



Supawan Pongsupawan

EXECUTIVE SUMMARY

- Analytics expert with strong competencies in communication and negotiation.
- Experienced in the field of IT and coordination within multinational companies.
- Owner of a small business holding various experiences in online marketing tools and social media platforms such as YouTube and Facebook ADS.
- Passionate Google Analytics professional with advanced analysis of customer groups in shooting ads on websites. See past work samples in the portfolio section showcasing work with Google product Marketing analysis using Google Analytics/ Google Data Studio for reporting

EXPERIENCE

APPRENTICE JUNIOR SOFTWARE DEVELOPER COHORT 2

Generation Thailand | MAY 2022 – Present

Building on technical and behavioural skills-set required for software development

- Advanced training in building web applications from React as front-end, Node.js as Back-end, and MongoDB as a Database.
- Development of essential industry specific skills, such as growth mindset, communication, agility, and teamwork.
- Final Project: MERN Stack CRUD Project.
- The application website is divided into front-end using React with React-router and Axios as the main dependency. In the back-end, it uses Express to manage RESTful API and uses Passport JS for authentication. Finally, using Mongoose to connect MongoDB.

MIS PROJECT ANALYST

Essilor Manufacturing (Thailand) Co., Ltd | 2021 –2022

Implementation of Industrialization solutions to support applications in EssilorLuxottica business in Asia and Europe Region.

- Designed and implemented automation jobs schedule using CA Autosys Workload Automation. Scheduled the jobs on both Windows and Linux Server using Perl.
- Overseeing the implementation, migration and enhancement of IT projects.
- Cross-team collaboration with developers, operation support and infrastructure Work on Change Order, Incident and Request tickets
- Level 3 technical support, troubleshoot and solutions provider related to automation jobs.
- Experience in CASD Ticket tools. Work on Change Order, Incident and Request tickets.
- Designed and implemented automation jobs schedule using CA Autosys Workload Automation.
- Scheduled the jobs on both Windows and Linux Server using Perl, shell.

PERSONAL INFO

+6692 414-9059
supawanpongsupawan@gmail.com
Bangkok, Thailand
<https://cutt.ly/9Znqoel>

PROFESIONAL DEVELOPMENT

// CERTIFICATES

Comtia Project+
Comptia Network+
Codecademy html
Codecademy css
AWS Certified Cloud Practioner
Introduction to Data Management
Google Ads Display
Google Ads Search
Google Analytics Individual Qualification
Microsoft AZURE Data Fundamentals
UDEMY

// COURSES

Mainichi Course 2
Thai Japanese Association
Data Science Bootcamp | DataRockie

// PORTFOLIO

[Portfolio - Google Drive](#)
[mol999 \(github.com\)](#)

EDUCATION

MASTER OF APPLIED STATISTICS
(Information Technology Management)
National Institute of Development
Administration (NIDA), Bangkok
2020 – 2022

SKILLS

// TECHNICAL SKILLS

SQL
Python
Shell script
Perl
HTML
CSS
JavaScript
Microsoft Office Package

LANGUAGES

THAI | Native

English | Professional working capacity

Japanese | Fair

EXPERIENCE (CONTINUED)

PROJECT SECRETARY

AFRY company (multi-national sustainable energy company) | 2018 - 2021

Implementation and management of the Project Document Control

- Updating contracts according to client requirements and reporting associated budget amendments.
- Analysing project expenses and providing commentary.
- Communicate and coordinate with project team members in Laos, Austria, Zurich, and Bangkok office
- Maintaining all relevant income and expenditure for all projects.
- Overseeing project records and contracts to ensure terms are adhered to.
- Preparation of final invoices for all billable projects, including all applicable backup for approval by the Accounting Supervisor
- Recording of reimbursable expenses, monitoring of working hours related to projects, excel reporting using Pivot, Vlookup and use SAP program.
- Invoicing using the Maconomy program and submitting invoice overviews for the approval of the finance team in issuing the monthly invoices.
- General assistance to contractor's team projects.

Assistant manager

Ra-Kahng Associates Ltd. (Multi-national company) | 2016 – 2017

- Coordinated the repair and maintenance of office equipment as assigned.
- Answering of all incoming calls and handling of caller's inquiries whenever possible.
- Greeted and assisted customers and visitors of Crestcom Thailand.
- Liaised with the company's messenger for daily assignments.
- Assisted in the planning and preparation of meetings, meeting room booking system
- Kept track of inventory and ordering of supplies as needed,