## **MÓNICA FARIA CAIRES**

FRONTEND DEVELOPER

#### **DETAILS**

#### **ADDRESS**

Santiago da Guarda Ansião, 3240-674 Portugal

#### PHONE

925787505

#### **EMAIL**

hello@monicacoding.dev

### DATE OF BIRTH

25-03-1997

#### NATIONALITY

Portuguese

#### LINKS

<u>Portfolio</u>

<u>LinkedIn</u>

CodePen

<u>Medium</u>

### SKILLS

HTML & CSS

**TailwindCSS** 

ReactJS

NextJS

Firebase

Git / GitHub

## LANGUAGES

Portuguese

• • • •

English

• • • • •

#### **PROFILE**

Eeager to bring efficiency and creativity to dynamic projects, while continuously honing my skills in building scalable, responsive web applications that shine in form and function. I thrive on turning complex ideas into sleek, user-friendly experiences — think of me as a digital Marie Kondo, but with code.

## **EMPLOYMENT HISTORY**

## Project Management Office Analyst, Teleperformance Portugal, SA

Jan 2025

Integrated Microsoft's Partners Innovation & Improvement department. Tracked progress, identified risks, and implemented solutions to improve project outcomes. I managed workflows, facilitated communication, and introduced innovations to enhance efficiency and processes. Through analysis and reporting, I ensured data-driven decisions and successful project delivery.

## Trainer, Teleperformance Portugal, SA

Lisbon

Lisbon

May 2021 — Jan 2025

As part of Microsoft's Partners training department, I provide guidance and training as well as create training materials, leveraging the SAP SuccessFactors suite, and report training data through Microsoft Excel and Power Bl. Additionally, I supported my team by serving as a backup Training Manager, which has allowed me to interact with high-level roles.

## **Customer Service Representative, Teleperformance Portugal, SA**

Lisbon

Jul 2019 — May 2021

Delivered exceptional customer service by addressing client concerns and ensuring satisfaction, while also supporting project management in maintaining team morale and assisting colleagues with procedure and service-related questions.

## COURSES

# Complete Web Developer in 2024 (Zero to Mastery Academy)

Aug 2024 — Oct 2024

## **Meta Frontend Developer Professional Certificate**

Jan 2025 — Mar 2025

#### **Google UX Design Professional Certificate**

Jan 2025 — Mar 2025