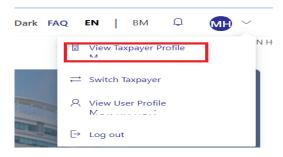
How To Generate ClientID

ERP Solution Provider

Login to https://preprod-profile.myinvois.hasil.gov.my/ (Sandbox).

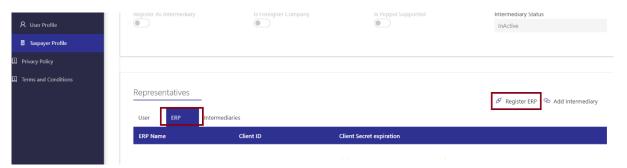
1. Select the View Taxpayer Profile



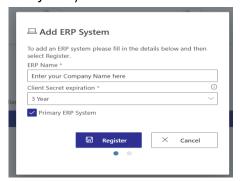
2. Make sure the intermediary is ticked and the status is active. If not, please call LHDN to activate it



3. Select ERP Tab, Click Register ERP (if not registered before)



4. Enter any name for easy reference. Select 3 years (this means the generated ClientID will be valid for 3 years).

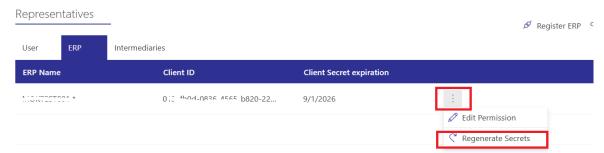


5. A dialog box will show the new ClientID and Secret Key. Copy and paste them into the ERP system. Make sure to keep a copy in a safe place for future reference.

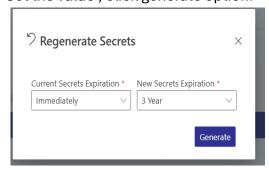
\sqsubseteq Add ERP System

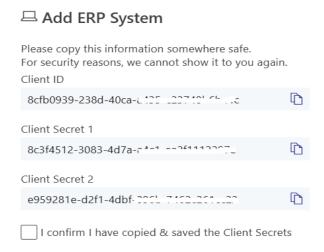


6. If you have registered ERP before, you can regenerate the ClientID in case you forgot the ClientID or if it has already expired.

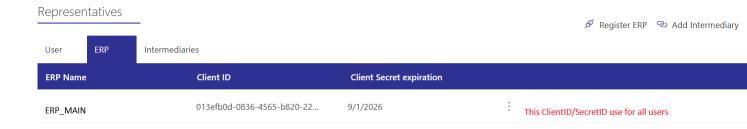


7. Set the value, click generate option.





- 8. Copy and paste them into the ERP system. Make sure to keep a copy in a safe place for future reference.
- 9. You can generate one ERP with a single set of client ID and secret ID for all your users. In this case, you only need to regenerate the ERP ClientID when it expires and update the new ClientID/secretID for all your users. However, this method has a vulnerability: any user can use the same ClientID/secretID to download other users' documents by changing the login on behalf of the particular user's TIN number.



10. You can generate an ERP with a unique client ID and secret ID for each user. This will solve the vulnerability issue mentioned above. However, this method is not suitable if you have many users, as you would need to regenerate and update each user's ERP client ID/secret ID individually. Imagine doing this for more than 100 users.



11. Important: As an ERP provider, please DO NOT use the 'Add Intermediary' button to add your users. If you do, these users will have problems connecting to LHDN via your ClientID/secret ID. This might cause a cyclic dependency issue.



12. Pass the name you registered the ERP with, along with your TIN and BRN numbers, to your users for adding an intermediary in their portal.

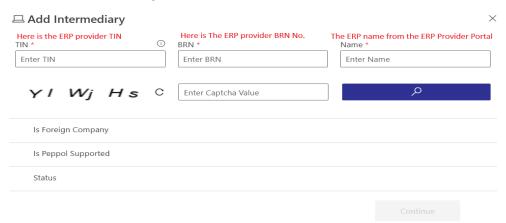
For ERP User

Login to https://preprod-profile.myinvois.hasil.gov.my/ (Sandbox).

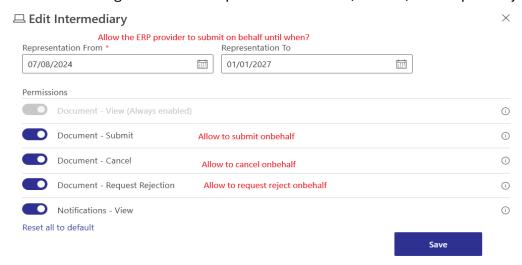
1. Select the View Taxpayer Profile



2. Click the 'Add Intermediary' button and fill in the ERP provider's TIN, BRN, and Name. The name should normally match the Taxpayer Name as found on the ERP provider portal profile. (eg. MXXX_XXXIN MING).



3. Set the access rights for the ERP provider to submit, cancel, and request rejection.4.



4. If a user wants to stop the ERP provider from submitting documents on their behalf, simply select the intermediary record, click the three-dot option, click edit, and set the representation date range to a past date. Then, disable all the access rights. If the intermediary has expired, follow the same process, but edit the representation date range to a new future date range.



Why Need Intermediary?

An intermediary allows the ERP provider to share a digital certificate with all users, so they don't need to purchase the certificate yearly. The digital certificate is primarily used for submitting documents. In simple terms, the digital certificate verifies that the document originates from the correct person. If users are concerned about security, they can use their own ClientID/SecretID and purchase their own certificate.

Note: Using an intermediary ClientID prohibits downloading documents sent by other parties (i.e., the user's suppliers). To download documents sent by other parties, the user must use their own ClientID/SecretID.