

COMP 3111: Introduction to Software Engineering

Minutes of the 1st Project Scrum Meeting

Team 30

Date: 25th March, 2021

Time: 10:30am

Place: Learning Commons Group Study Room 3

Attending: Anandani Dhiren Nirmal, Gupta Yash, Melwani Monish

Absent: none

Recorder: ANANDANI Dhiren Nirmal

1. Report on progress during the past week

N/A: First meeting so no previous tasks

2. Discussion of impediments and resolution

- 2.1. Understanding the details and requirements of the overall projects.
- 2.2. Exploring the dataset included in the project skeleton code.
- 2.3. Discussion about various classes for modelling the data used in the project to draw the UML diagram.
- 2.4. Debating which data is transcend and which data is not transcend.
- 2.4. Understanding of the of the tasks to draw the use case diagram.
- 2.5. Discussion about which format to use for the use case specification.

3. Goals for the coming week

Name	Tasks that will be worked on in the coming week
ANANDANI Dhiren Nirmal	Analyse the description for task 1 and task 4 Complete the individual use case specification for submission before the deadline
MELWANI Monish	Analyse the description for task 2 and task 4 Complete the individual use case specification for submission before the deadline
GUPTA Yash	Analyse the description for task 3 and task 5 Complete the individual use case specification for submission before the deadline

4. Meeting adjournment and next meeting

The meeting was adjourned at 18:30 p.m. The next meeting will be held on April 7th at 2:00 p.m. in the Learning Commons (Room Booking TBC)