

Table 18.9.: Testing Laboratory Responsibilities

ITEMS	REQUIREMENTS
5. SCOPE OF WORK	<ul style="list-style-type: none"> i. It is laboratory responsibility to be aware of the regulatory requirements, policies and test standards required by the Civil Defence in accordance with latest edition of UAE Fire and Life Safety Code of practice, for fire and life safety materials, products and systems. vi. It is laboratory responsibility to educate and inform the customer about the test standards required by the UAE Civil Defence for fire and life safety materials, products and systems.
6. TEST STANDARDS	<ul style="list-style-type: none"> i. It is laboratory responsibility to identify and understand the required test standards for fire and life safety materials, products or systems, as per UAE Fire and Life Safety Code of Practice. ii. Required test standards might revise or change as per the laws, policies and code revision requirements of the Civil Defence and international codes and standards amendments. And it is laboratory responsibility to verify the required test standards, periodically. iii. Test standards for testing shall be latest edition of the standard. Tests shall not be conducted with older edition of invalid standards. Laboratory shall be held responsible and accountable for such invalid test reports issued to customers. iv. It is laboratory responsibility to be aware and up to date with test standards, revisions, amendments and corresponding required revisions to their test equipment, calibration and instrumentation. v. Test standards shall be latest editions and shall be followed in full requirements regarding specimen specification, test equipment specifications, test criteria, performance criteria, instrumentation specifications etc. and tests shall not be modified or deviated from the test standards.
7. TEST REPORTS	<ul style="list-style-type: none"> i. Test reports shall contain full information as per the test standards. Partial information, partial assessment and selective performance statements shall not be part of the test reports. ii. Customer demands and requested information, deviating from test standard report information shall not be entertained. Laboratory shall be held responsible and accountable for such altered information on the reports. iii. Test reports shall be in accordance with the "Civil Defence format" containing minimum information as Table 19.8.7.iv. as follows. iv. The test reports shall clearly state the following. <ul style="list-style-type: none"> a. Name, address, phone and fax numbers of manufacturer. b. Country of origin of the manufacturer. c. Name, location, address, phone and fax numbers of the factory. d. Brand name e. Logo on the product (Optional) f. Laboratory name and address, where test was conducted. g. Test standards, test standard edition and full description of the test. h. Test report number. i. Validity Date (If Applicable) v. Test reports shall not be issued to customers without stamp and signature of the responsible individual of the laboratory.
8. SUB CONTRACTING	<ul style="list-style-type: none"> i. Subcontracting laboratories or outsourced laboratories shall be Civil Defence registered, listed and approved laboratories. ii. Test laboratories shall be responsible and accountable for such outsourced activities, staff, supervision. iii. It is Laboratory responsibility to understand that all the requirements of Table 18.9. apply to the outsourced test laboratories.