

Resume Building, Freelancing & Placements Guidance

Resume Building

Include the following:

1. Profile
2. Education
3. Experience
4. Personal Projects
5. Skills

Layout of the Resume

1. Keep it simple
2. Single page Resume if possible
3. Google Docs Template:
<https://docs.google.com/document/d/1bo8baSuXWOUog9GleIQakcoqaAszSzVs/copy>

Profile Section

1. Professional Summary

I am currently in my senior year studying computer science and engineering at Maharaja Agrasen Institute of Technology under GGSIPU, New Delhi. I have worked with MERN Stack and have created multiple personal projects using the same Tech stack. Moreover, I'm also familiar with Data Structures and Algorithms. I

have solved over 300 problems on Leetcode. I'm looking for Internship / Full-Time opportunities as a Software Developer.

- b. Mention the following:
 - a. email, Phone Number, Github (must)
 - b. LinkedIn, Codechef/Leetcode/Hackerrank, Portfolio

Education Section

Insert a Table with the following fields:

- 1. Year
- 2. Degree / Examination
- 3. Institution / Board
- 4. CGPA / Percentage

Experience Section

- 1. Mention the Internships/ Past employments (if any)
- 2. Mention Freelancing experience (If any)

Projects Section

- 1. Mention the projects in chronological ordering.
 - a. Include projects link (deployed link if possible, otherwise Github link with Demo video in the Github readme)
 - b. Bullet points, mentioning the features of the application
 - c. Technologies used in the project
- 2. MERN stack - end to end projects
 - Clones of: Facebook, Amazon, YouTube, WhatsApp, Quora
 - c. Frontend (React.js Projects)
 - API based Projects: Weather API, Sports Statistics, News API

Skills

Only include Technical skills like: React, NodeJS, MongoDB, SQL, Express, Git & Github, Javascript, Java

Additional Tips:

1. Including Experiences / Hackathons / Freelancing has higher rate of getting shortlisted
 2. Try to make a single page resume. Do not include more than 3 Projects.
 3. Make sure there are no grammatical errors in you resume, you can also share your resume with your friends for proofreading.
 4. You can include more keywords inside your resume from the company's Job Description.
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Freelancing

1. Before applying, make sure you are good in MERN stack, build personal projects and keep learning new technologies.
2. Build a great Portfolio website. List down all your projects as well as freelance work on this website.
3. Create account on the websites like Fiverr, Toptal, Upwork, Freelancer.
4. Also, expand your network. Become part of groups that promote freelancing. Share your projects on LinkedIn.
5. Tips to avoid scams:
 - Before you apply to a posting, check the employer's profile. If they don't have at least one satisfactory review from a freelancer, pass them by.
 - Be suspicious of vague project descriptions or quoted fees that are much higher than the average rate. This is a common trick.

- Some freelancing websites in India display a “Payment Verified” message on postings by reliable employers.

Avoiding scam projects saves time that you could otherwise be spending on profitable work.

6. Keep the bidding low in the beginning, and move prices as you keep serving more and more satisfied clients.
 7. You can also outsource and delegate some of the work to other people.
 8. Ask for referrals / feedbacks from a satisfied client
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Placements Guidance

1. Build Resume according to the Job Profile.
2. Expand your LinkedIn Network, Keep in touch with employees / Recruiters in companies.
3. Build your LinkedIn Profile, add Profession Photo, Certifications, Projects, Experiences and other activities.