



# WASTE MANAGEMENT

International Journal of Integrated Waste Management, Science and Technology

## AUTHOR INFORMATION PACK

### TABLE OF CONTENTS

•	Description	p.1
•	Audience	p.1
•	Impact Factor	p.2
•	Abstracting and Indexing	p.2
•	Editorial Board	p.2
•	Guide for Authors	p.4



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### DESCRIPTION

*Waste Management* is devoted to the presentation and discussion of information on **solid waste generation, characterization, minimization, collection, separation, treatment and disposal**, as well as manuscripts that **address waste management policy, education, and economic and environmental assessments**. The journal addresses various types of solid wastes including municipal (e.g., residential, institutional, commercial), **agricultural** and **special** (e.g. construction and demolition, household hazardous, sewage sludge, and non-hazardous industrial) wastes.

We welcome both fundamental and applied research that can be related to problems of interest to solid waste researchers, practitioners and/or policy makers. Well documented case studies will be considered but they must describe results that can be applied beyond the specific location of the case study. Manuscripts that focus on the use of a waste material in a new product are often more suitable for a journal that focuses on the material properties of the product. In considering whether a manuscript is suitable for publication in *Waste Management*, consider whether the information is of potential use to solid waste researchers, practitioners and/or policymakers.

The following are some of the major areas in which papers are solicited:

- Generation and characterization
- Minimization
- Recycling and reuse
- Storage, collection, transport, and transfer
- Treatment (mechanical, biological, chemical, thermal, other)
- Landfill disposal
- Environmental assessments
- Economic analysis
- Policy and regulations
- Education and training
- Planning

### AUDIENCE

Scientists, engineers and technical managers concerned with waste treatment and the engineering problems related to environmental protection laws.

## IMPACT FACTOR

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2019: 5.448 © Clarivate Analytics Journal Citation Reports 2020

## ABSTRACTING AND INDEXING

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BIOSIS Citation Index  
Chemical Abstracts  
Engineering Index  
Pascal Francis  
Web of Science  
Chemical Hazards in Industry  
Environmental Periodicals Bibliography  
GeoSciTech  
Cambridge Scientific Abstracts  
Elsevier BIOBASE  
Current Contents - Engineering, Computing & Technology  
Energy Data Base  
Energy Research Abstracts  
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## GUIDE FOR AUTHORS

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### INTRODUCTION

#### *Journal scope*

*Waste Management* is devoted to the presentation and discussion of information on solid waste generation, characterization, minimization, collection, separation, recycling, treatment and disposal, as well as manuscripts that address solid waste management policy, education, and economic and environmental assessments. The journal addresses various types of solid wastes including municipal (e.g., residential, institutional, commercial), agricultural, construction and demolition, household hazardous, coal combustion residues and other non-hazardous industrial wastes.

Manuscripts that describe processes related to materials production with no application to the solid waste system will not be considered. Manuscripts on the treatment and disposal of biosolids from wastewater treatment will only be considered if they describe a process that is also applicable to other solid wastes (e.g., anaerobic digestion, char production, thermal treatment, but not dewatering). Manuscripts that focus on human behavior must discuss practical policy implications. While manuscripts on facility siting are in scope, it is essential for the authors to explain the new contribution in the cover letter as we get many submissions that do not represent significant innovation.

**The following topics are not in the journal's scope: wastewater, mining waste, hazardous industrial waste, radioactive waste, material science, land application of waste-derived products. Manuscripts on waste valorization are welcome in cases where the waste is a major part of the valorization process.**

We welcome both fundamental and applied research that can be related to problems of interest to solid waste researchers, practitioners and/or policy makers. Well documented case studies will be considered but they must describe results that can be applied beyond the specific location of the case study. Manuscripts that focus on the use of a waste material in a new product are often more suitable for a journal that focuses on the material properties of the product. For example, studies on the use of a waste in transportation materials (concrete, asphalt) should be sent to journals that focus on those materials. In considering whether a manuscript is suitable for publication in *Waste Management*, authors should consider whether the information is of potential use to solid waste researchers, practitioners and/or policymakers. The following are some of the major areas in which papers are solicited: Generation and characterization Minimization Recycling and reuse Storage, collection, transport, and transfer Treatment (mechanical, biological, chemical, thermal, other) Landfill disposal Environmental assessments Economic analysis Policy and regulations Education and training Planning

#### *Types of article*

*Waste Management* considers the following types of papers for publication:

**Full Length Articles** (maximum of 6500 words) - a traditional full-length manuscript that describes original research or a well-documented case study. More detail on the word count is given below.

**Review Articles** - A synthesis and critical analysis of a research area. Reviews that focus on bibliometric information are not of interest to *Waste Management*. Authors wishing to submit a Review Article must first send a letter to the Editorial Office describing the topic of the review, the proposed contents of the review, and the senior author's expertise and resume in the area of the review. The Editors-in-Chief will decide on whether a review will be considered.

**Timely Advances in Waste Management**(less than 4000 words) - *These articles should describe an important issue in solid waste management and may include current research directions, research needs and policy proposals. These articles are intended to offer a broad perspective on an important topic in the overall area of solid waste management and engineering and should provide a careful but focused summary of available information. This type of article is not expected to be a presentation of preliminary research. Authors are asked to present a brief description of their proposed article to the Editors-in-Chief (wmeditorialoffice@gmail.com) prior to formal submission.*

**Short Communications** (less than 3,500 words) - A presentation of original research or a case study that is significant but more limited in scope than a full-length article.

**Discussions** (less than 3,500 words) - An editorial or a comment on a published manuscript. Editorials are only considered with prior approval of the Editors-in-Chief.

The word count does not include the abstract, references, nomenclature, acknowledgements, and appendices. Full length articles are limited to a combined total of 8 tables and figures. If the length of the manuscript, by either the word count or the number of tables and figures, exceeds the limit, then the authors must justify this in their cover letter.

Manuscripts that do not adhere to the length limits will be returned for revision prior to review. Additional material may be included in the E-component and will PTS Clean-up: published in electronic form only.

### **Submission checklist**

You can use this list to carry out a final check of your submission before you send it to the journal for review. Please check the relevant section in this Guide for Authors for more details.

Ensure that the following items are present:

One author has been designated as the corresponding author with contact details:

- E-mail address
- Full postal address

All necessary files have been uploaded:

*Manuscript:*

- Include keywords
- Nomenclature or Abbreviation list
- All figures (include relevant captions)
- All tables (including titles, description, footnotes)
- Ensure all figure and table citations in the text match the files provided
- Indicate clearly if color should be used for any figures in print

*Graphical Abstracts / Highlights files* (where applicable)

*Supplemental files* (where applicable)

Further considerations

- Manuscript has been 'spell checked' and 'grammar checked'
- All references mentioned in the Reference List are cited in the text, and vice versa
- Permission has been obtained for use of copyrighted material from other sources (including the Internet)
- A competing interests statement is provided, even if the authors have no competing interests to declare
- Journal policies detailed in this guide have been reviewed
- Referee suggestions and contact details provided, based on journal requirements

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## **BEFORE YOU BEGIN**

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Please see our information pages on [Ethics in publishing](#) and [Ethical guidelines for journal publication](#).

### **Declaration of competing interest**

All authors must disclose any financial and personal relationships with other people or organizations that could inappropriately influence (bias) their work. Examples of potential conflicts of interest include employment, consultancies, stock ownership, honoraria, paid expert testimony, patent applications/registrations, and grants or other funding. Authors should complete the declaration of competing interest statement using [this template](#) and upload to the submission system at the Attach/Upload Files step. **Note: Please do not convert the .docx template to another file type. Author signatures are not required.** If there are no interests to declare, please choose the first option in the template. This statement will be published within the article if accepted. [More information](#).

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Submission of an article implies that the work described has not been published previously (except in the form of an abstract, a published lecture or academic thesis, see ['Multiple, redundant or concurrent publication'](#) for more information), that it is not under consideration for publication elsewhere, that its publication is approved by all authors and tacitly or explicitly by the responsible authorities where the work was carried out, and that, if accepted, it will not be published elsewhere in the same form, in English or in any other language, including electronically without the written consent of the copyright-holder. To verify originality, your article may be checked by the originality detection service [Crossref Similarity Check](#).

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### Changes to authorship

Authors are expected to consider carefully the list and order of authors **before** submitting their manuscript and provide the definitive list of authors at the time of the original submission. Any addition, deletion or rearrangement of author names in the authorship list should be made only **before** the manuscript has been accepted and only if approved by the journal Editor. To request such a change, the Editor must receive the following from the **corresponding author**: (a) the reason for the change in author list and (b) written confirmation (e-mail, letter) from all authors that they agree with the addition, removal or rearrangement. In the case of addition or removal of authors, this includes confirmation from the author being added or removed.

Only in exceptional circumstances will the Editor consider the addition, deletion or rearrangement of authors **after** the manuscript has been accepted. While the Editor considers the request, publication of the manuscript will be suspended. If the manuscript has already been published in an online issue, any requests approved by the Editor will result in a corrigendum.

### Copyright

Upon acceptance of an article, authors will be asked to complete a 'Journal Publishing Agreement' (see [more information](#) on this). An e-mail will be sent to the corresponding author confirming receipt of the manuscript together with a 'Journal Publishing Agreement' form or a link to the online version of this agreement.

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### *Referees and expectations*

Authors are required to suggest at least three potential reviewers for each submission. Please include a brief note as to why each reviewer is appropriate. Also include a link to the publication list of each suggested reviewer. We expect reviewers to have a record of scholarly publication or other demonstrated expertise in the topic of the manuscript. Reviewers from the same university and reviewers with whom an author frequently publishes should not be suggested. It is important that the Authors report the correct institution and email address of the proposed reviewers. Authors may also request that certain reviewers not be used.

Authors that submit manuscripts to Waste Management are also expected to provide reviews to Waste Management when asked. This is considered as a professional responsibility.

## **PREPARATION**

### **Peer review**

*Waste Management* operates a single blind review process. All contributions will be initially assessed by the Editors-in-Chief for suitability for the journal. Papers deemed suitable are then typically sent to a minimum of two and more typically three independent expert reviewers to assess the scientific quality of the paper. The Editor is responsible for the final decision regarding acceptance or rejection of articles. The Editor's decision is final.

Once a manuscript is rejected, it may not be revised and resubmitted unless invited to do so by the Editor. In such a case, the decision will be Reject, resubmission encouraged. In this case, the author's resubmission must reference the original manuscript number in the Cover letter and include a point by point response to the reviewer's comments. A tracked changes version should not be resubmitted in this case.

### *Appeal procedure*

If the authors of a manuscript wish to appeal a decision, then they must send a letter to the journal editorial office within 30 days of receiving the decision. The letter must provide a careful explanation of why the authors think that a manuscript decision is not correct. The Editor in Chief's decision is final.

### **Use of wordprocessing software**

It is important that the file be saved in the native format of the wordprocessor used. The text should be in single-column format. Manuscripts must be typewritten with a font size of 12 pt, double-spaced with wide margins, and lines should be numbered consecutively. Keep the layout of the text as simple as

possible. Most formatting codes will be removed and replaced on processing the article. In particular, do not use the wordprocessor's options to justify text or to hyphenate words. However, do use bold face, italics, subscripts, superscripts etc. Do not embed "graphically designed" equations or tables, but prepare these using the wordprocessor's facility. When preparing tables, if you are using a table grid, use only one grid for each individual table and not a grid for each row. If no grid is used, use tabs, not spaces, to align columns. The electronic text should be prepared in a way very similar to that of conventional manuscripts (see also the [Guide to Publishing with Elsevier](#)). See also the section on Electronic illustrations.

Please use page and line numbers in your manuscript. When submitting a revised manuscript, please upload a track changes manuscript (together with a clean version).

### **Cover letter**

Submission of a manuscript must be accompanied by a cover letter that addresses two areas. First, the letter should describe the importance of the manuscript and its relevance to some aspect of solid waste management. Second, the letter should summarize the manuscript objectives and the findings that constitute a significant contribution to the literature. In addition, the cover letter must provide a word count using the instructions given above. Manuscripts that do not comply with the cover letter requirements and manuscript requirements will be returned for corrections before being sent for review.

Each manuscript will be [cross-checked](#) to detect similarity before being sent for review.

If the manuscript has been published as a preprint, or it is a part of thesis work or governmental report, please disclose this information in the Cover letter.

#### *Subdivision - numbered sections*

Divide your article into clearly defined and numbered sections. Subsections should be numbered 1.1 (then 1.1.1, 1.1.2, ...), 1.2, etc. (the abstract is not included in section numbering). Use this numbering also for internal cross-referencing: do not just refer to 'the text'. Any subsection may be given a brief heading. Each heading should appear on its own separate line.

#### *Subdivision - numbered sections*

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Manuscripts must include page and line numbers. The line numbers should be continuous and should not restart on each page. When submitting a revised manuscript, upload both a clean version and a track changes version of the manuscript.

### **Essential title page information**

- **Title.** Concise and informative. Titles are often used in information-retrieval systems. Avoid abbreviations and formulae where possible.

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- **Corresponding author.** Clearly indicate who will handle correspondence at all stages of refereeing and publication, also post-publication. This responsibility includes answering any future queries about Methodology and Materials. **Ensure that the e-mail address is given and that contact details are kept up to date by the corresponding author.**

- **Present/permanent address.** If an author has moved since the work described in the article was done, or was visiting at the time, a 'Present address' (or 'Permanent address') may be indicated as a footnote to that author's name. The address at which the author actually did the work must be retained as the main, affiliation address. Superscript Arabic numerals are used for such footnotes.



### *Material and methods*

Provide sufficient details to allow the work to be reproduced by an independent researcher. Methods that are already published should be summarized, and indicated by a reference. If quoting directly from a previously published method, use quotation marks and also cite the source. Any modifications to existing methods should also be described.

### *Results and discussion*

The Results section or a combined Results and Discussion should present a clear and concise interpretation of the research. The text, Figures and Tables should be well-integrated such that the text does not repeat information in the Tables and Figures, but rather interprets the Tables and Figures.

### *Conclusions*

The main conclusions of the study may be presented in a short Conclusions section, which may stand alone or form a subsection of a Discussion or Results and Discussion section. The Conclusions are not a summary of results but rather a statement of the key findings of the research.

### *Tables and figures*

**The total number of Tables and Figures should not exceed 8.** Please submit tables as editable text and not as images. Both Tables and Figures should contain descriptive titles so that the reader knows what to expect. In the initial submission, the Tables and Figures along with their titles, should be **embedded** in the manuscript to facilitate review. When a revised version of a manuscript is submitted in response to reviewer comments, the Tables and Figures should be placed at the end of the manuscript. Number tables and figures consecutively in accordance with their appearance in the text and place any notes below the table or figure body. Be thoughtful in the use of tables and figures and ensure that the data presented in the Tables and Figures do not duplicate results described elsewhere in the article. Please avoid using vertical rules and shading in table cells. Please, also avoid uploading the tables or figures twice (once in the manuscript and once in the additional separate files). Please ensure the resolution and font size of figures.

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All material should be presented in text form. **The use of bulleted text is not permitted.**

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Highlights are optional yet highly encouraged for this journal, as they increase the discoverability of your article via search engines. They consist of a short collection of bullet points that capture the novel results of your research as well as new methods that were used during the study (if any). Please have a look at the examples here: [example Highlights](#).

Highlights should be submitted in a separate editable file in the online submission system. Please use 'Highlights' in the file name and include 3 to 5 bullet points (maximum 85 characters, including spaces, per bullet point).

### **Abstract**

The abstract should state the purpose of the research, and the **major results** and conclusions. Wherever possible, the abstract should include **quantitative information**. An abstract is often presented separately from the article, so it must be able to stand alone. For this reason, References should be avoided, but if essential, then cite the author(s) and year(s). Also, non-standard or uncommon abbreviations should be avoided, but if essential they must be defined at their first mention in the abstract itself. Abstracts are limited to **250 words**.

### *Graphical abstract*

Although a graphical abstract is optional, its use is encouraged as it draws more attention to the online article. The graphical abstract should summarize the contents of the article in a concise, pictorial form designed to capture the attention of a wide readership. Graphical abstracts should be submitted as a separate file in the online submission system. Image size: Please provide an image with a minimum of 531 × 1328 pixels (h × w) or proportionally more. The image should be readable at a size of 5 × 13 cm using a regular screen resolution of 96 dpi. Preferred file types: TIFF, EPS, PDF or MS Office files. You can view [Example Graphical Abstracts](#) on our information site.

Authors can make use of Elsevier's [Illustration Services](#) to ensure the best presentation of their images and in accordance with all technical requirements.

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Collate acknowledgements in a separate section at the end of the article before the references and do not, therefore, include them on the title page, as a footnote to the title or otherwise. List here those individuals who provided help during the research (e.g., providing language help, writing assistance or proof reading the article, etc.).

### *Formatting of funding sources*

List funding sources in this standard way to facilitate compliance to funder's requirements:

Funding: This work was supported by the National Institutes of Health [grant numbers xxxx, yyyy]; the Bill & Melinda Gates Foundation, Seattle, WA [grant number zzzz]; and the United States Institutes of Peace [grant number aaaa].

It is not necessary to include detailed descriptions on the program or type of grants and awards. When funding is from a block grant or other resources available to a university, college, or other research institution, submit the name of the institute or organization that provided the funding.

If no funding has been provided for the research, please include the following sentence:

This research did not receive any specific grant from funding agencies in the public, commercial, or not-for-profit sectors.

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Follow internationally accepted rules and conventions: use the international system of units (SI). If other quantities are mentioned, give their equivalent in SI. You are urged to consult [IUPAC: Nomenclature of Organic Chemistry](#) for further information.

Authors are to use SI (metric) units and international quantities and abbreviations. Equivalent values in other systems may be used provided their metric equivalents are included in every case.

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Please submit math equations as editable text and not as images. Present simple formulae in line with normal text where possible and use the solidus (/) instead of a horizontal line for small fractional terms, e.g., X/Y. In principle, variables are to be presented in italics. Powers of e are often more conveniently denoted by exp. Number consecutively any equations that have to be displayed separately from the text (if referred to explicitly in the text).

### *Footnotes*

Footnotes should be used sparingly. Number them consecutively throughout the article. Many word processors can build footnotes into the text, and this feature may be used. Otherwise, please indicate the position of footnotes in the text and list the footnotes themselves separately at the end of the article. Do not include footnotes in the Reference list.

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### *Electronic artwork*

#### *General points*

- Make sure you use uniform lettering and sizing of your original artwork.
- Embed the used fonts if the application provides that option.
- Aim to use the following fonts in your illustrations: Arial, Courier, Times New Roman, Symbol, or use fonts that look similar.
- Number the illustrations according to their sequence in the text.
- Use a logical naming convention for your artwork files.
- Provide captions to illustrations separately.
- Size the illustrations close to the desired dimensions of the published version.
- Submit each illustration as a separate file.
- Ensure that color images are accessible to all, including those with impaired color vision.

A detailed [guide on electronic artwork](#) is available.

**You are urged to visit this site; some excerpts from the detailed information are given here.**

### *Formats*

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Regardless of the application used other than Microsoft Office, when your electronic artwork is finalized, please 'Save as' or convert the images to one of the following formats (note the resolution requirements for line drawings, halftones, and line/halftone combinations given below):

EPS (or PDF): Vector drawings, embed all used fonts.

TIFF (or JPEG): Color or grayscale photographs (halftones), keep to a minimum of 300 dpi.

TIFF (or JPEG): Bitmapped (pure black & white pixels) line drawings, keep to a minimum of 1000 dpi.

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