Skills

The Skills Section in a resume is where we list the specific abilities, competencies, and proficiencies that are relevant to the job we're applying for. Skills section can help the recruiter to get the better understanding of a profile, our capabilities and what things we can do when we join their organization.

Right Structure for resume's skills section

1. Relevance is Key :

- Mention the skills that are aligning with the job description. Focus on skills that directly relate to the job description and requirements.

- Tailor this section for each application.

2. Categories :

- We can organize our skills into categories, such as "Technical Skills," "Soft Skills," "Language Proficiencies," etc., to make it easier for the reader to navigate.

3. Level of Proficiency:

- Provide more quantifiable details for our skills. For instance, in technical skills, we can mention proficiency in C++ with a rating of 4.5 out of 5.

- If we are not sure about the rating you can give like beginner, intermediate or advanced.

- It gives our recruiter a better understanding to think and discuss the things with us.

Make our Skills section stand out

- Align our skills with the specific requirements outlined in the job posting. This demonstrates that we're a good fit for the position.

- If we have mentioned a skill that we are not proficient at, mention it in a format as discussed above like intermediate, beginner or advanced.

- Despite of adding programing languages that many people do, we can add more detail to it