

2.19. Detention and Correctional Occupancy Management Responsibilities

2.19.1. Detention and Correctional occupancy management responsibilities shall comply with **Table 18.17.**

Table 18.17.: Detention and Correctional Occupancy Management Responsibilities

ITEMS	REQUIREMENTS
1. FACILITY MANAGEMENT	<ul style="list-style-type: none"> i. It is every Detention and Correctional occupancy administration's responsibility to ensure that their facility management company complies with the following requirement. ii. Detention and Correctional occupancy facility management company shall comply with the full requirements of Table 18.11. Facility Management Company Responsibilities.
2. DETENTION AND CORRECTIONAL OCCUPANCY EMERGENCY RESPONSE TEAM	<ul style="list-style-type: none"> i. Every Detention and Correctional occupancy Administration shall have "Emergency Response Team" consisting of trained professionals in Fire Safety, security and first responders for emergency situations. ii. Every Detention and Correctional occupancy Emergency Response Team shall consist of minimum of 2 Fire and Life Safety Managers from their own staff, when initiated by Civil Defence. iii. Every member of Detention and Correctional occupancy Emergency Response Team and staff shall be trained in appropriate Fire extinguisher usage, with refresher trainings annually. iv. Every new staff shall be trained in the usage of appropriate fire extinguishers, upon commencement of the duty. v. Fire and Life Safety Managers shall obtain training from Civil Defence and shall be certified and licensed by Civil Defence. vi. It is every Detention and Correctional occupancy Administration's responsibility to formally request Civil Defence for their fire and life safety manager's training, when initiated by Civil Defence.
3. FIRE AND LIFE SAFETY MANAGER'S RESPONSIBILITIES	<ul style="list-style-type: none"> i. It is Fire and Life Safety manager's responsibility to monitor, record and ensure that facility management company executes their responsibilities professionally in accordance with Table 18.11. Facility Management Company Responsibilities. ii. It is Fire and Life Safety manager's responsibility to prepare a written Emergency Action Plan. For guidelines on preparation of Emergency Action Plans, see Chapter 19. Emergency Action Plans. iii. Fire and Life Safety managers shall have understanding of the Fire and Life Safety hazards involved in the Detention and Correctional occupancies, such as Arson, sabotage, riots, tampering of Fire and Life Safety equipment, LPG, flammable cleaning solvent storage, bedding and clothing storage, large scale Kitchen etc. iv. Fire and Life Safety manager shall be aware of the dangers and security hazards that can endanger the prison inmates, staff and visitors safety. v. Fire and Life Safety managers shall be fully aware of the facility or area lock-ups, secured exits, access controlled exits, confined assembly areas, refuge areas, exit routes, emergency evacuation plans, emergency evacuation strategies and procedures. vi. Fire and Life Safety manager shall have fair knowledge of Fire and Life Safety equipment and systems in the facility. vii. Fire and Life Safety manager shall be fully aware of operation of Fire and Life Safety system controls, smoke control system controls, LPG/Natural gas system controls, elevator system controls, Access control system controls etc. of the building. viii. Fire and Life Safety manager shall be well verse with emergency reporting and coordinating with Civil Defence.