Mona Le Roy

37-39 84th Street #22 Jackson Heights, NY 11372 Cell: 917 648 9213 monamoves@gmail.com

PROFESSIONAL PROFILE

Enthusiastic and energetic web developer with broad range of skills. Fastidious, focused multi-tasker eager to take on new technologies and meet all deadlines. Excellent communicator.

SKILLS

HTML, CSS, Responsive website design, Git, basic knowledge and some experience with Javascript, JQuery, WordPress, html emails, basic knowledge of SSH protocol

EXPERIENCE

Web Designer/Developer, PS/IS 78Q PTA, current

Ongoing design and development of Parent/Teacher Association website that informs school community of all PTA activities, solicits and accepts donations, sells event tickets, collects parent contact information for school wide communications through MailChimp. Set up a form and database to gather parent information for the PTA Board. psis78pta.org.

Tech Intern, Sanky Communications 3/17-2/18

Updated blog, work, team, and client pages, css files on sankyinc.com. Updated client websites (Horses for Habitat, St. John's Bread and Life) and client html emails (Memorial Sloane Kettering Cancer Center, City Meals on Wheels, Drug Policy Alliance, African Wildlife Foundation). CMS (Drupal and Wordpress).

Web Designer/Developer, Program Development People Against Childhood Epilepsy, Inc. (PACE)

- Designed and developed website taking it from a MSOffice webpage to a custom hand coded website that accepted donations, detailed all programs and grant opportunities, and hosted a support group, all executed under budget, saving PACE thousands of dollars.
- Streamlined grant application process that saved time and money, reducing allocated budget allowed for employee time and materials.
- Researched and facilitated funding for summer camps dedicated to children with epilepsy across the US. PACE funded over 50 camps.
- Launched and maintained online support group helping hundreds of families afflicted with epilepsy.

OTHER EXPERIENCE

Teacher, NYC Parks and Recreation, Cromwell Center, Paid and Volunteer, 3/06-12/07 Developed and taught HTML classes

EDUCATION

BS, State University of New York at New Paltz Parsons School of Design