



MONALI BANDHURATNE

PROJECT MANAGER

CONTACT INFORMATION

 076 155 4468

 monali.dulhara@gmail.co

 [Monali Bandhuratne | LinkedIn](#)

SKILLS

- IT Project Management (Agile & Waterfall)
- Project Planning, Scheduling & Execution
- Stakeholder & Client Relationship Management
- Cross-Functional Team Coordination
- Risk Identification & Mitigation
- Strong Understanding of SDLC and IT Systems
- Analytical & Problem-Solving Skills
- Excellent Communication & Documentation
- Adaptability and Multitasking in Fast Paced Environments
- Proficiency in Project Management Tools (Jira, Confluence, MS Project, MS Excel)

Detail-oriented IT and Management graduate with hands-on experience in project coordination across Agile environments. Skilled in task tracking, risk management, stakeholder communication, and end-to-end project support. Proficient in managing backlogs, documentation, reporting, and cross-functional collaboration. Adaptable and delivery-focused, ready to contribute to dynamic teams in web, cloud, ERP, or software development

EXPERIENCE

Antyra Solutions

Project Management Coordinator

May 2025 – Present

- Plan, manage, and execute multiple web and e-commerce projects from initiation to delivery within defined scope, schedule, and quality standards.
- Managed 10+ high-profile client brands, earning direct client recognition for proactive communication and timely delivery. [Client Recommendations](#)
- Earned direct client praise for delivering work efficiently and with strong ownership.
- Serve as the main client contact, managing communication, gathering requirements, and sharing updates.
- Defined project objectives, deliverables, and milestones in collaboration with internal teams and stakeholders.
- Monitored project progress, tracked dependencies, and flagged risks to ensure alignment with budgets and timelines.
- Facilitated seamless communication between design, development, and QA teams, ensuring tasks were clearly defined and executed efficiently.
- Assist in resolving blockers and support smooth team collaboration.
- Helped in process improvements and change management processes by refining task-tracking and reporting methods to enhance team transparency and accountability.

London Stock Exchange Group

Project Management - Intern

March 2024 – March 2025

- Supported Agile project execution across 11 cross-functional teams, coordinating over 50 project meetings and maintaining detailed documentation.

LEADERSHIP & COMMUNITY ROLES

Assistant Secretary

IT Students' Community, SLIIT
Jun 2024 – Mar 2025

Organizational Dev. Director

Rotaract, RID 3220
Jul 2023 – Jun 2024

Guide Club Coordinator

Rotaract, RID 3220
Jul 2023 – Jun 2024

Joint Secretary

Rotaract Club, UWU
Jul 2022 – Jun 2023

Assistant Secretary

Rotaract Club, UWU
Jul 2021 – Jun 2022

Vice President – Finance & Legal

AIIESEC in UWU

Vice President – Engage with

AIIESEC in UWU

Treasurer

University Business Club

Committee Member

Entrepreneurs' Club, UWU

COURSES & CERTIFICATIONS

Foundations of Project Management – Google (Coursera)

Project Initiation: Starting a Successful Project – Google (Coursera)

Business Analysis Fundamentals – Microsoft (Coursera)

- Assisted in managing sprint backlogs, issue tracking, and risk logging during 7 successful software releases, improving process transparency and delivery timelines.
- Generated management reports by analyzing project progress and resource data, supporting stakeholder decision-making.
- Coordinated resource capacity planning for 11 teams and organized team activities, strengthening collaboration in a large-scale Agile environment.
- Managed administrative operations, including leave planning, contributing to smoother operations.
- Developed strong organizational, communication, and analytical skills while working in a fast-paced, multi-year project environment, leading to a major go-live in March 2025.

EDUCATION

BSc. (Hons) In Information Technology, Specializing in Information Technology (2020 – 2024)

Sri Lanka Institute of Information Technology (SLIIT)
Second Class Upper Division

BBM. (Hons) In Entrepreneurship and Management (2020 – 2024)

Uva Wellassa University – Badulla
First Class Honors

G.C.E. Advanced Level in Commerce Stream (2016 -2018)

Musaeus College (2005 – 2018)

RESEARCH WORK

Impact of IT GRC on Organizational Performance – [Awarded the Best Research Paper at IRCUWU](#)

Conducted research on how IT governance, risk, and compliance impact organizational success, with organizational culture as a mediator.

SmartDine: Restaurant Management Solution

Developed a web application to streamline restaurant operations, including order management, table reservations, and customer engagement features.

References can be provided upon request.

I herewith confirm the above-stated information is true & accurate to the best of my knowledge.