

## 2.18. Healthcare Occupancy Management Responsibilities

**2.18.1.** Every Healthcare occupancy management, irrespective of the height of the building, shall perform their responsibilities as per **Table 18.16.**

**Table 18.16.: Healthcare Occupancy Management Responsibilities**

ITEMS	REQUIREMENTS
<b>1. FACILITY MANAGEMENT</b>	<ul style="list-style-type: none"> <li>i. It is every Healthcare occupancy management's responsibility to ensure that their facility management company complies with the following requirement.</li> <li>ii. Healthcare facility management company shall comply with the full requirements of <b>Table 18.11. Facility Management Company Responsibilities.</b></li> </ul>
<b>2. HEALTHCARE EMERGENCY RESPONSE TEAM</b>	<ul style="list-style-type: none"> <li>i. Every Healthcare Administration shall have "Emergency Response Team" consisting of trained professionals in Fire Safety, security and first responders for emergency situations.</li> <li>ii. Such an Emergency Response Team shall involve healthcare staff from each specialized department and from each floor of the building.</li> <li>iii. Every Healthcare Emergency Response Team shall consist of minimum of 2 Fire and Life Safety Managers from their own staff, when initiated by Civil Defence.</li> <li>iv. Every member of healthcare Emergency Response Team shall be trained in appropriate Fire extinguisher usage.</li> <li>v. Fire and Life Safety Managers shall obtain training from Civil Defence and shall be certified and licensed by Civil Defence.</li> <li>vi. It is every Healthcare occupancy management's responsibility to formally request Civil Defence for their fire and life safety manager's training, when initiated by Civil Defence.</li> </ul>
<b>3. FIRE AND LIFE SAFETY MANAGER'S RESPONSIBILITIES</b>	<ul style="list-style-type: none"> <li>i. It is Fire and Life Safety manager's responsibility to monitor, record and ensure that facility management company executes their responsibilities professionally in accordance with <b>Table 18.11. Facility Management Company Responsibilities.</b></li> <li>ii. It is Fire and Life Safety manager's responsibility to prepare a written Emergency Action Plan. For guidelines on preparation of Emergency Action Plans, see <b>Chapter 19. Emergency Evacuation Procedures.</b></li> <li>iii. Fire and Life Safety managers shall have understanding of the Fire and Life Safety hazards involved in the healthcare occupancy, such as Medical gases, chemicals, LPG, flammable cleaning solvent storage, bedding and clothing storage, large scale Kitchen etc.</li> <li>iv. Fire and Life Safety manager shall be aware of the dangers, safety and security hazards that can endanger the patient's and visitors safety.</li> <li>v. Fire and Life Safety managers shall be fully aware of the facility or area exit routes, Refuge Areas, Safety of Horizontal Exits, emergency evacuation plans, emergency evacuation strategies and procedures.</li> <li>vi. Fire and Life Safety manager shall have fair knowledge of Fire and Life Safety equipment and systems in the facility.</li> <li>vii. Fire and Life Safety manager shall be fully aware of operation of Fire and Life Safety system controls, smoke control system controls, LPG/Natural gas system controls, elevator system controls, Medical gas supply controls, Emergency equipment for healthcare etc. of the building.</li> <li>viii. Fire and Life Safety manager shall be well verse with emergency reporting and coordinating with Civil Defence.</li> </ul>