

## New Registration for Hindu Undivided family

### Selection

#### Taxpayer's Status:

a): This option allows you to select your status. There are five options for Status Selection.

### Registration / Reregistration

Taxpayer's Status / করদাতার ধরণ : a) *	Individual -> Bangladeshi Resident (with NID) ▼ Individual -> Bangladeshi Resident (with NID) Individual (Foreigner/NRB/ without NID) Company Firm Others Reregistration ▼
b) *	
Registration Type / রেজিস্ট্রেশন ধরণ : *	
Existing(10 Digits) TIN / বর্তমান টি আই এন : *	

Go to Next ->

- **Others:** The taxpayers who are different from Individual Bangladeshi Resident, Individual Foreigner, Company, and Firm will select Others.

b): This option allows you to select another status for others category such as Association of persons, Hindu Undivided Family, Local Authority, Artificial Juridical Person.

### Registration / Reregistration

Taxpayer's Status / করদাতার ধরণ : a) *	Others ▼
b) *	Hindu Undivided Family ▼ Association of Persons Hindu Undivided Family Local Authority Artificial Juridical Person
Registration Type / রেজিস্ট্রেশন ধরণ : *	

**Registration Type:** This option allows you to select your Registration Type. After **Status** selection the taxpayer will select his / her Registration Type. There are two types of registration will appear they are **New Registration** and **Re-registration**.

Taxpayer's Status / করদাতার ধরণ : a) *	Others
b) *	Hindu Undivided Family
Registration Type / রেজিস্ট্রেশন ধরণ : *	<div> New Registration Reregistration New Registration </div>

- **Re-registration:** Re registration is the process to update the TIN number from 10-digits to 12-digits and also update the information of Taxpayer.
- **New Registration:** New Registration is the process to take new TIN number.
- Please select **New Registration** to take a new TIN number.

**Main Source of Income:** This option allows you to select your **Main Source of Income**. There are four selective options in the field of **Main Source of Income** for the status of Hindu Undivided Family.

Main Source of Income / আয়ের প্রধান উৎস :	<div> Business (Individual) Business (Individual) Others Dagernat </div>
Business (Individual) Location :	

- **Business:** The Taxpayer whose main source of income is business he/she will select **Business**.
- **Others:** The Taxpayer whose Main source of Income is other than Service, Profession and Business such as house rent, Bank interest etc. They will select **Others**.

- Please select your ***Main Source of Income*** such as Business (Individual) from the list.

The screenshot shows a web form with three main input fields on the left, each with a green border, and three corresponding dropdown menus on the right. The first dropdown is labeled 'Dhaka', the second 'Location', and the third 'Akmal Khan Road'. A green button labeled 'Go to Next ->' is at the bottom left. A text instruction is present between the second and third dropdowns.

Business (Individual/Firm) Location :	<input type="text" value="Dhaka"/>
Business (Individual/Firm) :	<input type="text" value="Location"/>
Location :	<input type="text" value="Akmal Khan Road"/>

If required Main Business Type is not in list, please click on location from above and select your desired location name

- **Business (Individual) Location:** This option allows you to select your **Business Location (District)** from dropdown list.
- **Business (Individual/Firm):** This option allows you to select ***Business Type or Location*** from dropdown list.
- **Location:** This option allows you to provide exact location of business. If taxpayers main type of business isn't exist in the list of Business Type, he/she must select business location.
- After complete the jurisdiction selection please click on the **“Go to Next”** button to continue your process.

## Basic Information

This option allows you to provide taxpayer's Basic Information such as Taxpayer's name, Authorized Persons Name and TIN.

Step - Basic Information	
Taxpayer's Name/ করদাতার নাম : *	Global adds
Authorized Person's TIN : *	571765168648 (12 Digits)
Authorized Person's Name : *	M.H. Jahangir Hossain (As per TIN Certificate)
Mobile Number/ মোবাইল নম্বর :	01755124578
Facsimile / ফ্যাক্স :	
Email / ইমেইল :	globaladds@mail.com.bd

- Please provide Taxpayer's name.
- Provide Authorized Person's information and the information must be providing as per TIN Certificate of Authorized Person's.

## Address Information

This option allows you to provide taxpayer's address Information such as current address, permanent address and others address.

	Country	Address	District	Thana	Post Code
Current Address *	Bangladesh ▾	Line-1 123/5 Gulshan Line-2 Gulshan section-1	Dhaka ▾	▾	
<input type="checkbox"/> Same as Current Address					
Permanent Address *	Bangladesh ▾	Line-1 123/5 Gulshan Line-2 Gulshan section-1	Dhaka ▾	▾	
Other Address	Bangladesh ▾	Line-1  Line-2  	▾	▾	

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- After providing general information the Taxpayer will provide his or her Address Information. Address information separated into three steps Current Address, Permanent Address and Others Address. If Current Address and Permanent Address are same then after providing your Current Address just click on the check box ☒ Same as Current Address . If you want to give another address such as your official address, Business address you can provide on others information field.
- Click on the “Go to Next “button to continue your process.

## Final Preview

This Option will allow you the facility to check all the Information before submitting the application finally. If you found any mistake or wrong information you can edit the information once again before submitting.

### Final Preview

#### View Details

Assesse :	Global adds				
Taxes Zone :	Dhaka-12	Taxes Circle :	Circle-245 (Company)		
Status :	Hindu Undivided Family	Country / Nationality :	Bangladesh		
Authorized Person's TIN :	571765168648	Authorized Person's Name :	M.H. Jahangir Hossain		
Contact :	01755124578	Fax :		Email :	globaladds@mail.com.bd
Type	Address	Country	District/State	Post/Zip Code	
Current Address	123/5 Gulshan Gulshan section-1	Bangladesh	Dhaka		
Permanent Address	123/5 Gulshan Gulshan section-1	Bangladesh	Dhaka		

☒ I hereby affirm that all information given above is correct & complete and I do not have any TIN .

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- Click on the check box of 

☒ I hereby affirm that all information given above is correct & complete

 if all the information is correct and actual.
- To submit your forms finally please click on the “**Submit Application**” button.

## View Details

### View Details

Assesse :	Global adds				
Ticket :	00000150	Ticket Date :	19/06/2013	Ticket Expiry Date :	04/07/2013
Taxes Zone :	Dhaka-12		Taxes Circle :	Circle-245 (Company)	
Status :	Hindu Undivided Family		Country / Nationality :	Bangladesh	
Authorized Person's TIN :	571765168648		Authorized Person's Name :	M.H. Jahangir Hossain	
Contact :	01755124578	Fax :		Email :	globaladds@mail.com.bd
Type	Address	Country	District/State	Post/Zip Code	
Current Address	123/5 Gulshan Gulshan section-1	Bangladesh	Dhaka		
Permanent Address	123/5 Gulshan Gulshan section-1	Bangladesh	Dhaka		

[View Ticket](#)

- To view the ticket click on the “**View Ticket**” button so ticket information will appear on the screen.

## Ticket Information

This Option allows you to view and print the ticket.

### Ticket Information

Ticket Number :	00000150	Date :	19/06/2013
Purpose :	TIN Registration		
Name :	Global adds		
Status :	Hindu Undivided Family		
Nationality :	Bangladesh		
Zone :	Dhaka-12	Circle :	Circle-245 (Company)
<b>Please contact with the following Authority within 15(fifteen) days:</b>			
Deputy Commissioner of Taxes			
Taxes	Circle-245 (Company)	Taxes Zone	Dhaka-12
Address:	Modina Tower, 3/4, Purana Paltan, Dhaka.		
Contact:	7115024		
Please bring the following documents at the time of visit			

Print Ticket

- This is your ticket Please remember or collect your ticket number.
- To get your TIN number and certificate contact with relevant circle officer's and follow the following instruction of the ticket.
- To print the Ticket click on the **“print Ticket”** button so a printing option will appear.
- Now select your printer and click on the **“Ok”** button.



