Minutes of the Meeting

Date and Time	Venue	Meeting Attendees	Requested by
January 10th 2024 11 AM	Virtual (Zoom)	18	Dr. Akash Das

Discussions

1. File naming :

 The importance of how the files are named were discussed. Example of storing sample files and how to name them were discussed.

2. Organising files on drive:

 Sample drive was created to discuss the method to organise the files for the internship. Diving the content into folders and files accordingly.

3. Creating a repository:

 Created a GIT repository for storing the files. Discussed how to clone the repository into the local device.

4. Access git repository through the terminal:

 learned how to access the files of the repository. Hands on a few commands like push ,commit and all the authentication for the providing access to the GIT repository .

Agreed Actions

- Create an MoM for todays session.
- Organise the files and get an overview of how GIT Repository works.