

New Registration for Association of Persons

Selection

Taxpayer's Status:

a): This option allows you to select your status. There are five options for Status Selection.

The screenshot shows a web form titled "Registration / Reregistration". It contains several fields with labels in English and Bengali. The "Taxpayer's Status / করদাতার ধরণ : a) *" field has a dropdown menu open, showing options: "Individual -> Bangladeshi Resident (with NID)", "Individual -> Bangladeshi Resident (with NID)", "Individual (Foreigner/NRB/ without NID)", "Company", "Firm", "Others" (highlighted in blue), and "Reregistration". Other fields include "b) *" (empty), "Registration Type / রেজিস্ট্রেশন ধরণ : *" (empty), and "Existing(10 Digits) TIN / বর্তমান টি আই এন : *" (empty). A green button labeled "Go to Next ->" is at the bottom left.

- **Others:** The taxpayers who are different from Individual Bangladeshi Resident, Individual Foreigner, Company, and Firm will select others.

b): This option allows you to select another status for others category such as Association of persons, Hindu Undivided Family, Local Authority, Artificial Juridical Person.

This screenshot shows the same "Registration / Reregistration" form, but with the "b) *" field's dropdown menu open. The "Taxpayer's Status" field now shows "Others". The "b) *" dropdown menu lists: "Association of Persons" (highlighted in blue), "Association of Persons", "Hindu Undivided Family", "Local Authority", and "Artificial Juridical Person". The "Registration Type" field remains empty.

Registration Type: This option allows you to select your Registration Type. After **Status** selection taxpayer will select his / her Registration Type. There are two types of registration will appear **New Registration** and **Re-registration**.

Registration / Reregistration

Taxpayer's Status / করদাতার ধরণ : a) *	Others ▼
b) *	Association of Persons ▼
Registration Type / রেজিস্ট্রেশন ধরণ : *	<div style="border: 1px solid blue; padding: 2px;">New Registration ▼</div> <div style="border: 1px solid blue; padding: 2px;">Reregistration</div> <div style="border: 1px solid blue; padding: 2px; background-color: #007bff; color: white;">New Registration</div>

- **Re-registration:** Re registration is the process to update the TIN number from 10-digits to 12-digits and also update the information of Taxpayer.
- **New Registration:** New Registration is the process to take new TIN number.
- Please select **New Registration** to take a new TIN number.

Main Source of Income: This option allows you to select your **Main Source of Income**. There are four selective options in the field of **Main Source of Income** for the status of Association of Persons.

Main Source of Income / আয়ের প্রধান উৎস :	<div style="border: 1px solid blue; padding: 2px;">Business (Individual) ▼</div> <div style="border: 1px solid blue; padding: 2px; background-color: #007bff; color: white;">Business (Individual)</div> <div style="border: 1px solid blue; padding: 2px;">Others</div> <div style="border: 1px solid blue; padding: 2px;">Bagemat ▼</div>
Business (Individual) Location :	

- **Business (Individual):** The Taxpayer whose main source of income is business he/she will select **Business (Individual)**.

- **Others:** The Taxpayer whose Main source of Income is other than Service, Profession and Business such as house rent, Bank interest etc. They will select ***Others***.
- Please select your ***Main Source of Income*** such as Service or Profession or Business from the list.

The screenshot shows a web form with three dropdown menus on the left, each with a green border, and three corresponding dropdown menus on the right. The first dropdown on the left is labeled 'Business (Individual/Firm) Location :', the second is 'Business (Individual/Firm) :', and the third is 'Location :'. The first dropdown on the right is labeled 'Dhaka', the second is 'Location', and the third is 'A.C. Roy Road'. Below the dropdowns, there is a green button labeled 'Go to Next ->'. A note in the center of the form reads: 'If required Main Business Type is not in list, please click on location from above and select your desired location name'.

- **Business (Individual/Firm) Location:** This option allows you to select your ***Business Location*** (District) from dropdown list.
- **Business (Individual/Firm):** This option allows you to select ***Business Type or Location*** from dropdown list.
- **Location:** This option allows you to provide location of business. If taxpayers main type of business isn't exist in the list of Business Type, he/she must select business location.
- After complete the jurisdiction selection please click on the “**Go to Next**” button to continue your process.

Basic Information

This option allows you to provide taxpayer's Basic Information such as Taxpayer's name, Authorized Person's Name and TIN.

Step - Basic Information	
Taxpayer's Name/ করদাতার নাম : *	Azmot Garment
Authorized Person's TIN : *	631464097637 (12 Digits)
Authorized Person's Name : *	Rafiqul alam (As per TIN Certificate)
Mobile Number/ মোবাইল নম্বর :	01719585654
Facsimile / ফ্যাক্স :	
Email / ইমেইল :	azmot@mail.com.bd

- Please provide Taxpayer's name.
- Provide Authorized Person's information and the information must be providing as per TIN Certificate of Authorized Person's.

Address Information

This option allows you to provide taxpayer's address Information such as current address, permanent address and others address.

	Country	Address	District	Thana	Post Code
Current Address *	Bangladesh ▾	Line-1 Ahmmed Nagar Line-2 Mirpur Section-2	Dhaka ▾	Mirpur ▾	1216
<input checked="" type="checkbox"/> Same as Current Address					
Registered Office *	Bangladesh ▾	Line-1 Ahmmed Nagar Line-2 Mirpur Section-2	Dhaka ▾	Mirpur ▾	1216
Other Address	Bangladesh ▾	Line-1 <input type="text"/> Line-2 <input type="text"/>	<input type="text"/> ▾	<input type="text"/> ▾	<input type="text"/>

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- After providing general information the Taxpayer will provide his or her Address Information. Address information separated into three steps Current Address, Permanent Address and Others Address. If Current Address and Permanent Address are same then after providing your Current Address just click on the check box ☒ Same as Current Address . If you want to give another address such as your official address, Business address you can provide on others information field.
- Click on the **“Go to Next”** button to continue your process.

Related Persons Information

This option allows you to provide related persons information.

Releted Person Information

Select Type	TIN	NAME	
Related Person ▼	211496020791	golam rabbani	<button>Add</button>

Type	TIN	Name	
Related Person	631464097637	Rafiqul Alam	Remove
Related Person	211218326241	Safi Iqbal	Remove

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To provide related persons information

- Provide related person's TIN.
- Related person's name will be picked up automatically from Database.
- To add the information click on the **"Add"** button.
- After adding all persons information click on the **"Go to Next"** button to complete the step.

Final Preview

This Option will allow you the facility to check all the Information before submitting the application finally. If you found any mistake or wrong information you can edit the information once again before submitting.

Final Preview

Assesse :	Abdul Hamid Khan				
Taxes Zone :	Dhaka-02		Taxes Circle :	Circle-043	
Status :	Association of Persons		Country / Nationality :	Bangladesh	
Authorized Person's TIN :	631464097637		Authorized Person's Name :	Rafiqui Alam	
Contact :		Fax :		Email :	
Type	Address	Country	District/State	Post/Zip Code	
Current Address	Kawran Bazar	Bangladesh	Dhaka		
Permanent Address	Kawran Bazar	Bangladesh	Dhaka		
Type	TIN		Name		
Related Person	631464097637		Rafiqui Alam		

☒ I hereby affirm that all information given above is correct & complete and I do not have any TIN .

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- Click on the check box of

☒ I hereby affirm that all information given above is correct & complete

 if all the information is correct and actual.
- To submit your forms finally please click on the “**Submit Application**” button.

View Details

Assesse :	Abdul Hamid Khan				
Ticket :	00000176	Ticket Date :	24/06/2013	Ticket Expiry Date :	09/07/2013
Taxes Zone :	Dhaka-02		Taxes Circle :	Circle-043	
Status :	Association of Persons		Country / Nationality :	Bangladesh	
Authorized Person's TIN :	631464097637		Authorized Person's Name :	Rafiqul Alam	
Contact :		Fax :		Email :	
Type	Address	Country	District/State	Post/Zip Code	
Current Address	Kawran Bazar	Bangladesh	Dhaka		
Permanent Address	Kawran Bazar	Bangladesh	Dhaka		
Type	TIN		Name		
Related Person	631464097637		Rafiqul Alam		

View Ticket

- To view the ticket click on the “**View Ticket**” button so ticket information will appear on the screen.

Ticket Information

This Option allows you to view and print the ticket.

Ticket Information

Ticket Number :	00000176	Date :	24/06/2013
Purpose :	TIN Registration		
Name :	Abdul Hamid Khan		
Status :	Association of Persons		
Nationality :	Bangladesh		
Zone :	Dhaka-02	Circle :	Circle-043

Please contact with the following Authority within 15(fifteen) days:

Deputy Commissioner of Taxes

Taxes	Circle-043	Taxes Zone	Dhaka-02
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Address: HBFC Bhaban, 22 Purana Paltan, Dhaka

Contact: 9515656

Please bring the following documents at the time of visit

1. Documents relating to the Constitution of the Association of Persons; and
2. Authorization Letter to represent the Association of Persons as per Section 174 of the Income Tax Ordinance, 1984.

Print Ticket

- This is your ticket Please remember or collect your ticket number.
- To get your TIN number and certificate contact with relevant circle officer's and follow the following instruction of the ticket.

- To print the Ticket click on the **“print Ticket”** button so a printing option will appear.
- Now select your printer and click on the **“Ok”** button.

