

## 1.2. Emergency Evacuation

### 1.2.1. Emergency

A situation declared by concerned authorities such as Civil Defence, Police, Health Authorities, National Disaster Management or at initial stages by facility management as “Emergency” where people need assistance and moved to safety. Such an “Emergency” can be a situation created by natural disasters such as earthquakes, floods, storms or accidental events such as fire accidents or outbreak of viral infections or manmade situations such as arson, terrorism and criminal.

### 1.2.2. Evacuation

Immediate transfer of people away from the emergency situation and location to a point of safety.

### 1.2.3. Partial Evacuation

Evacuation of people who are exposed to the immediately affected location or situation to a point of safety without evacuating people from the entire building or area.

### 1.2.4. Horizontal Phased Evacuation

Evacuation of people from one fire compartment to appoint of safety to adjacent fire compartment, horizontally, such as in hospitals using horizontal exits. Horizontal phased evacuation is acceptable where floors are divided in an approved manner into multiple fire resistive compartments and the occupants are moved unsafe compartment to adjacent compartment horizontally to a point of safety.

### 1.2.5. Total Evacuation

Evacuation of all the people from the entire building or area to a point of safety.

### 1.2.6. Assembly Area (Assembly Point)

A designated area, usually outside and away from a building, which is considered to be a safe point when that building is affected during emergencies, where occupants of that building are lead to report after evacuating the building.

### 1.2.7. Evacuation Drill (Fire Drill)

An exercise involving a simulation of emergency situation in the building (Fire, in this document’s context) or area to evaluate the emergency preparedness of the occupants in following the evacuation procedures and assessment of responding emergency personnel effectiveness in delivering their duties such as identifying victims, locating fires and emergency situations, and taking protective actions.

### 1.2.8. Emergency Action Plan (Emergency Evacuation Procedure)

A pre written and agreed plan, procedure and strategy, particular to certain building or occupancy, where actions required by designated personnel and procedures to be followed is addressed and documented. Such an emergency action plan is usually jointly prepared by the building owner, facility management, occupants (Residents or Employees) with approval from concerned authorities.