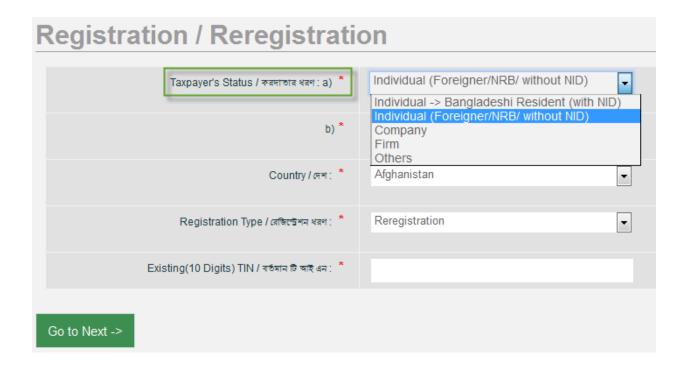
# New Registration for Individual other than Bangladeshi and Major

#### Selection

#### Taxpayer's Status

a): This option allows you to select your Status. There are five options for Status Selection



- Individual (Foreigner / NRB / without NID): The taxpayer of other than Bangladeshi whose main source of income is personal business, salary, profession, house rent etc. he/she will select the status Individual (Foreigner / NRB/without NID).
- b)This option allows you to select another status Major or Minor. The Taxpayer must select minor whose age is below 18 and the Taxpayer must select Major whose age above 18.



• Individual -> (Foreigner / NRB / Bangladeshi without NID) -> Major: After Status selection you also need to select Individual -> (Foreigner / NRB / Bangladeshi without NID) -> Major from *Status of the Taxpayer b*)

**Country selection**: This option allows you to select your country name from dropdown list. Please select your country from the country list



**Registration Type:** This option allows you to select your Registration Type. After *Status* selection the taxpayer will select his / her Registration Type. There are two types of registration will appear they are *New Registration* and *Re-Registration*.



- **Re-Registration**: Re registration is the process to update the TIN number from 10-digits to 12-digits and also update the information of Taxpayer.
- New Registration: New Registration is the process to take new TIN number.
- Please select New Registration to take a new TIN number.

Main Source of Income: This option allows you to select your *Main Source of Income*. There are four selective options in the field of *Main Source of Income*.



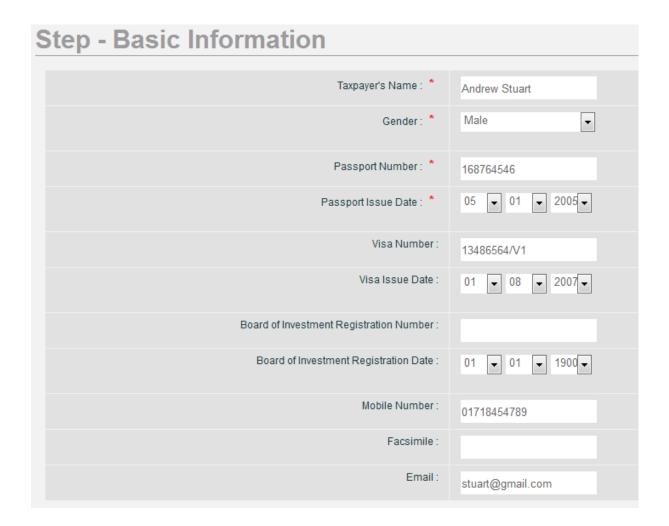
- **Service**: The Taxpayer whose Main source of Income is Salary he/she will select *Service*.
- **Profession**: Profession refers to those activities where the livelihood is earned by the persons through their intellectual or manual skill. Example of profession is Lawyer, Doctor, Engineer and Architect.
- **Business**: The Taxpayer whose main source of income is business he/she will select **Business**.
- Others: The Taxpayer whose Main source of Income is other than Service, Profession and Business such as house rent, Bank interest etc. They will select Others.
- Please select your *Main Source of Income* such as Service or Profession or Business from the list.



- **Service Location**: This option allows you to select **Service Location** from dropdown list.
- **Type of Employer**: Please select Type of Employer for other than Bangladeshi registration.
- After complete your selection please click on the "Go to Next" button to continue your process. The form of Basic Information and Address Information will appear.

### **Basic Information**

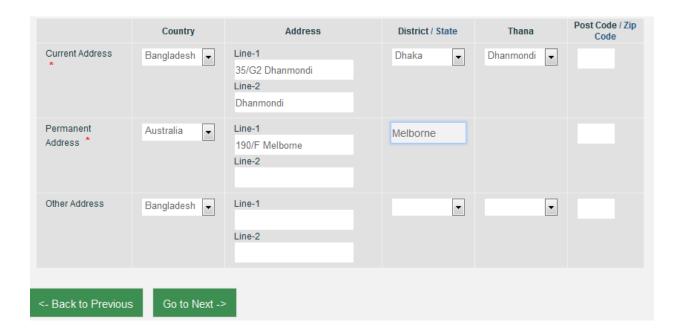
This option allows you to provide your Basic Information such as your name, Passport No, Visa No, Visa Issue date.



 Please provide General Information of Taxpayer such as Taxpayer's Name, Passport No, Passport Issue Date etc and the information provide as Taxpayer's passport.

#### **Address Information**

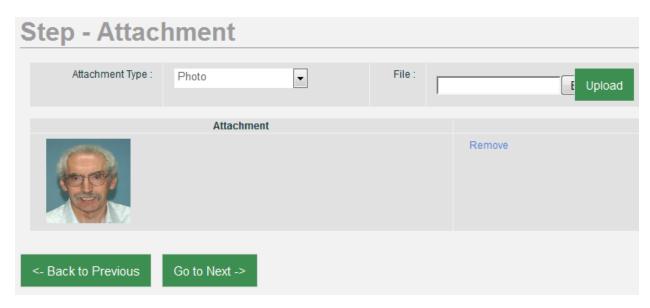
This option allows you to provide your address Information such as your current address, permanent address and others address.



- After providing general information the Taxpayer will provide his or her Address Information. Address information separated into three steps Current Address, Permanent Address and Others Address. If Current Address and Permanent Address are same then after providing your Current Address just
  - click on the check box Same as Current Address. If you want to give another address such as your official address, Business address you can provide on others information field.
- Click on the "Go to Next "button to continue your process.

#### Attachment

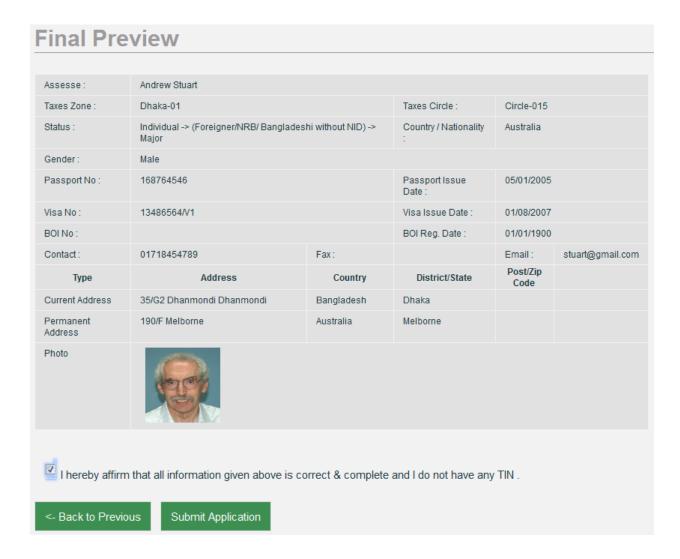
This option allows you to attach your photo.



- To attach your photo please click on the "**Browse**" button and select your photo. After uploading photo if you think this isn't your desired photo, you can remove it too by clicking "Remove" and try again to upload accurate photo.
- Click on "Go to Next" button to continue your process. Final preview will appear on the screen.

#### **Final Preview**

This Option will allow you the facility to check all the Information before submitting the application finally. If you found any mistake or wrong information you can edit the information once again before submitting.



- Click on the check box of
  - I hereby affirm that all information given above is correct & complete if all the information is correct and actual.
- To submit your forms finally please click on the "Submit Application" button.

## View Details

Assesse:	Andrew Stuart				
Ticket:	00000157	Ticket Date :	20/06/2013	Ticket Expiry Date :	05/07/2013
Taxes Zone :	Dhaka-01		Taxes Circle:	Circle-015	
Status :	Individual -> (Foreigner/NRB/ Bangladeshi without NID) -> Major		Country / Nationality :	Australia	
Gender:	Male				
Passport No :	168764546		Passport Issue Date :	05/01/2005	
Visa No :	13486564/V1		Visa Issue Date :	01/08/2007	
BOI No:			BOI Reg. Date :		
Contact:	01718454789	Fax:		Email:	stuart@gmail.com
Туре	Address	Country	District/State	Post/Zip Code	
Current Address	35/G2 Dhanmondi Dhanmondi	Bangladesh	Dhaka		
Permanent Address	190/F Melborne	Australia	Melborne		
Photo					
View Ticket					

 $\bullet \quad \text{To view the Ticket click on $``View Ticket" Your Ticket will appear on the screen.}$ 

#### **Ticket Information**

This Option allow you to view Ticket.



- This is your Ticket Please remember or collect your Ticket number
- To get your TIN number and certificate contact with relevant circle officer's and follow the following instruction of the Ticket.
- To print the Ticket please clicks on the **"print Ticket"** button so a printing option will appear.
- Now select your printer and click on the "Ok" button.

