

Personal info

Lidia Monika Mikolajska

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Profile

Dedicated team player with high integrity and strong work ethic. Ability to multitask and deliver quality results under pressure.

Work experience

08/2019 – present

Support Facilitator

Turnaround, Dubai, UAE

- Assisting with strategic team building and development programs ranging from small workshops to large groups of 700 participants and beyond.
- Conducting final inspections on the day of the event to ensure everything adheres to the client's standards.
- Overseeing events, including problem-solving, welcoming guests, set-up and flow, communicating with and coordinating staff, and managing take-down.

10/2014 – 06/2019

Flight Attendant

Emirates Airline, Dubai, UAE

- Complied with all airline and national aviation regulations to ensure that complete safety and security procedures were met.
- Served as the point of communication between the flight deck and the cabin crew prior to and during flights.
- Attended workshops and training sessions in customer service, conflict resolution tactics and safety procedures.
- Maintained perfect attendance record.

08/2012 – 07/2014

Account Manager

Adsenzia/BHE, Barcelona, Spain

- Developed and maintained relationships with prospective and existing clients, affiliation platforms and agencies.
- Developed and planned emailing campaigns and handled advertising placement within a small team. Managed time sensitive projects.
- Ensured successful delivery of solutions according to customer needs and objectives.
- Maintained accounting records and documents and managed the day-to-day regional office activities using Microsoft Office and other business softwares.
- Met monthly sales target consistently.

Education

09/2012 – 06/2014

Business Management

University Of Management And Banking, Poznan, Poland

Master's Degree

02/2010 – 06/2010

Administration And Business Management

Polytechnic University Of Valencia, Valencia, Spain

Erasmus Student Exchange Program

09/2008 – 06/2011

Business Management

University of Economics, Poznan, Poland

Bachelor's Degree, Business Communication/ Faculty of Marketing Strategies

Skills

Languages

Polish
English
Spanish



Hobbies

freediving
yoga
travelling