

Ref. No: US/HR/2023-24/048

Dated: 24/11/2023

Dear *Mr./Ms. Syed Moin Haider*,

Subject: **Job Offer Letter**

Following the interview held at our office and after careful analysis of the candidates we have interviewed, we are pleased to offer you the position of **Software Engineer** in our Web Development Department based in Islamabad. The Management hopes that your skills and experience will be an asset for our organization.

We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing.

Gross Salary	40,000/- Rupees	
Salary Breakup	Basic Salary	18,000/-
	House Rent Allowance	7,200/-
	Utility & Other Allowances	8,000/-
	Conveyance Allowance	3,500/-
	Other Allowances	3,300/-
	<b>Total Gross Salary:</b>	<b>40,000/-</b>
	<i><b>Deductions:</b></i>	
	Income Tax Deduction (Income Tax shall be deducted as per the Law by the Federal Board of Revenue - FBR. (If Applicable))	
Net Salary	40,000/-	
Date of Joining	1 <sup>st</sup> December 2023.	
Probation Period	3 Months.	
Probation Completion	29 <sup>th</sup> February 2024. (Subject to your Probation Clearance and Supervisors Approval).	

	After probation completion, you will be a permanent employee and eligible for a salary raise based on the performance during probation.
Lunch Facility	Yes (Will be provided by United Sol).
Contract	Till 30 <sup>th</sup> November 2024.
Based Location	United Sol Head Office, Plot 349, Street 1, I 9/3 Islamabad.
Miscellaneous Details	<ul style="list-style-type: none"> <li>• Increments are given every 6 months based on the performance.</li> <li>• Working hours are from 9:00 am to 6:00 pm Monday to Friday (You have to put in 40 Working hours in a week).</li> <li>• <b>Project Bonus on certain projects as per the discretion of the manager</b> (Only for Permanent Employees).</li> <li>• 1 Year Contract Minimum (Signed Contract).</li> </ul>

Please feel free to contact us in case of any queries.

**Sincerely**

**Saeed Yaqoob**  
**HR Manager**  
**United Sol Pvt Ltd**