

# Monika Jain

## MIS EXECUTIVE / ANALYST



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🔗 Monika Jain

### 🎓 EDUCATION

#### **Bachelor of Business Administration**

Govt Kamalaraje Girls PG College, Gwalior

Jul 2015 – Apr 2018

### 🧠 TECHNICAL SKILLS

**MS Excel**

**POWER BI**

### 🧩 SOFT SKILLS

**Teamwork**

**Adaptability**

### 🌐 LANGUAGES

- Hindi
- English

### 👤 PROFESSIONAL SUMMARY

Experienced MIS Executive and Power BI Analyst with over One years in managing information systems and data analysis. Proficient in creating interactive dashboards and visualizations using Power BI to drive strategic decisions. Known for strong analytical skills, problem-solving abilities, and clear communication of complex data. Dedicated to improving operational efficiency and achieving organizational goals.

### 📁 PROJECTS

#### **\* Vrinda Store Sales Insights Dashboard**

Apr 2024

This project concludes that the store should target women customers aged 30-49 years living in Maharashtra, Karnataka, and Uttar Pradesh by showing ads, offers, and coupons available on Amazon, Flipkart, and Myntra.

#### **\* Road Accident Analytics Dashboard**

Jun 2024

Developed a Comprehensive dashboard to analyze and visualize road accident data. The dashboard provides insights into accident trends, road types, casualties, and severity, helping to identify patterns and improve road safety measures.

#### **\* Sales Dashboard**

Nov 2023

Developed an interactive sales Dashboard to analyze and visualize sales data. Utilized data visualization tools to provide insights into sales performance, trends, and patterns.

### 👜 PROFESSIONAL EXPERIENCE

#### **MIS Executive / ANALYST**

GDP ENTERPRISE

Oct 2023 – present | Gwalior, India

#### **ARIHANT CREATION**

Ecommerce Representative

Dec 2018 – May 2023 | Gwalior, India