

Table 19.1: Emergency Action Plan Requirements

| ITEMS | REQUIREMENTS |
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| 5. RESPONSIBILITIES OF EMERGENCY RESPONSE TEAM PERSONNEL | <p>1. <u>INCIDENT FIRE COMMANDER</u></p> <ul style="list-style-type: none"> i. Incident Fire Commander and assistant incident fire commander of the team shall be a person who is on duty in the building on regular basis. ii. Assistant incident commander shall perform incident fire commander's responsibilities when incident fire commander is not on duty. iii. It is Incident Fire Commander 's responsibility to perform initial assessment of the situation and take actions as per written emergency action plans. iv. Incident Fire Commander shall communicate the incident nature and assessment to occupants. v. It is Incident Fire Commander 's responsibility to deliver specific instructions to particular emergency incidents to occupants and emergency response team. vi. The Incident Fire Commander shall have the authority to supervise, instruct, monitor, use resources and order the team and occupants during the emergency. vii. It is Incident Fire Commander 's responsibility to assign specific duties to the team members in accordance with emergency action plan and strategies. viii. It is Incident Fire Commander 's responsibility to coordinate with and brief the incident to the Civil Defence and Police when they arrive on site. ix. Incident Fire Commander shall work with Civil Defence and Police by establishing working stations as Command centers or using the resources and controls at the Emergency Command Center. x. During non emergency period, it is Incident Fire Commander's responsibility to ensure that the team members are familiar with and trained on building equipment and safety features such as fire pump, FACP, elevators and smoke control system controls etc. <p>2. <u>ASSISTANT INCIDENT FIRE COMMANDER</u></p> <ul style="list-style-type: none"> i. Assistant Incident Fire Commander shall assist the Incident Fire Commander in all the duties of Incident Fire Commander as outlined but not limited to Table 19.1.5.1. ii. Assistant Incident Fire Commander shall ensure that all the building exit routes, exit corridors and routes are free of obstructions at all times. iii. Assistant Incident Fire Commander shall ensure that building fire and life safety equipment are maintained periodically in accordance with latest edition of UAE Fire and Life Safety Code of Practice. iv. Assistant Incident Fire Commander shall monitor the building for changes in structure, plans or equipment and report the same to Incident Fire Commander to be considered for updating the emergency action plan. |