

KOCHI METRO RAIL LIMITED

A 50-50 Joint Venture of Govt. of India & Govt. of Kerala



KOCHI METRO RAIL LIMITED

No. KMRL/HR/INTERNSHIP/2024

21st May 2024

HR ADMIN. & TRAINING DEPARTMENT**PROVISIONAL PERMISSION TO UNDERGO INTERNSHIP TRAINING****Ref; Letter dated 09/05/2024 from Anil Neerukonda Institute of Technology and Sciences.**

Permission is hereby granted to the following Student to undergo INTERNSHIP Training at our organization as per the details furnished below:

Name of the Student	Course & Branch/ Specialization of Study	Name of the Institution/ College

DETAILS OF THE TRAINING

Duration of the training to be given	Advised to Contact on	Name & Designation of Officer for Training
	Name & Designation of Reporting Authority	

Ref: KMRL/HR/194/INTERNSHIP

Date: 21/05/2024

To,

Signature of Issuing Authority with Seal

The Head of Institution concerned

Student/ s Concerned



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**IMPORTANT NOTES**

1. This is a provisional permission and can be withdrawn at any time owing to Organizational exigencies.
2. As per the KMRL Internship Policy, students are required to pay the fee mentioned in the table given:

Description	Course/ Streams	Duration	Fee Details including 18% CST	
			For General/ OBC etc.	For SC/ST/Physically Challenged students Certificate to be reduced
Internship OR Project Work	BE/B.Tech/ M.Tech/ MBA / PG Diploma / LLB	2-4 weeks	Rs.1180.00	Rs.590.00
		5-8 weeks	Rs. 1770.00	Rs.885.00
		9-12 weeks	Rs.2360.00	Rs.1180.00

KMRL Bank Account Details:

Account Name	Kochi Metro Rail Limited
Bank/Branch	Canara Bank, Ernakulam Broadway Branch
A/c Number	0803201002929
IFSC Code	CNRB0000803

3. Students are required to pay the fee and fill the internship application form attached with this approval letter. Students should submit the filled application form to HR Department along with a Passport size photo and copy of Aadhaar Card..
4. While undergoing Training, Students are expected to exhibit professional etiquette & abide by the rules of the Company.
5. It may please be noted that Laptop/ Pen drives/ Cameras and other such electronic gadgets ARE NOT permitted inside the premises. Photography inside the premises is strictly prohibited.
6. Students SHALL NOT USE any Data/ information regarding KMRL in any of their Studies.
7. There shall be no provision of Stipend/Accommodation/Transport/ Snacks /Lunch etc.
8. Extension of Training period would not be permitted.

KOCHI METRO RAIL LIMITED Corp Office, JLN Metro Station 4th Floor, Kaloor Kochi, Kerala 682017		 KOCHI METRO RAIL LIMITED
APPLICATION FORM FOR INTERENSHIP/TRAINING		
STUDENT DETAILS		
NAME	COLLEGE ROLL NO.	
COURSE:	BRANCH/ Specialization:	
Year/ Semester:		
<u>PERMANENT ADDRESS (WITH Mother's Name)</u>	Local Address:	
Mobile:	E mail id:	
Whether	for : Duration:..... Weeks	
SC/ ST	Training Requested	
Yes/ No	From: to	
COLLEGE DETAILS		
Name and Adress of College	Name of College Coordinator: :	
	E Mail:	Contact No.
Fee Details: <hr/> For Students Except SC/ST: 24 weeks - Rs 1000+GST; 54 weeks - Rs 1500+GST; 9-12 weeks - Rs 2000+GST For SCIST/Physically challenged Students: 2-4 weeks - Rs 500+GST; weeks - Rs 750+GST; 9-12 weeks - Rs 1000+GST KMRL Account Number: 0803201002929 Bank Name: Ernakulam Broadway Branch IFS code: CNRB0000803		
Payment details:		UTR No.:
Date:		
If Ward of KMRL Employee (Serving/ Retired.....)		
Father/ Mother's Name:	Employee No.:	
Designation:	Signature:	
Department:	Phone No.:..... vc	
Place:	Date:	Signature of Student