by the concerned departments/ institutions and attested copies thereof be kept in record. The fact may also be cross-checked/ verified at the time of verification of the antecedents of the applicants before he/she joins the Government service. Similar practice will be followed for degrees/ mark-sheets/ other certificates of academic qualifications. Necessary action to amend/ revise the application form in this regard shall be taken by Haryana Public Service Commission/ Haryana Staff Selection Commission/ Head of the Departments/ Universities etc. at their own level under intimation to the Government. These instructions may be brought to the knowledge of all for strict compliance.

Yours faithfully,

Sd/-

Under Secretary General, Administration,  
for Chief Secretary to Government Haryana.

To

All the Financial Commissioners and Principal Secretary/ Commissioners and Secretaries to Government Haryana.



**Copy of letter No. 62/17/95-6GSI dated 17.7.98 from the Chief Secretary to Govt. Haryana addressed to all the Heads of Deptt. and Org.**

**Subject: Bonafide residents of Haryana-guidelines regarding.**

Sir,

1. I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 regarding the subject mentioned above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Bonafide residents of Haryana for the purpose of admission of educational institutions (including technical/ medical institutions).
2. Several departments have sought clarification from the State Govt. whether adhoc/ contract/ daily-waged employees are also covered under these institutions.
3. The matter has been examined by the Government. It is clarified that only regular employees of the State Govt./ Statutory bodies/ corporations and Govt. of India mentioned in the above instructions and not ad hoc/ contract/ daily-waged of these State Govt./ Statutory bodies/ corporations fall within the ambit of these instructions. Accordingly, in the sub-Clause (a), (b) and (c) of Clause (ii) in para 1 of the instructions in question, for the word "employee" the word 'regular employee' is substituted and should be read as such.

These instructions may be noted carefully for compliance.

**List of self-styled Institutions/ Universities which have been declared fake by the University Grants Commission and other Government bodies**

List of 24 fake universities released by UGC

New Delhi: The University Grant Commission (UGC) has released a list of 24 fake universities. It has posted the list on the UGC website. According to experts, there are hundreds of fake universities and colleges across India. Following is the list released by the UGC:

**Delhi**

1. Commercial University Ltd., Daryaganj, Delhi
2. United Nations University, Delhi.
3. Vocational University, Delhi.
4. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi-110008.
5. Indian Institute of Science and Engineering, New Delhi.
6. Viswakarma Open University for Self-Employment, Rozgar Sewasadan, 672, Sanjay Enclave, Opp. GTK Depot. Delhi-110033.
7. Adhyatmik Vishwavidyalaya (Spiritual University), 351-352, Phase-I, Block-A, Vijay Vihar, Rithala, Rohini, Delhi-110085.

**Karnataka**

8. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.

**Kerala**

9. St. John's University, Kishanattam, Kerala.

**Maharashtra**

10. Raja Arabic University, Nagpur, Maharashtra.

**West Bengal**

11. Indian Institute of Alternative Medicine, Kolkatta.
12. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builtech inn, 2<sup>nd</sup> Floor, Thakurpurkur, Kolkatta- 700063

**Uttar Pradesh**

13. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
14. Mahila Gram Vidyapity/ Vishwavidyalaya, (Women's University) Prayag, Allahabad,
15. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
16. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
17. Netaji Subhash Chandra Bose Univeristy (Open University), Achaltal, Aligarh, Uttar Pradesh.
18. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.
19. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh.
20. Indraprastha Shikdha Parishad, Institutional Area, Khoda, Makanpur, Noida Phase-II, Uttar Pradesh.

**Odisha**

21. Nababharat Shiksha Parishad, Anupoorna Bhawan, Plot No. 242, Pani Tanki Road, Shaktinagar, Rourkela-769014.
22. North Orissa University of Agriculture & Technology, Odisha.

**Puducherry**

23. Sree Bodhi Academy of Higher Education, No. 186, Thilaspeth, Vazhuthavoor Road, Puducherry-605009

**\*Bhartiya Shiksha Parishad, Lucknow, UP- the matter is subjudice before the District Judge-Lucknow**

## **Appendix-F**

**B.TECH LATERAL ENTRY INSTITUTION FOR 2020-21**

Tentative

**FEE STRUCTURE FOR THE SESSION 2020-21**

<b>Fee Structure B.Tech ( in Rs. per student per annum)</b>			
<b>Sr. No.</b>	<b>Institute Name ( Govt. / Govt. Aided/ University Department)</b>	<b>Total Fee</b>	
1.	Ch. Devi lal State Institute of Engineering & Technology, Panniwala Mota		
2.	Ch. Ranbir Singh State Institute of Engineering & Technology, Silani Kesho (Jhajjar)		
3.	Rao Birender Singh State Institute of Engineering & Technology, Zainabad (Rewari)		
4.	State Institute of Engineering & Technology, Nilokheri		
	Tuition Fee	30,000/-	
	Student Fund	3000/-	
	Seminar /Conference etc	500/-	
	Students Aid Fund	500/-	
	Caution Money	500/-	
	Lab. Development, Internet, placement, Counseling, Training	2500/-	
	Examination Fee	1000/-	
	Sport/ Youth Welfare Magazine Medical/NSS,1 Card etc.	2000/-	
	<b>Total</b>	<b>40000/-</b>	
5	<b>YMCA University of Science &amp; Tech., Faridabad</b>		
	Tuition Fee	26565/-	
	Dev. Fee	4500/-	
	Exam Fee	1500/-	
	University Dev. Fee	1000/-	
	University Registration Fee	1500/-	
	HHK	20/-	
	Dr. R.K. Fund	70/-	
	SAF	1265/-	
	Youth Red Cross	60/-	
	Processing Charges	200/-	
	Students security	2000/-	
	Library Security	5000/-	
	I Card	100/-	
	Alumni Fee	500/-	
	Misc	465/-	
	<b>Total Fee for 1<sup>st</sup> Sem.</b>	<b>44745/-</b>	
	<b>Fee for 2<sup>nd</sup> Sem.</b>	<b>32565/-</b>	
	<b>Total Fee for 1<sup>st</sup> Year</b>	<b>77310/-</b>	
6	<b>Guru Jambheshwar University of Science &amp; Tech. Hisar</b>	<b>Rs.61050.00 per Annum</b>	
7	<b>Ch. Charan Singh HAU, Hisar</b>	Boys	18505(Hostler)
			14855 (Non-hostler)
		Girls	14005(Hostler)
			10355 (Non-hostler)
8	<b>University Institute of Engg. &amp; Technology, MDU Rohtak</b>		
	Name of the Deptt./Instt. (UIET, M.D.U.)		
	Name of the Course:- B.Tech (SFS)		
	Admission Fees	50	
	Tuition Fees	55000	
	A.Fund	240	
	Dev. Fund	11000	
	Security Refundable	500	
	Curriculum Charges	50	
	Other Charges	2124	
	Exam Fee	1000/-	

	<b>Total Fee</b>	<b>69964/-</b>
9	<b>DBCR University of Science &amp; Technology Murthal.</b>	
	University Fee at the time of admission (One time) consists of Admission Fee & Regn. Fee=3000/-, Alumni Fund=1000/-, Caution Money (Refundable)=3000/- Training and placement fee=3000/-	10000/-
	University Fee (Half Yearly) Tuition Fee=8000/- Exam Fee=1750/-	9750/-
	To be paid (yearly) internet facility fee=3000/-, Lab equipment =5000/-, equipment Maintenance Fee=3000/-, Renovation Fund =1000/-, Library fee=2000/- Accreditation Fee=1000/- Continuation Fee=1000, Development Fund=5000/-	21000/-
	Student fund Charges (Yearly) Red Cross fee=100, Medical Fee=250/-, Magazine /News Letter Fee=250/- Benevolent Fund Scheme=250/-, Sport Fund=750/- Youth Welfare Fund =750/-, Identity-cum-Library Card=100/- NSS Fee=200/- Student Amalgamation Fund=2000/-	4650/-
	Hostel Fee Charges (Yearly)	Single=6000/- Sharing=4000/-
	<b>Grand Total=</b>	<b>Single=51400/- Sharing=49400/- Day Scholar =45400/-</b>
10	<b>School of Engineering &amp; Sciences, BPS Mahila Vishwavidyala, Khanpurkalan</b>	<b>46,400/-</b>
11	<b>Kurukshetra University, Kurukshetra</b>	
1	Institute of Mass Communication & Media Technology (B.Tech (Printing, Graphics & Packaging)	<b>40,000/-</b>
2	Instrumentation B.Tech (Instrumentation)- (fee structure with elaboration such as tuition fee, Dev. Fund, Student Fund and etc.)	<b>51783/-</b>
3	<b>University Institute of Engineering &amp; Technology (UIET), KUK</b>	
	Tuition Fee	<b>50000/-</b>
	Development Fee	<b>13000/-</b>
	Other Funds	<b>12800/-</b>
	<b>Total Fee</b>	<b>75800/-</b>
<b>Note: Fee structure is subject to change. The latest information for the fee to be charged can be seen on the respective University/Govt. Engineering College website.</b>		

S. No	Institute Name ( Self Financing)	Fee Fixed by SFC			
		Tuition Fee	Dev Fund	Total	
1.	Advanced Institute of Technology & Management, Aurangabad, Faridabad.	63000	15000	<b>78000</b>	
2.	Akido College of Engineering, Shahpur- Bupania Road, Village Lowakhurd, Bahadurgarh	44000	11000	<b>55000</b>	
3.	Ambala College of Engineering & Applied Research, Village Devsthali, Near Mithapur, Ambala-Jagadhri Highway, P.O. Sambhalkha, Distt. Ambala.	53000	7950	<b>60950</b>	
4.	Apex Institute of Management & Technology, Village Gorgarh, Tehsil Indri, Distt. Karnal	38300	8900	<b>47200</b>	
5.	Aravali College of Engineering & Managment, Village Jasana Faridabad	55000	15000	<b>70000</b>	
6.	Asia Pacific Institute of Information Technology SD India, Toll Plaza, G.T. Road, Panipat	78300	11700	<b>90000</b>	
7.	B.M College of Technology & Management, Village Hari Nagar (Dumha), Tehsil Farrukhnagar (Gurgaon)	38300	8900	<b>47200</b>	
8.	B.S. Anangpuria Institute of Technology & Management Alampur, Faridabad	55834	8375	<b>64209*</b>	<b>*Clarification Note:-</b> The institute has initiated litigation regarding fees in Punjab & Haryana High Court, Chandigarh. This fee structure is subject to the final outcome of

					CWP No. 11640 of 2018
9.	Bharat Institute of Technology, Sonapat-Gohana Highway, Near Mohana Police Station, Sonapat.	48000	12000	<b>60000</b>	
10.	Bhiwani Institute of Technology & Sciences, Bhiwani	38300	8900	<b>47200</b>	
11.	BRCM College of Engineering & Technology, Behal, Distt. Bhiwani	64000	16000	<b>80000</b>	
12.	CBS Group of Institutions, Village Fathepuri, Distt. Jhajjar, Haryana.	40000	10000	<b>50000</b>	
13.	D.P.G. Institute of Technology & Management, Sector-34, Near Hero Honda Chowk, Gurgaon.	44000	11000	<b>55000</b>	
14.	Delhi Global Institute of Technology, Village & Post of Brahana, Tehsil Beri, Distt. Jhajjar.	40000	10000	<b>50000</b>	
15.	Delhi College of Technology & Management, 77th Km Stone, National Highway-2, Gudhrana, Hodal, Distt. Faridabad.	53000	12000	<b>65000</b>	
16.	Delhi Institute of Technology Management & Research, Village Firozpur Kalan, Tehsil Balabhgarh, Faridabad.	40000	10000	<b>50000</b>	
17.	Delhi Technical Campus, Village Beer Barakthabad (Nayagaon), Badli Road, Bahadurgarh, Jhajjar.	44000	11000	<b>55000</b>	
18.	Doon Valley Institute of Engineering and Technology, Outside Jundla Gate, Karnal	38500	13000	<b>51500</b>	
19.	Dronacharya College of Engineering, Gurgaon	122700	18400	<b>141100</b>	
20.	Echelon Institute of Technology, Village Kabulpur Kheri Manjawali Road, Naharpar Faridabad, Haryana	62000	18000	<b>80000</b>	
21.	E-max Institute of Engineering & Technology, Village, Gola, P.O. Bhadauli, Tehsil Mullana Distt. Ambala	53000	12000	<b>65000</b>	
22.	Faculty of Engineering JB School of Technology & Managment, Kheri Manjhavali Road, Nahar Par, Village Manjhavali, Faridabad	43000	12000	<b>55000</b>	
23.	Faculty of Engineering, Nav Nirman Sewa Samiti's Samalkha Group of Institutions, Village Hathwala, Samalkha, Panipat. <b>(Integrated Campus)</b>	65120	9768	<b>74888</b>	
24.	Faculty of Engineering, R.P. Educational Trust Group of Institutions, Village Bastara Tehsil Gharaunda, Distt. Karnal. <b>(Integrated Campus)</b>	44000	12000	<b>56000</b>	
25.	Galaxy Global Imperial Technical Campus, Saha-Shahabad Road, Village Dinarpur, Sub Tehsil Saha, Distt. Ambala- 133102.	44000	11000	<b>55000</b>	
26.	Ganga Institute of Technology & Management, 20 Km. Milestone, Jhajjar Bhadurgarh Road, Vill. Kablana, Distt. Jhajjar.	51400	7710	<b>59110</b>	
27.	Ganpati Institute of Technology & Management, Village Bilaspur, Near Jagadhari Distt. Yamuna Nagar	43000	12000	<b>55000</b>	
28.	Gateway Institute of Engineering & Technology, Village Fazilpur & Garh Sahajanpur, Tehsil & Distt. Sonapat-131001.	60000	16000	<b>76000</b>	
29.	Geeta Engineering College, Village Naultha, Distt. Panipat	72461	10869	<b>83330</b>	
30.	Global Institute of Technology & Management, 6 KM Milestone, Village Khurampur, Farrukhnagar, Haily Mandi Road, Gurgaon, Haryana.	46000	14000	<b>60000</b>	
31.	Global Research Institute of Management & Technology, Village Nachraun, Radaur, Tehsil Jagadhri, Yamuna Nagar	38300	8900	<b>47200</b>	
32.	Guru Nanak Institute of Technology, Village Sohana, (Near Mullana) Tehsil Barara, Distt. Ambala (Haryana)	43000	12000	<b>55000</b>	
33.	Haryana Engineering College, Old Chhachrauli Road Jagadhari, Yamuna Nagar	55000	15000	<b>70000</b>	
34.	Hindu College of Engineering, Sonapat.	48000	12000	<b>60000</b>	
35.	ICL Institute of Engineering of Technology, Sountli, Ambala	73950	11050	<b>85000</b>	

36.	Institute of Tech. & Sciences, 5 Km Stone, Bhiwani-Rohtak Road, Bhiwani	38300	8900	<b>47200</b>	
37.	International Institute of Engineering & Technology, Village Samani, Tehsil Thanesar, Distt. Kurukshetra.	40000	10000	<b>50000</b>	
38.	International Institute of Technology & Management, 49 KM, G.T. Karnal Road (NH-1), Murthal, Sonapat	40000	10000	<b>50000</b>	
39.	Jai Parkash Mukand Lal Innovative Engineering & Technology Institute, Village Chhotabans, Radaur, Yamuna Nagar.	48400	7260	<b>55660</b>	
40.	Jan Nayak Ch. Devi Dayal College of Engineering, Barnala Road, Sirsa.	46000	14000	<b>60000</b>	
41.	Jind Institute of Engineering & Technology, Jind	55000	15000	<b>70000</b>	
42.	Karnal Institute of Technology & Management, Kurukshetra Road, Fatehpur-Pundri, 6 KM. Via Air Strip Road, Kunjpura (Karnal) Haryana.	40000	10000	<b>50000</b>	
43.	KIIT College of Engineering, SohnaBhondsi Road, Gurgaon	60000	15000	<b>75000</b>	
44.	Krishna Vidyapeeth of Management & Technology, Campus Khera (Siwani), District Bhiwani.	44000	6600	<b>50600</b>	
45.	Maa Saraswati Institute of Engineering & Technology, Near Khairari Mod, Kalanaur Khurd, Kalanaur Rohtak	44000	11000	<b>55000</b>	
46.	Mahabir Engineering College, Bullana, Hissar Road, Ambala City (Haryana).	44000	6600	<b>50600</b>	
47.	Maharana Partap Institue of Technology & Management, VPO Dhanonda, Block Kanina, Distt. Mohindergarh.	40000	10000	<b>50000</b>	
48.	Maharishi Ved Vyas Engineering College Old Bilaspur Road, Near Jaroda Gate, Jagadhri	52000	13000	<b>65000</b>	
49.	Management Education & Research Institute, Asandha, Near Sampla, Tehsil Bhagudargarh, Jhajjar	46000	14000	<b>60000</b>	
50.	Manav Institute of Technology & Management, VPO Jevra, Barwala Road, Hisar.	38300	8900	<b>47200</b>	
51.	Mata Raj Kaur Institute of Engineering & Technology, Vill. Gangoli, PO Saharanwas, Distt. Rewari.	40000	10000	<b>50000</b>	
52.	Matu Ram Institute of Engineering & Management, Opp. A.I.J.H.M. College, Delhi Road, Rohtak.	38300	8900	<b>47200</b>	
53.	NGF College of Engineering & Technology, Village Aurangabad, Tehsil Hodal, Distt. Faridabad, Haryana.	46000	14000	<b>60000</b>	
54.	*P.M. College of Engineering, Village Kami, Distt. Sonapat	46000	12000	<b>58000</b>	
55.	Panchkula Engineering College, Village Mouli, Panchkula	55000	15000	<b>70000</b>	
56.	Panipat Institute of Engineering & Technology, Pattikalyana, 70 Milestone, G.T. Road, Samalkha, Panipat	63000	15000	<b>78000</b>	
57.	Pt. L.R. College of Technology (Technical Campus), Kaboolpur Banger, Sohna-Samaypur Road, Near Sector-56, Ballabgarh, Faridabad.	44000	11000	<b>55000</b>	
58.	R.N. College of Engineering & Technology, Village Mohidinpur Thirana, Tehsil Madlauda, Assand Road, Distt. Panipat.	40000	10000	<b>50000</b>	
59.	Rao Pehlad Singh College of Engineering & Technology, Vill. Balana, Distt. Mohindergarh-123029.	38300	8900	<b>47200</b>	
60.	Rattan Institute of Technology & Management, Savely, Hodal Faridabad.	43000	12000	<b>55000</b>	
61.	Rawal Institute of Engineering & Technology, Sohna Road, Near Vill. Zakopur, Tehsil Ballabhgarh, Distt. Faridabad.	60000	16000	<b>76000</b>	
62.	RP Inderprashta IT, Bastara, Karnal	60000	18000	<b>78000</b>	
63.	Sat Kabir Institute of Technology and Management, V.P.O. Ladrawan, Teh. Bahadurgarh, Distt. Jhajjar	40000	10000	<b>50000</b>	
64.	Sat Priya Institute of Engineering & Technology, 0.5 K.M. Mile Stone, Jind Road, Rohtak, Haryana	43000	12000	<b>55000</b>	

65.	Satya College of Engineering & Technology, Village Mitrol, Hodal, Faridabad.	43000	12000	55000	
66.	Satyug Darshan Institute of Engineering & Technology, Village Bhopani-Lalpur Road, Faridabad.	57477	8623	66100	
67.	School of Engineering & Technology, A Unit of Ganga Technical Campus, Bahadurgarh-Badli Road, VPO Soldha, Bahadurgarh, Distt. Jhajjar.	65885	9880	75765	
68.	Seth Jai Parkash Mukand Lal Institute of Engineering & Technology, Radaur (Yamuna Nagar)	65218	9782	75000	
69.	Shree Krishna Institute of Enigneering & Technology, Post Box No. 35, Kurukshetra	43000	12000	55000	
70.	Shree Ram College of Engineering and Management, Aurangabad, Tehsil Hodal, Distt. Faridabad.	46000	14000	60000	
71.	Shree Ram Mulakh Institute of Engineering & Technology, Village Khora Bhara, Teh. Naraingarh, Distt. Ambala, Haryana	55000	15000	70000	
72.	Shri Balwant Institute of Technology, Pallri Road, Sonapat	42000	13000	55000	
73.	Somany (P.G.) Institute of Technology & Management, Rewari	55000	15000	70000	
74.	South Point Institute of Technology & Managment, Purkhas Road, Near Sugar Mills, Vill. Jawahari, Sonapat-131001	43000	12000	55000	
75.	St. Andrews Institute of Technology & Management, Village Khurrampur, Farrukh Nagar, Hailey Mandi Road, Gurgaon	44000	6600	50600	
76.	Swami Devi Dayal Institute of Engineering & Technology, Village Golpura Tehsil Barwala	55000	15000	70000	
77.	Technology Education & Research Institute, 9th Milestone, Kaithal Road, Kurukshetra 132119, Haryana	63000	15000	78000	
78.	Technology Institute of Textile & Sciences, Birla Road, Bhiwani	88741	13309	102050	
79.	Vaish College of Engineering, Rohtak	52000	13000	65000	
80.	*World College of Technology & Management, Farukh Nagar Holey Mandi Road, Gurgaon, Haryana	48000	12000	60000	
81.	World Institute of Technology, 8 Km stone on Sohna Palwal Road, Sohna Gurgaon	60000	14000	74000	
82.	Yaduvanshi College of Engineering & Technology ( for Women), Patikara, Tehsil Narnaul, Distt. Mahendergarh.	40000	10000	50000	
83.	Yamuna Institute for Engineering & Technology, Village Gadholi, P.O. Gadholi, Tehsil Jagadhri, Distt. Yamuna Nagar.	52000	13000	65000	

**Note:- \* The proposals for revision of the fee is under consideration by Haryana State Admission & Fee Committee**

i	The other fee components which is common for all is as follows:	<b>Student Fund per year</b>	<b>Caution Money- College (One time refundable)</b>	<b>Caution Money- Hostel/Mess/ (One time from Boarders/ Hostellers only, refundable)</b>	
		1500	2000	2000	
ii	The fee shall be chargeable on semester basis.				
iii	Every penny collected from students, whatsoever, and in any form, shall be well accounted for. The head-wise accounts shall separately be maintained and included in college / institution accounts. No diversion of fund from the institution shall be made. The Institution shall submit the balance sheet alongwith complete information on prescribed Performa upto 30 <sup>th</sup> June of every year after duly authenticated and certified by Chartered Accountant to the State Fee Committee / Department.				
	<b>Guidelines issued by State Fee Committee regarding charging of different amounts under various heads other than Tuition Fee, Development Fund, Student Fund, Caution Money</b>				
i)					



	Hostel & Mess charges: Rs. 45000/- per student which shall include lodging, boarding, water & electricity, reading room, computer, work station, gym and sports/necessary furniture & furnishings. However there can be a variation of 10% depending upon locale and specific demands. Laundry and Canteen etc shall be on actual basis and optional. Cost of A.C. room would be separate which could be on an average Rs. 9000/- to 10000/- extra.				
ii)	Transport:- It has to be as per actuals. However not beyond Govt. fare per km.+ upto 50%.				
iii)	University/Board and Examination fee:- as per actual.				
iv)	Prospectus:- Only once in the course and should not be more than Rs. 500/-.				
v)	Placement Brochure:- Chargeable only once (in final year) and should not be more than Rs. 500/-.				
vi)	Insurance:- Actual basis.				
vii)	Uniform:- Rs. 3000/- which shall include one Blazer, two trousers, two shirts, one tie, two socks. Subsequent requirement optional and chargeable.				
viii)	Additional charges for items like generator, internet (Wi-Fi), Book Bank (minimum 3 books) EDP. etc. etc. may be taken only if these facilities are provided. However, it should not be more than 5% of the sum total of the tuition fee + development fund and proportionately less as decided by State Fee Committee.				
	<b>Every institute is required to fix all the charges accordingly and reflect in their prospectus &amp; on their website and must necessarily submit a copy of prospectus and placement brochure to State Fee Committee.</b>				
<b>1</b>	<b>Mewat Engineering College (Wakf) Fee Structure- Minority Institution effective from session 2017-18</b>				
	<b>Name of Head</b>	<b>1st year</b>	<b>2nd year</b>	<b>3rd year</b>	<b>4th year</b>
	Tuition Fee	20000	20000	20000	20000
	Exam Fee (summer semester)	2000	2000	2000	2000
	Exam Fee (winter semester)	2000	2000	2000	2000
	Development Fund	5000	5000	5000	5000
	Registration (for both semesters)	3000	3000	3000	3000
	Magazines and Journals	1000	1000	1000	1000
	Internet Charges	1000	1000	1000	1000
	Sports and Cultural Activities and Medical Aid	2000	2000	2000	2000
	Degree Charges	-	-	-	500
	Registration for placement activities	3000	3000	3000	3000
	Subject Association	500	500	500	500
	<b>Total</b>	<b>39500</b>	<b>39500</b>	<b>39500</b>	<b>40000</b>

**COPY OF LETTER REGARDING MIGRATION CERTIFICATE**

From

The Financial Commissioner & Principal Secretary,  
to Govt. Haryana, Technical Education Department, Chandigarh.

To

1. *Guru Jambheshwar University of Science & Tech. Hisar.*
2. *Deenbandhu Chhotu Ram University of Science and Tech., Murthal, Sonapat.*
3. *YMCA University of Science & Technology, Faridabad.*

**Memo No.****Dated, Chd.**

**Subject: Exemption from submission of No objection certificate/Migration Certificate for diploma holders for admission to higher education system.**

Reference on the subject noted above.

Govt. has decided to accord exemption from submission of migration/NOC for purpose of admission to university/Institution for the students qualifying diploma from Haryana State Board of Technical Education, Panchkula. In case authentication of the admitted candidates is required, the university/Institution may **send** the list of admitted candidates to Haryana State Board of Technical Education. This provision is to be implemented with immediate effect.

**-sd-**

**Superintendent,  
For Financial Commissioner & Principal Secretary  
To Govt. Haryana Technical Education Department**

Endst No. 35/42/2011-2TE

Dated:17-1-12

A copy is forwarded to the following for kind information and necessary action:

1. Director General, Higher Education with request to direct other universities namely:-

- (i) Maharishi Dayanand University, Rohtak.
- (ii) Kurukshetra University, Kurukshetra.
- (iii) Chaudhary Devi Lal University, Sirsa.
- (iv) Bahgat Phool Singh Mahila Vishwavidyalaya, Khanpur, Sonapat.
- (v) Chaudhary Charan Singh Haryana Agriculture University, Hisar.
- (vi) Lala Lajpat Rai University of Veterinary and Animal Science, Hisar.
- (vii) Central University of Haryana, Mahendargarh.
- (viii) Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak
- (ix) National Institute of Technology, Kurukshetra.
- (x) National Dairy Research Institute, Karnal.
- (xi) Indian Institute of Management, Rohtak.
- (xii) Maharishi Markandeshwar University, Mullana, Ambala.
- (xiii) Maharishi Markandeshwar University, Ambala.
- (xiv) Manav Rachna International University, Faridabad.
- (xv) Lingaya's University, Faridabad.
- (xvi) ITM University, Gurgaon.
- (xvii) Amity University, Gurgaon, Haryana

- (xviii) Apeejay Stya University, Gurgaon.
- (xix) O.P Jindal Global University, Sonipat.
- (xx) National Brain Research Centre, Manager, Gurgaon.

For compliance of the direction as above.

- 2. *Director General, Technical Education Haryana/ Secretary, HSBTE Panchkula with a request to direct all Principals of Polytechnics of Haryana to bring it to the notice of students.*
- 3. JD. (HSTES) Panchkula to include the copy of this letter in admission brochure for lateral entry to B.Tech / B.Pharm / equivalent courses.

-sd-  
**Superintendent,  
For Financial Commissioner & Principal Secretary  
To Govt. Haryana Technical Education Department**

**Tuition Fee Waiver Scheme (TFW)**  
**(Extract from Approval Process Handbook 2020-21 of AICTE)**

<b>Chapter-V</b>	<b>5.26</b>		<b>Tuition Fee Waiver Scheme (TFW)</b>
		a	Tuition Fee Waiver scheme (TFW) a. Scheme shall be applicable to all approved Technical Institutions offering Diploma, Post Diploma, Under Graduate Programme(s), MCA, PGDCA, MBA Programme(s) and Lateral Entry provisions of these Programme(s).
		b	The scheme shall be mandatory for all Institutions approved by the Council.
		<b>C</b>	<b>Requirements and Eligibility</b>
			<ul style="list-style-type: none"> <li>Sons/ Daughters of parents whose annual income from all sources does not exceed Rs.8.00 Lakh.</li> </ul>
			<ul style="list-style-type: none"> <li>The Waiver is limited to the tuition fee as approved by the State Level Fee Committee for Self Financing Institutions and by the Government for the Government/ Government aided Institutions. All other fees except tuition fee shall have to be paid by the beneficiary. d. Admission Procedure</li> </ul>
		<b>d</b>	<b>Admission Procedure</b>
			<ul style="list-style-type: none"> <li>Under this Scheme, up to a maximum of 5% of “Approved Intake” per Course shall be available for this admission. These seats shall be supernumerary in nature. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 30% of “Approved Intake” are filled up.</li> </ul>
			<ul style="list-style-type: none"> <li>The Competent Authority to effect this admission is the State Government/ UT or its designated authority.</li> </ul>
			<ul style="list-style-type: none"> <li>In the event of non-availability of students in this category the same shall not be given to any other category of candidates.</li> </ul>
			<ul style="list-style-type: none"> <li>The State Admission Authority shall invite applications under this category, make a separate merit list for this category and effect admission on the basis of the merit list so generated.</li> </ul>
			<ul style="list-style-type: none"> <li>The Institutions shall publish in their Brochure and Web site the details of this scheme.</li> </ul>
			<ul style="list-style-type: none"> <li>Competent Authority for admission shall submit a separate list of the students admitted under this category to the Institution to which they are admitted for compliance. Approval Process Handbook 2020-21.</li> </ul>
			<ul style="list-style-type: none"> <li>A letter in this respect shall be issued by the Competent Authority for admission to each beneficiary student admitted under this scheme and he/ she shall not be allowed to change the Institution/ Course under any circumstances.</li> </ul>
			<ul style="list-style-type: none"> <li>The Institutions shall also display information regarding admitted candidates in their Web site for information to the students and other stakeholders.</li> </ul>

**Government of Haryana**  
**(Name & Address of the authority issuing the certificate)**  
**(ECONOMICALLY WEAKER SECTIONS)**  
**EWS INCOME AND ASSET CERTIFICATE**

Certificate No.....

Date.....

VALID FOR THE YEAR.....

This is to certify that Shri/Smt. /Kumari..... son/daughter/wife of .....is  
 permanent resident of .....village/street.....post Office .....

District .....Pin Code .....whose photograph is affixed below and attested below

\*\* is below Rs.6Lakh (Rupees Six Lakh only) for the financial year.....

It is further certified that his/her family does not own or possess any of the following asset\*\*\*

- I. 5 acres of agriculture land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- V. Total immovable assets owned are valued at Rs. One Crore or more.
2. Shri/Smt./Kumari.....belong to the  
 .....caste, which is not recognized as a Scheduled Caste,  
 Backward Classes (Block-A) and Backward Classes (Block-B).

Signature with seal of Office

Name

Designation

Recent  
 Passport size  
 attested  
 photograph of  
 the applicant

\*Note1: Income means income from all sources i.e. salary, business, profession etc.

\*\*Note2: The term 'Family' for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age 18 years.

\*\*\*Note3: The property held by a "Family" in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.

## KEYDATES of B. Tech. Lateral Entry-2020

Description of Event	Name of the Course	
	B. Tech. Lateral Entry (including KM, TFW & EWS Categories)	
Basis of Admission	<i>Inter-se-Merit/ Rank prepared on the basis of the %age of marks obtained in Qualifying Examination*</i>	
Availability of Online Admission Brochure at <a href="http://www.hstes.org.in">www.hstes.org.in</a> and <a href="http://www.techeduhry.gov.in">www.techeduhry.gov.in</a>	22.10.2020, 2020 onwards	
Applying Online and pay Application Fee* at the website: <a href="http://www.onlinetesthry.gov.in">www.onlinetesthry.gov.in</a> (*Through Debit Card/ Credit Card/ Net Banking)	22.10.2020 to 27.10.2020 (Online)	
Online verification of marks/ particulars of the candidate by designated Center for Confirmation of merit	22.10.2020 to 28.10.2020	
Declaration of Inter-se-Merit/ Rank at <a href="http://www.onlinetesthry.gov.in">www.onlinetesthry.gov.in</a> and <a href="http://www.hstes.org.in">www.hstes.org.in</a>	29.10.2020 (After 5:00 PM)	
Deposition of Counseling Fee** online at <a href="http://www.techadmissionshry.gov.in">www.techadmissionshry.gov.in</a> (Through Debit Card/ Credit Card/ Net Banking.)	30.10.2020 onwards	
Online Counseling Schedule	B. Tech. Lateral Entry (including all reserved categories)	
	1 <sup>st</sup> Counseling	2 <sup>nd</sup> Counseling
Online registration, uploading requisite documents, Filling of choices and locking of choices at <a href="http://www.techadmissionshry.gov.in">www.techadmissionshry.gov.in</a>	30.10.2020 to 01.11.2020	07.11.2020 to 09.11.2020
Result of seat allotment at <a href="http://www.techadmissionshry.gov.in">www.techadmissionshry.gov.in</a>	02.11.2020 (After 5:00 PM)	10.11.2020 (After 5:00 PM)
Online submission of admission and tuition fee (as token fee) by the allotted candidate (Also, online deposition of application fee, if already not paid)	02.11.2020 (After 6:00 PM to 05.11.2020 upto 05:00 PM)	10.11.2020 (After 6:00 PM to 13.11.2020 upto 05:00 PM)
Online reporting of the candidates to the allotted institute	03.11.2020 to 05.11.2020 upto 05:00 PM	11.11.2020 to 13.11.2020 upto 05:00 PM
Updation of vacancy position by the respective institutes on <a href="http://www.intrahstes.gov.in">www.intrahstes.gov.in</a>	06.11.2020 (upto 11:59 PM)	14.11.2020 (upto 11:59 PM)
<b>Final cut-off date of all admissions (including institute level)</b>	<b>30.11.2020</b>	

See chapter 3 of Admssion Brochure for eligibility criteria for admission to B.Tech . Lateral Entry

- \* Online Application fee (Non-refundable):  
Rs. 500/- for General Category &  
Rs.200/- for All Reserved Categories (SC/BC/ PH/FF/ESM/GIRLS)
- \*\*Counseling Fee (Non-Refundable): Rs. 500/- for all Categories

### **Important Information:**

***This Schedule is tentative; please visit HSTES websites regularly for revised key dates. In case of any query you may contact Haryana State Technical Education Society Call Centre at: (Toll Free No.) 1800-137-3735 or [onlineadmissionhelp@gmail.com](mailto:onlineadmissionhelp@gmail.com)***