# Mok Kai Wen Darren

mokkwd@gmail.com | +65 83821019

#### **EDUCATION**

**National University of Singapore** 

Singapore Aug 2018 – Present

Bachelor of Business Administration Bachelor of Computer Science (**DDP**)

Expected Year of

Graduation: 2022

**Anglo Chinese Junior College** 

Singapore

*GCE A' Levels – 5 Distinctions* 

Jan 2014 – Dec 2015

• Awards: Leadership Colours Award, Sportsmanship Award

## **WORK EXPERIENCE**

NuMoney Exchange - leading cryptocurrency exchange

Jan 2018 – May 2018

in South East Asia

Operations Executive

- Worked on various marketing projects within the firm that provides innovative solutions to business challenges.
- Integrated key business units in Indonesia and Malaysia to expand operations across South East Asia

### LEADERSHIP EXPERIENCE

## **NUS Students' Business Club (Bizad Club)**

Sep 2019 – Present

Safety Head (NUS Business Camp)

- Conducted various Safety and First Aid courses to equip Camp Leaders and Safety Officers with Safety Awareness and First Aid Skills
- Spearheaded the Safety Coverage plan for the Camp and oversaw the Safety of 400 participants aided by a Safety team of 5.

## **Naval Diving Unit**

Jun 2017 – Dec 2017

Platoon Commander

- Organised monthly training plan and dealt efficiently with logistics, motivation of men and communication with superiors.
- Successfully maintained strong camaraderie within 50 men from different cultural backgrounds, successful developing an operationally ready dive team.

## **AWARDS AND ACHIEVEMENTS**

- Best NSF Commander Of The Year 2018 (Naval Diving Unit)
- Advanced Certificate in Team Leadership (Singapore Workforce Skills Qualifications)

## ADDITIONAL INFORMATION

- Proficiency: Excel, PowerPoint, Java, JavaScript, Python, Jupyter Notebook
- Languages: Mandarin, English (Native)
- Interests: Sports (Frisbee, Hockey player), Trading, PADI Certified Advanced Diver, Volunteering (Tutored underprivileged kids at Salvation Army)