

Table 18.8.: Agent's Responsibilities

ITEMS	REQUIREMENTS
3. CONTRACTS	<ul style="list-style-type: none"> i. Agent is responsible to include in his legal contract documents with Insurance companies, Owners, Consultants, Installation and maintenance Contractors, Manufacturers, Suppliers, Professionals and Facility management companies that <u>"Fire and Life Safety Requirements from Civil Defence shall be strictly followed as per latest edition of UAE Fire and Life Safety Code of Practice, and other rules and regulations from Civil Defence."</u> ii. It is agent's responsibility to evaluate manufacturers and suppliers qualifications and valid approval for products and company registration from Civil Defence, before placing order for products and making any agreement with them. iii. It is agent's responsibility to ensure that contract documents clearly state that <u>"All the materials relevant to Fire and Life Safety, shall be approved and listed by individual Emirates' Civil Defence."</u> iv. It is agent's responsibility to verify material test certificates and specifications in accordance with latest edition of <u>UAE Fire and Life Safety Code of Practice.</u>
4. SCOPE OF WORK	<ul style="list-style-type: none"> i. Agents, once registered and approved by Civil Defence, are authorized to sell only the products they represent. ii. Agents must qualify with their number of required manpower. iii. It is the responsibility of the agent to understand that without required manpower as per <u>applicable decrees and regulations</u> they are not allowed to work in categories of buildings they are not qualified to.
5. ASSEMBLING	<ul style="list-style-type: none"> i. Assembling parts imported or procured from manufacturers, repackaging, relabeling, re-aligning etc. shall not be acceptable as agent's scope of work and shall not be registered with Civil Defence as "agents". ii. It is agent's responsibility to represent the manufacturer's materials, products and systems such that, which when installed, readily serve as Fire and Life Safety products, without assembling, adjusting, re-aligning, re-casing, re-programming, re-wiring or any of such process.
6. MATERIAL TESTS	<ul style="list-style-type: none"> i. It is not agent's responsibility to test products, materials or systems, and not acceptable to Civil Defence that agents test materials, products or systems on behalf of manufacturers. ii. It is not agent's responsibility to obtain test certification for products, materials or systems, and test certifications for materials, products or systems in agent's name are not acceptable to Civil Defence for registration. iii. It is agent's responsibility to identify and understand the test requirements for materials, products and systems in accordance with latest edition of <u>UAE Fire and Life Safety Code of Practice</u>, before evaluating or representing manufacturer in the UAE. iv. It is agent's responsibility to coordinate and insist the manufacturer to revise the conformity for his material, product or systems where modifications and alterations to design, components, compositions, performance criteria have been executed. v. It is the responsibility of agent to understand that any changes to material, product or systems arising from actions such as alterations to design, components, compositions, performance criteria etc., invalidates the existing test reports, existing test certificates and existing Civil Defence approvals.