

Hello Mohit,

You have a new Google Account with the swiftrut.com organisation

Sign in to your Google Account to access the Google services that your organisation provides. If your organisation has Google Workspace, Google services may include business-grade versions of Google Drive, Gmail and other Google services that you can use to collaborate with your team

Your username

mohit.dudhat@swiftrut.com

Password

5j4Z%WTHh7h2rD*

Sign-in link

Sign in via the link below

<https://workspace.google.com/dashboard>

Yours sincerely

The Google Cloud Team

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Date: January 16, 2025 3 AM

Salary Delays:

- November and December 2024 salaries will be delayed until January 30, 2025.
- Advance salary cheque with a date of January 30, 2025, will be provided at a designated time and place (to be announced).
- Salary delays are expected for the next 3 to 4 months as well.

Company Expectations:

- Continued support is needed from employees regarding any decisions made by the company in response to further salary delays and challenges.
- **If you cannot agree to this, you may resign before January 18, 2025, at 6:00 AM. Resignations submitted by this deadline will be expedited, and company terms may be waived.**
- Resigned employees must submit work assets on Sunday, January 19, 2025, and collect their settlement cheque and complete other documentation on the same day.

Possible Actions:

- **The company may reduce compensation if necessary to resolve further salary delay concerns.**
- Employment may be terminated immediately for reasons including, but not limited to, misuse of company assets, unavailability during work hours, breach of confidentiality, unauthorized sharing of project details, excessive absenteeism, poor performance, unethical conduct, harassment of colleagues/abusing, and conflict of interest. These grounds for termination apply to all employee activity observed by the company, particularly during the current month.

Grievance Support System:

- Concerns should be addressed through the following channels:
 1. Raise an employee request
 2. Reach out to a representative on Google Chat
 3. Reach out to the CEO at hello@swiftrut.com

Third-Party Involvement:

- The company is not answerable to any third party except the employee.
- Involving external parties without following the grievance support system will result in immediate termination.

Red and White:

- Red and White serves as a mediator and can provide assistance. However, employees must first communicate their concerns directly to the company before contacting them.